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**Inspection Report**

<b>Provider Name:</b> Hickory Grove Baptist Daycare	<b>Provider Information</b>	<b>CLR No:</b> L354956
<b>Provider Address:</b> 11969 Taylor Mill Road, Independence, KY, 41051	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 72
<b>Owner(s):</b> Hickory Grove Baptist Church, Inc.		<b>Director(s):</b> Smith, Rebecca Leigh

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 292197
<b>Date Initiated:</b> 02/18/2020 9:50 AM	<b>Date Concluded:</b> 02/18/2020 10:50 AM	
	<b>No. of Children Present:</b> 48	

**Inspection Report**

**Background Checks** **Not In Compliance**

**10 - Submit background check** **Not In Compliance**

**922 KAR 2:280 - Section 4. Procedures and Payments.**  
**(1) To initiate the process for obtaining background checks on a prospective child care staff member, the child care provider shall:**  
**(a) Request that the prospective child care staff member provide a copy of his or her driver's license or other government-issued photo identification and verify that the photograph clearly matches the prospective child care staff member;**  
**(b) Request that the prospective child care staff member complete and sign the:**  
**1. DCC-500, Applicant Child Care Staff Member Waiver Agreement and Statement; and**  
**2. DCC-501, Disclosures to Be Provided to and Signed by the Applicant Child Care Staff Member; and**  
**(c) Log on to the NBCP portal and enter the prospective child care staff member's demographic information for a check of the:**  
**1. Child abuse and neglect central registry pursuant to 922 KAR 1:470;**  
**2. National Crime Information Center's National Sex Offender Registry in accordance with 34 U.S.C. 20921; and**  
**3. Sex Offender Registry established in accordance with KRS 17.500 through 17.580.**

**Findings:**

General: Based on observation and review of documentation, staff with the hire date of 09/03/2019, did not have proof of initiating a background check or submitting fingerprints on file or in KARES, when the staff turned 18. The staff member was not working alone in the facility.

<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>In Compliance</b>
<b>Employee Records</b>	<b>Not In Compliance</b>

**390 - Educational Requirements** **Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**  
**(1) Child-care center staff:**  
**(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:**  
**1. High school diploma;**  
**2. GED or qualifying documentation from a comparable educational entity; or**  
**3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

**Findings:**

General: Based on observation and review of documentation, staff with the hire dates of 10/07/2019 and 01/29/2020, did not have proof or required education on file.

Inspection Report

395 - TB Verification

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

- (1) Child-care center staff:
- (b) Shall provide, prior to employment and every two (2) years thereafter:
  - 1. A statement from a health professional that the individual is free of active tuberculosis; or
  - 2. A copy of negative tuberculin results.

Findings:

General: Based on observation and review of documentation, staff with the hire dates of 11/20/2017, 09/01/2003, 09/03/2019, 01/29/2020, and 04/14/2014, did not have a physician's statement on file indicating they were free from TB.

410 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

- (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:
  - (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
  - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and
  - (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on observation and review of documentation, staff with the hire dates of 10/01/2019 and 11/04/2019, do not have proof of required Orientation training on file or on TRIS. Staff with the hire dates of 09/01/2003, 11/17/2018, and 5/04/2018, did not have proof of required training on file or on TRIS.

Programming

In Compliance

Premises

In Compliance

Hygienic Practices

In Compliance

First Aid/Medication

Not In Compliance

715 - First Aid Supplies

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

- (1) First aid supplies shall:
  - (a) Be available to provide prompt and proper first aid treatment;
  - (b) Be stored out of reach of a child;
  - (c) Be periodically inventoried to ensure the supplies have not expired;
  - (d) If reusable, be:
    - 1. Sanitized; and
    - 2. Maintained in a sanitary manner; and
  - (e) Include:
    - 1. Liquid soap;
    - 2. Adhesive bandages;
    - 3. Sterile gauze;
    - 4. Medical tape;
    - 5. Scissors;
    - 6. A thermometer;
    - 7. Flashlight;
    - 8. Cold pack;
    - 9. First aid book;
    - 10. Disposable gloves; and
    - 11. A cardiopulmonary resuscitation mouthpiece protector.

Findings:

General: Based on observation, the first aid kit did not contain a required cpr mouthpiece.

Outdoor Play Area

In Compliance

Equipment

Not In Compliance

775 - Sufficient Appropriate Equipment

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(28) A child-care center shall have enough toys, play apparatus, and developmentally appropriate materials to provide each child with a variety of activities during the day, as specified in Section 2 of this administrative regulation.

Findings:

General: Based on observation, the 1-2 room, needed toys for the dramatic play category.

Transportation

Not Applicable

Food Service/Food Program

In Compliance

Food Service

In Compliance

Children's Records

In Compliance

**Inspection Report**

**Written Documentation**

**Not In Compliance**

**1195 - Fire Drills**

**Not In Compliance**

**922 KAR 2:120. Section 3. General Requirements.**

**(12) A fire drill shall be:**

- (a) Conducted during hours of operation at least monthly; and**
- (b) Documented.**

**(13) An earthquake drill and a tornado drill shall be:**

- (a) Conducted during hours of operation at least quarterly; and**
- (b) Documented.**

**Findings:**

General: Based on observation and review of documentation, a fire drill was not conducted in January, 2020. A tornado drill was last conducted in September, 2019. The Tornado drill due in December 2020, was not completed.

**Posted Documentation**

**Not In Compliance**

**1220 - Diapering/Handwashing**

**Not In Compliance**

**922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.**

**(9) The proper methods of diapering and hand-washing shall be posted at each diaper changing area.**

**Findings:**

General: Based on observation, handwashing signs were not posted at the 2-3, 1-2, and the four-year-old room sinks.

**Animals**

**Not Applicable**

Signature of Provider/Representative

Title

Date