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Inspection Report

Provider Name: Owsley County Early Head Start/ Head Start	Provider Information Provider Type: LICENSED TYPE I	CLR No: L354877
Provider Address: 122 Baker Lane, Booneville, KY, 41314		Capacity: 173
Owner(s): Owsley County Board Of Education		Director(s): Chandler, Pamela Lee

Inspection Type: Renewal Application	Inspection Information	Inspection No: 319019
Date Initiated: 01/28/2022 9:19 AM	Date Concluded: 01/28/2022 12:10 PM	
	No. of Children Present: 55	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance

220 - Reports to Cabinet **Not In Compliance**

922 KAR 2:090. Section 13. Reports.

(1) The following shall be reported to the cabinet or designee and other agencies specified in this section within twenty-four (24) hours from the time of discovery:

- (a) Communicable disease, which shall also be reported to the local health department pursuant to KRS 214.010;
- (b) An accident or injury to a child that requires medical care initiated by the child-care center or the child's parent;
- (c) An incident that results in legal action by or against the child-care center that:
 - 1. Affects a child or staff person; or
 - 2. Includes the center's discontinuation or disqualification from a governmental assistance program due to fraud, abuse, or criminal conviction related to that program;
- (d) An incident involving fire or other emergency, including a vehicular accident when the center is transporting a child receiving child care services;
- (e) A report of child abuse or neglect that:
 - 1. Has been accepted by the cabinet in accordance with 922 KAR 1:330; and
 - 2. Names a director, employee, volunteer, or person with supervisory or disciplinary control over, or having unsupervised contact with, a child in care as the alleged perpetrator; or
- (f) An individual specified in Section 6(4) of this administrative regulation meeting a disqualifying criterion or background check result pursuant to 922 KAR 2:280.

Findings:

General: Based on observation, the surveyor attempted to conduct the renewal inspection on 1/24/2021 at the child care center; however, the center was closed. On 1/25/2021, the surveyor spoke with staff via telephone. The staff reported the child care center was closed due to the weather and staff confirmed that the child care center's closure was not reported to the Cabinet.

Inspection Report

Director Requirements

Not In Compliance

360 - Staff Evaluation

Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

(1) A director shall:

- (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;**

Findings:

General: Based on review of documentation, the surveyor found that staff (DOH:07/13/2020) file did not contain a staff evaluation.

Staff reported the staff did not work during this time; therefore, the staff felt they could not conduct an evaluation on the staff.

Employee Records

Not In Compliance

400 - Educational Requirements

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

- (a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:**

- 1. High school diploma;**
- 2. GED or qualifying documentation from a comparable educational entity; or**
- 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

Findings:

General: Based on review of documentation, the surveyor found the following:

1. Staff's (DOH: 11/18/2019) file did not contain proof of the staff's education documentation; therefore, the surveyor was unable to verify the staff's education.
2. Staff's (DOH: 12/14/2021) file did not contain proof of the staff's education documentation; therefore, the surveyor was unable to verify the staff's education.
3. Staff's (DOH: 03/09/2021) file did not contain proof of the staff's education documentation; therefore, the surveyor was unable to verify the staff's education.
4. Staff's (DOH: 07/13/2020) file did not contain proof of the staff's education documentation; therefore, the surveyor was unable to verify the staff's education.

Staff reported that she would obtain the staff's educational documentation for their files.

405 - TB Verification

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

- (b) Shall provide, prior to employment and every two (2) years thereafter:**

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

Findings:

General: Based on review of documentation, the surveyor found the following:

1. Staff's (DOH: 10/05/2020) file did not contain a copy of a negative tuberculin result or a statement from a medical provider indicating that the staff is free of active tuberculosis; therefore, the surveyor was unable to verify if the staff was free of active tuberculosis.
2. Staff's (DOH: 04/12/2013) file did not contain a copy of a negative tuberculin result or a statement from a medical provider indicating that the staff is free of active tuberculosis; therefore, the surveyor was unable to verify if the staff was free of active tuberculosis.

Staff reported that she would have staff bring in their TB results for their files.

435 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.
(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:
(a) Six (6) hours of cabinet-approved orientation completed within the first three (3) months of employment in a child-care program;
(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and
(c) Fifteen (15) hours of cabinet-approved early care and education training completed between July 1 and the following June 30 of each subsequent year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.
(17) A staff person's compliance with training requirements of this section shall be verified through the cabinet-designated database maintained pursuant to 922 KAR 2:240.

Findings:

General: Based on review of documentation, and ECE-TRIS, the surveyor found the following:

1. Staff (DOH: 08/23/1999) obtained thirteen and one half (13 1/2) of the required fifteen (15) hours of cabinet-approved early care and education training completed between July 1, 2020- June 30th, 2021.
2. Staff (DOH:11/18/2019) obtained ten (10) of the required fifteen (15) hours of cabinet-approved early care and education training completed between July 1, 2020- June 30th, 2021.
3. Staff (DOH: 07/13/2020) obtained six and one half (6 1/2) of the required fifteen (15) hours of cabinet-approved early care and education training completed between July 13, 2020- July 12th, 2021.
4. Staff (DOH: 09/20/1990) obtained zero (0) the required fifteen (15) hours of cabinet-approved early care and education training completed between July 1, 2020- June 30th, 2021.
5. Staff (DOH: 11/18/2019) did not complete the one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training.
6. Staff (DOH: 03/09/2021) did not complete the required six (6) hours of cabinet-approved orientation within their first three (3) months of employment in a child care program.
7. Staff (DOH: 07/13/2020) did not complete the required six (6) hours of cabinet-approved orientation within their first three (3) months of employment in a child care program.

Staff reported she would monitor staff trainings.

**Programming
Premises**

**In Compliance
Not In Compliance**

695 - Toilet

Not In Compliance

922 KAR 2:120. Section 12. Toilet, Diapering, and Toiletry Requirements.
(4) Each toilet shall:
(a) Be kept in clean condition;
(b) Be kept in good repair;
(c) Be in a lighted room; and
(d) Have ventilation to outside air.

Findings:

General: Based on observation, the surveyor found the following:

1. Toilet paper was found in the toilet bowl in the girl's restroom.
2. A yellow, urine type substance, was found in the toilet bowl in the girl's restroom.

Staff reported she would ensure that staff flush the toilets.

**Hygienic Practices
First Aid/Medication
Outdoor Play Area
Equipment
Transportation**

**In Compliance
In Compliance
In Compliance
In Compliance
In Compliance**

Inspection Report

Kitchen Requirements

Not In Compliance

1065 - Bottles

Not In Compliance

922 KAR 2:120. Section 8. Kitchen Requirements.

(9) Bottles shall be:

- (a) Individually labeled;**
- (b) Promptly refrigerated;**
- (c) Covered while not in use; and**
- (d) Consumed within one (1) hour of being heated or removed from the refrigerator.**

Findings:

General: Based on observation, the surveyor found a full bottle that was not covered that contained a liquid substance sitting on top of the refrigerator in the Child Care Classroom.

Staff reported she would have staff cover unused bottles.

Food Service

In Compliance

Meal Planning/Center Provides Meals

Not In Compliance

1220 - Menu

Not In Compliance

922 KAR 2:120. Section 10. Meal Planning Requirements for a Center that Provides Meals.

(9) A weekly menu shall be:

- (a) Prepared;**
- (b) Dated;**
- (c) Posted in advance in a conspicuous place;**
- (d) Kept on file for thirty (30) days; and**
- (e) Amended in writing with any substitutions on the day the meal is served.**

Findings:

General: Based on review of documentation, the surveyor found the following:

1. The menu posted in Room 101 was dated for December 2021; therefore, the menu was not current.
2. The menu posted in Room 109 was dated for December 2021; therefore, the menu was not current.
3. The menu posted in the Child Care Classroom was dated for December 2021; therefore, the menu was not current.
4. The menu posted in Room 102 was dated for December 2021; therefore, the menu was not current.
5. The menu posted in Room 110 was dated for December 2021; therefore, the menu was not current.

Staff reported the cafeteria has been short staffed; therefore, staff did not make a menu for January 2022.

Meal Planning/Center Does Not Provide Meals

Not Applicable

Children's Records

In Compliance

Written Documentation

Not In Compliance

1280 - Professional Development

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

- (f) A written annual plan for child-care staff professional development;**

Findings:

General: Based on review of documentation, the surveyor found that a staff's (DOH:07/13/2020) file did not contain a professional development plan.

Staff reported that the staff did not work during her first year at the center.

Posted Documentation

In Compliance

Animals

Not Applicable

Signature of Provider/Representative

Title

Date