



Andy Beshear
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

Melissa A. Moore, Director
Division of Regulated Child Care
Western Branch
901 B South Main Street
Hopkinsville, KY 42240
Phone: (270) 889-6052 Fax: (270) 889-6089
<https://chfs.ky.gov/agencies/os/oig>

Eric Friedlander
SECRETARY

Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Alvaton After-School Program	Provider Information	CLR No: L354941
Provider Address: 6350 Old Scottsville Road, Alvaton, KY, 42122	Provider Type: LICENSED TYPE I	Capacity: 75
Owner(s): Bowling Green - Warren County Community Education		Director(s): Lightfoot, Erin Elizabeth

Inspection Type: Renewal Application	Inspection Information	Inspection No: 291936
Date Initiated: 11/20/2019 2:35 PM	Date Concluded: 11/20/2019 4:55 PM	
	No. of Children Present: 44	

Inspection Report		
Background Checks		In Compliance
Supervision		In Compliance
Staffing Requirements		In Compliance
General Administration		In Compliance
Director Requirements		In Compliance
Employee Records		Not In Compliance
385 - Personnel File		Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(e) A current personnel file for each child-care center staff person to include:

1. Name, address, date of birth, and date of employment;
2. Proof of educational qualifications;
3. Record of annual performance evaluation;
4. Documentation of compliance with tuberculosis screening in accordance with Section 11(1)(b) of this administrative regulation; and
5. The results of background checks conducted in accordance with 922 KAR 2:280;

Findings:

General: Based on a review of documentation, a caregiver hired on 8/7/19, did not maintain their education documentation. Interview determined the document could not be located.

395 - TB Verification

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

(b) Shall provide, prior to employment and every two (2) years thereafter:

1. A statement from a health professional that the individual is free of active tuberculosis; or
2. A copy of negative tuberculin results.

Findings:

General: Based on observation and review of documentation, a caregiver hired on 8/7/19, had a TB documentation which did not show the results of the TB skin test. A caregiver hired on 8/7/19, had a TB documentation on file dated 6/1/17. A caregiver hired on 8/9/19, did not have TB skin test documentation on file.

Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance

Inspection Report**First Aid/Medication****Not In Compliance****715 - First Aid Supplies****Not In Compliance****922 KAR 2:120. Section 7. First Aid and Medicine.****(1) First aid supplies shall:**

- (a) Be available to provide prompt and proper first aid treatment;**
- (b) Be stored out of reach of a child;**
- (c) Be periodically inventoried to ensure the supplies have not expired;**
- (d) If reusable, be:**
 - 1. Sanitized; and**
 - 2. Maintained in a sanitary manner; and**
- (e) Include:**
 - 1. Liquid soap;**
 - 2. Adhesive bandages;**
 - 3. Sterile gauze;**
 - 4. Medical tape;**
 - 5. Scissors;**
 - 6. A thermometer;**
 - 7. Flashlight;**
 - 8. Cold pack;**
 - 9. First aid book;**
 - 10. Disposable gloves; and**
 - 11. A cardiopulmonary resuscitation mouthpiece protector.**

Findings:

General: Based on observation, the flashlight was inoperable in the first aid supplies kit.

Outdoor Play Area**In Compliance****Equipment****In Compliance****Transportation****In Compliance****Food Service/Food Program****In Compliance****Food Service****In Compliance****Children's Records****Not In Compliance****1135 - Immunization****Not In Compliance****922 KAR 2:090. Section 9. Records.****(1) A child-care center shall maintain:**

- (a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;**

Findings:

General: Based on review of documentation, a child enrolled on 8/26/19, did not have an immunization certificate on file.

Written Documentation**Not In Compliance****1195 - Fire Drills****Not In Compliance****922 KAR 2:120. Section 3. General Requirements.****(12) A fire drill shall be:**

- (a) Conducted during hours of operation at least monthly; and**
- (b) Documented.**

(13) An earthquake drill and a tornado drill shall be:

- (a) Conducted during hours of operation at least quarterly; and**
- (b) Documented.**

Findings:

General: Based on review of documentation and interview, there was no documented fire drills for April, September, and October 2019.

Posted Documentation**In Compliance****Animals****Not Applicable**

Signature of Provider/Representative

Title

Date