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**Inspection Report**

<b>Provider Name:</b> Hickory Grove Baptist Daycare	<b>Provider Information</b>	<b>CLR No:</b> L354956
<b>Provider Address:</b> 11969 Taylor Mill Road, Independence, KY, 41051	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 72
<b>Owner(s):</b> Hickory Grove Baptist Church, Inc.		<b>Director(s):</b> Smith, Rebecca Leigh

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 305877
<b>Date Initiated:</b> 01/14/2021 10:10 AM	<b>Date Concluded:</b> 01/14/2021 12:20 PM	
	<b>No. of Children Present:</b> 32	

**Inspection Report**

<b>Background Checks</b>	<b>Not In Compliance</b>
<b>5 - Background check/left alone/dismissed/relocated</b>	<b>Not In Compliance</b>

**922 KAR 2:280. Section 3. Implementation and Enforcement.**  
**(1) A person who is a child care staff member prior to January 1, 2018, shall submit to and complete background checks in accordance with this administrative regulation no later than September 30, 2018.**  
**(2) A child care staff member hired on or after April 1, 2018, shall:**  
**(a) Have completed the background checks required in accordance with this administrative regulation and been found to have no disqualifying offense prior to becoming a child care staff member; or**  
**(b) 1. Have submitted to the background checks required in accordance with this administrative regulation;**  
**2. Not be left unsupervised with a child in care pending the completion of the background checks in accordance with this administrative regulation; and**  
**3. Be dismissed or relocated from the residence if the person is found to have a disqualifying background check result.**

**Findings:**

General: Based on review of documentation, it was found that one staff person did not have a criminal records check on file at the facility. The date of hire for this staff person is 08/24/2020. It should be noted that this staff person was not left alone with children at the time of inspection.

<b>10 - Submit background check</b>	<b>Not In Compliance</b>
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**922 KAR 2:280 - Section 4. Procedures and Payments.**  
**(1) To initiate the process for obtaining background checks on a prospective child care staff member, the child care provider shall:**  
**(a) Request that the prospective child care staff member provide a copy of his or her driver's license or other government-issued photo identification and verify that the photograph clearly matches the prospective child care staff member;**  
**(b) Request that the prospective child care staff member complete and sign the:**  
**1. DCC-500, Applicant Child Care Staff Member Waiver Agreement and Statement; and**  
**2. DCC-501, Disclosures to Be Provided to and Signed by the Applicant Child Care Staff Member; and**  
**(c) Log on to the NBCP portal and enter the prospective child care staff member's demographic information for a check of the:**  
**1. Child abuse and neglect central registry pursuant to 922 KAR 1:470;**  
**2. National Crime Information Center's National Sex Offender Registry in accordance with 34 U.S.C. 20921; and**  
**3. Sex Offender Registry established in accordance with KRS 17.500 through 17.580.**

**Findings:**

General: Based on review of documentation, it was found that one staff person did not have evidence of a criminal records check being initiated. The date of hire for this staff person is 08/24/2020. It is important to note that this staff person was not left alone with children during the time of the survey.

<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>

**Inspection Report**

**General Administration**

**In Compliance**

**Director Requirements**

**Not In Compliance**

**350 - Health, Safety, Comfort**

**Not In Compliance**

**922 KAR 2:090. Section 10. Director Requirements and Responsibilities.**

**(1) A director shall:**

**(l) Assure the health, safety, and comfort of each child;**

**Findings:**

General: Based on observation, it was found that there was one uncovered electrical outlet in the hallway where the three-year-old classroom is located.

**Employee Records**

**Not In Compliance**

**385 - Personnel File**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(1) A child-care center shall maintain:**

**(e) A current personnel file for each child-care center staff person to include:**

- 1. Name, address, date of birth, and date of employment;**
- 2. Proof of educational qualifications;**
- 3. Record of annual performance evaluation;**
- 4. Documentation of compliance with tuberculosis screening in accordance with Section 11(1)(b) of this administrative regulation; and**
- 5. The results of background checks conducted in accordance with 922 KAR 2:280;**

**Findings:**

General: Based on review of documentation, it was found that two staff members did not have annual performance evaluations on file at the facility.

**395 - TB Verification**

**Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**

**(1) Child-care center staff:**

**(b) Shall provide, prior to employment and every two (2) years thereafter:**

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

**Findings:**

General: Based on review of documentation, it was found that one staff member did not have a negative TB skin test that had been obtained within the last two years. The date of hire for this staff is 06/05/2019.

**400 - CPR/First Aid Coverage**

**Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**

**(3) For a child-care center licensed for infant, toddler, or preschool-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:**

- (a) Infant and child cardiopulmonary resuscitation; and**
- (b) Infant and child first aid.**

**(4) For a child-care center licensed for school-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:**

- (a) Adult cardiopulmonary resuscitation; and**
- (b) First aid.**

**Findings:**

General: Based on observation, interview and review of documentation, it was determined that only two staff members are currently certified in CPR/First Aid. One of the staff members works from 8:00AM until the facility closes. The other staff person works in the afternoon and is a closer. As a result of this, there is no one at the facility who has CPR/First Aid certification from 7:30AM to 8:00AM.

**Programming**

**In Compliance**

**Premises**

**Not In Compliance**

**525 - Items Accessible Only During Activity**

**Not In Compliance**

**922 KAR 2:120. Section 3. General Requirements.**

**(8) The following shall be inaccessible to a child in care unless under direct supervision and part of planned program of instruction:**

- (a) Knives and sharp objects;**
- (b) Litter and rubbish;**
- (c) Bar soap; and**
- (d) Plastic bags not used for personal belongings.**

**Findings:**

General: Based on observation, it was found that there was a pair of adult scissors sitting on top of a shelf in the three-year-old classroom. These scissors were accessible to the children in care.

**560 - Building Requirements**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

**(5) The building shall be constructed to ensure the:**

**(a) Building is:**

- 1. Dry;**
- 2. Ventilated; and**
- 3. Well lit, including clean light fixtures that are:**
  - a. In good repair in all areas; and**
  - b. Shielded or have shatter-proof bulbs installed; and**

**(b) Following are protected:**

- 1. Windows;**
- 2. Doors;**
- 3. Stoves;**
- 4. Heaters;**
- 5. Furnaces;**
- 6. Pipes; and**
- 7. Stairs.**

**Findings:**

General: Based on observation, it was found that the ceiling vents located in the bathrooms of the three-year-old classroom, as well as the four-year-old bathroom were dusty and needed to be cleaned.

**Hygienic Practices**

**Not In Compliance**

**685 - Diaper Changing Area/Surface**

**Not In Compliance**

**922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.**

**(10) When a child is diapered, the child shall:**

**(b) Be placed on a surface that is:**

- 1. Clean;**
- 2. Padded;**
- 3. Free of holes, rips, tears, or other damage;**
- 4. Nonabsorbent;**
- 5. Easily cleaned; and**
- 6. Free of any items not used for diaper changing.**

**Findings:**

General: Based on observation, it was found that the diaper changing pad in the bathroom off of the two-year-old bathroom had some stains on the surface.

**First Aid/Medication**

**Not In Compliance**

**715 - First Aid Supplies**

**Not In Compliance**

**922 KAR 2:120. Section 7. First Aid and Medicine.**

**(1) First aid supplies shall:**

- (a) Be available to provide prompt and proper first aid treatment;**
- (b) Be stored out of reach of a child;**
- (c) Be periodically inventoried to ensure the supplies have not expired;**
- (d) If reusable, be:**
  - 1. Sanitized; and**
  - 2. Maintained in a sanitary manner; and**
- (e) Include:**
  - 1. Liquid soap;**
  - 2. Adhesive bandages;**
  - 3. Sterile gauze;**
  - 4. Medical tape;**
  - 5. Scissors;**
  - 6. A thermometer;**
  - 7. Flashlight;**
  - 8. Cold pack;**
  - 9. First aid book;**
  - 10. Disposable gloves; and**
  - 11. A cardiopulmonary resuscitation mouthpiece protector.**

**Findings:**

General: Based on observation, it was found that there was not a pair of scissors or a first aid book in the first aid kit presented to the surveyor at the time of inspection.

**Outdoor Play Area**

**In Compliance**

**Equipment**

**In Compliance**

**Transportation**

**Not Applicable**

**Food Service/Food Program**

**In Compliance**

**Food Service**

**In Compliance**

**Inspection Report**

**Children's Records  
Written Documentation**

**In Compliance  
Not In Compliance**

**1170 - Professional Development**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**  
**(1) A child-care center shall maintain:**  
**(f) A written annual plan for child-care staff professional development;**

**Findings:**

General: Based on review of documentation, it was found that three staff members did not have a professional development plan on file at the facility.

**1175 - Earthquake/Tornado/Fire Drills**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**  
**(1) A child-care center shall maintain:**  
**(h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;**  
**(i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;**

**Findings:**

General: Based on interview and review of documentation, it was found that there was no written evidence of earthquake or tornado drills on file at the facility.

**1195 - Fire Drills**

**Not In Compliance**

**922 KAR 2:120. Section 3. General Requirements.**  
**(12) A fire drill shall be:**  
**(a) Conducted during hours of operation at least monthly; and**  
**(b) Documented.**  
**(13) An earthquake drill and a tornado drill shall be:**  
**(a) Conducted during hours of operation at least quarterly; and**  
**(b) Documented.**

**Findings:**

General: Based on interview and review of documentation, it was found there have been no earthquake or tornado drills conducted at the facility since the last renewal.

**Posted Documentation  
Animals  
Emergency Regulation**

**In Compliance  
In Compliance  
In Compliance**

Signature of Provider/Representative

Title

Date