



**Andy Beshear**  
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES  
OFFICE OF INSPECTOR GENERAL**

**Melissa A. Moore, Director**  
Division of Regulated Child Care  
Southern Branch  
116 Commerce Ave  
London, KY 40744  
Phone: (606) 330-2030 Fax: (606) 330-2056  
<https://chfs.ky.gov/agencies/os/oig>

**Eric Friedlander**  
SECRETARY

**Adam Mather**  
INSPECTOR GENERAL

**Inspection Report**

<b>Provider Name:</b> Wilderness Trace Child Development Center	<b>Provider Information</b> <b>Provider Type:</b> LICENSED TYPE I	<b>CLR No:</b> L354928
<b>Provider Address:</b> 409 North Stewarts Lane, Danville, KY, 40422		<b>Capacity:</b> 52
<b>Owner(s):</b> Wilderness Trace Child Development Center Corporation		<b>Director(s):</b> Suttles, Libby Ellen

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 291934
<b>Date Initiated:</b> 02/19/2020 11:45 AM	<b>Date Concluded:</b> 02/19/2020 3:00 PM	
	<b>No. of Children Present:</b> 24	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
<b>345 - Staff Evaluation</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 10. Director Requirements and Responsibilities.</b> <b>(1) A director shall:</b> <b>(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;</b>	
<b>Findings:</b> General: Based on review of documentation, the surveyor found that two (2) staff's (DOH: 7/1/98 and 8/12/14) files contained a written performance evaluation dated during 2018. The evaluations were not current.	
<b>350 - Health, Safety, Comfort</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 10. Director Requirements and Responsibilities.</b> <b>(1) A director shall:</b> <b>(l) Assure the health, safety, and comfort of each child;</b>	
<b>Findings:</b> General: Based on observation, the surveyor found that a plunger was on the floor beside the commode used by the two-year-old children. The plunger was within reach and accessible to the children.	

Inspection Report	
Employee Records	Not In Compliance
<b>410 - Training</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 11. Staff Requirements.</b> <b>(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:</b> <b>(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;</b> <b>(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and</b> <b>(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.</b>	
<b>Findings:</b>	
General: Based on review of documentation and ECE-TRIS, the surveyor found the following:	
1. The surveyor found verification of only one and one-half (1 ½) hours of annual cabinet approved early care and education annual training for a staff (DOH: 7/1/14).	
2. The surveyor found verification of only twelve and one-half (12 ½) hours of annual cabinet approved early care and education annual training for a staff (DOH: 8/12/14).	
Programming	In Compliance
Premises	Not In Compliance
<b>520 - Inaccessible Items</b>	<b>Not In Compliance</b>
<b>922 KAR 2:120. Section 3. General Requirements.</b> <b>(7) The following shall be inaccessible to a child in care:</b> <b>(a) Toxic cleaning supplies, poisons, and insecticides;</b> <b>(b) Matches, cigarettes, lighters, and flammable liquids; and</b> <b>(c) Personal belongings and medications of staff.</b>	
<b>Findings:</b>	
General: Based on observation, the surveyor found the following:	
1. Empty plastic bags were stored in an unlocked cabinet drawer and in a purple bin located near the door in the Diaper Room. The empty plastic bags were accessible to the children.	
2. Two (2) rolls of empty plastic bags were stored in an unlocked brown cabinet drawer located in Preschool Room #2. The empty plastic bags were accessible to the children.	
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	Not Applicable
Food Service/Food Program	Not In Compliance
<b>995 - Lunch/Dinner Requirements</b>	<b>Not In Compliance</b>
<b>922 KAR 2:120. Section 9. Food and Meal Requirements.</b> <b>(19) Lunch and dinner shall include:</b> <b>(a) Milk;</b> <b>(b) Protein;</b> <b>(c) Bread; and</b> <b>(d) 1. Two (2) vegetables;</b> <b>2. Two (2) fruits; or</b> <b>3. One (1) fruit and one (1) vegetable.</b>	
<b>Findings:</b>	
General: Based on observation, the surveyor found that staff served the children water rather than milk for lunch.	
Food Service	In Compliance
Children's Records	In Compliance
Written Documentation	Not In Compliance
<b>1185 - Confidentiality/Maintenance/Access</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 9. Records.</b> <b>(2) A child-care center shall:</b> <b>(a) Maintain the confidentiality of a child's record and information concerning a child or the child's parent;</b> <b>(b) Maintain all records for five (5) years; and</b> <b>(c) Provide the cabinet access and information in the completion of the investigation pursuant to KRS 620.030(4) and (5).</b>	
<b>Findings:</b>	
General: Based on review of documentation and observation, the surveyor found that a child's medical information was posted on the door in the Gross Motor Room. Through interview, the surveyor learned that the child's parent's had not given written consent for the medical information to be posted.	
Posted Documentation	In Compliance

Signature of Provider/Representative

Title

Date