



CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL

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Inspection Report

Table with 3 columns: Provider Information, Provider Address, and Director(s). Includes details for Baptist Learning Center, 157 South Front Street, Prestonsburg, KY, 41653.

Table with 3 columns: Inspection Information, Inspection Type, and Inspection No. Includes details for Renewal Application, Date Initiated: 08/09/2016 10:25 AM, Date Concluded: 08/09/2016 1:15 PM, No. of Children Present: 39.

Table with 2 columns: Inspection Report and Compliance Status. Rows include Supervision (In Compliance), Staffing Requirements (In Compliance), General Administration (In Compliance), and Director Requirements (Not In Compliance).

260 - Staff Evaluation Not In Compliance

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.
(1) Effective with the adoption of this administrative regulation, a director shall:
(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;

Findings:

General: Based on review of documentation and interview, the surveyor found that nine (9) staff files presented for review (DOH: 8/3/07, 2/7/11, 8/6/86, 8/14/89, 1/14/13, 7/21/13, 3/21/14, 5/17/15, 7/7/15) did not contain updated annual evaluations. The director reported that employee evaluations had last been update on 8/3/15, 8/4/15, and 8/5/15.

265 - Health, Safety, Comfort Not In Compliance

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.
(1) Effective with the adoption of this administrative regulation, a director shall:
(l) Provide for the health, safety, and comfort of each child;

Findings:

General: Based on observation and interview, the surveyor found that there were three (3)unprotected outlets in the cafeteria. Staff reported they try to check the outlets before utilizing the cafeteria as the space is shared with the church.

**Inspection Report**

**Employee Records**

**Not In Compliance**

**310 - Personnel File**

**Not In Compliance**

**922 KAR 2:110. Section 3. Records.**

**(1) A child-care center shall maintain:**

**(e) A current personnel file for each child-care center staff person to include:**

- 1. Name, address, date of birth, and date of employment;**
- 2. Proof of educational qualifications;**
- 3. Record of annual performance evaluation;**
- 4. Written record of training participation to include:
  - a. The training source;**
  - b. Location;**
  - c. Date; and**
  - d. Number of clock hours completed;****
- 5. Every two (2) years, a:
  - a. Statement from a health professional that the individual is free of active tuberculosis; or**
  - b. Copy of negative tuberculin results; and****
- 6. For a director, employee, volunteer, or any person with supervisory or disciplinary control over, or having unsupervised contact with, a child in care, the results of a:
  - a. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;**
  - b. Criminal records check required by KRS 199.896(19);**
  - c. Criminal records check from any previous state of residence completed once if:
    - (i) The individual resided outside the state of Kentucky in the last five (5) years; and**
    - (ii) No criminal records check has been completed for the individual's previous state of residence; and****
  - d. An address check of the Sex Offender Registry;****

**Findings:**

General: Based on review of documentation and interview, the surveyor found that nine (9) staff files presented for review (DOH: 8/3/07, 2/7/11, 8/6/86, 8/14/89, 1/14/13, 7/21/13, 3/21/14, 5/17/15, 7/7/15) did not contain updated annual evaluations. The director reported that employee evaluations had last been update on 8/3/15, 8/4/15, and 8/5/15.

**Programming**

**In Compliance**

**Premises**

**Not In Compliance**

**460 - Inaccessible Items**

**Not In Compliance**

**922 KAR 2:120. Section 3. General Requirements.**

**(7) Except in accordance with subsection (8) of this section, the following shall be inaccessible to a child in care:**

- (a) Toxic cleaning supplies, poisons, and insecticides;**
- (b) Knives and sharp objects;**
- (c) Matches, cigarettes, lighters, and flammable liquids;**
- (d) Plastic bags;**
- (e) Litter and rubbish;**
- (f) Bar soap; and**
- (g) Personal belongings and medications of staff.**

**Findings:**

General: Based on observation and interview, the following were found:

- (1) There was a bottle of Coca-Cola on the shelf above the children's cubbies in the pre-school classroom. Staff identified the Coca-Cola as belonging to them. The Coca-Cola was within reach of the children.
- (2) There was an unlocked green cabinet in the pre-school classroom that contained disinfectant spray, clorox wipes, Mr. Clean Cleaner, and clorox. The items were accessible to the children. Staff reported that they did not typically keep the cabinet locked.
- (3) In the pre-k classroom there was a plastic bin on top of the children's cubbies that contained a bottle of clorox. The clorox was accessible to the children as it was not locked. Staff reported that the clorox is used every morning to mix fresh sanitizing solution.
- (4) In the restroom utilized by the two's classroom there was an unlocked cabinet that contained clorox and air freshener. The items were accessible to the children. Staff reported that the items are typically stored in this location.

**580 - Toilet Room**

**Not In Compliance**

**922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.**

**(2) A toilet room shall:**

- (a) 1. Be provided for each gender; or**
- 2. A plan shall be implemented to use the same toilet room at separate times;**
- (b) Have a supply of toilet paper; and**
- (c) Be cleaned and sanitized daily.**

**Findings:**

General: Based on observation and interview, the surveyor found that there were soiled papertowels in the floor of the restroom located between the Pre-school and Pre-k classrooms. Staff reported that they try to check the bathroom through out the day to ensure it is clean.

**Hygienic Practices**

**In Compliance**

**First Aid/Medication**

**In Compliance**

**Inspection Report**

**Outdoor Play Area**

**In Compliance**

**Equipment**

**Not In Compliance**

**760 - Indoor/Outdoor Equipment**

**Not In Compliance**

**922 KAR 2:120. Section 11. Toys and Furnishings.**

**(2) Indoor and outdoor equipment shall:**

- (a) Be clean, safe, and in good repair;**
- (b) Meet the physical, developmental needs, and interests of children of different age groups;**
- (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and**
- (d) Be designed to guard against entrapment or situations that may cause strangulation.**

**Findings:**

General: Based on observation and interview, the surveyor found that the tunnel on the Little Tykes climber located on the playground contained multiple cracks creating sharp edges. The director acknowledged she was aware of the equipment the surveyor was referring to.

**Transportation**

**Not Applicable**

**Food Service**

**In Compliance**

**Children's Records**

**In Compliance**

**Written Documentation**

**Not In Compliance**

**1105 - Professional Development**

**Not In Compliance**

**922 KAR 2:110. Section 3. Records.**

**(1) A child-care center shall maintain:**

- (f) A written annual plan for child-care staff professional development;**

**Findings:**

General: Based on review of documentation and interview, the surveyor found that one (1) staff file presented for review (DOH: 5/17/15) did not have an updated annual professional development plan. The professional development plan was last updated on 5/18/15. The director reported she had planned to update all staff's professional development plans in August of 2016.

**Posted Documentation**

**In Compliance**

**Animals**

**In Compliance**

Signature of  
Provider/Representative

Title

Date