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Inspection Report

Provider Name: Heartland Montessori School	Provider Information	CLR No: L359492
Provider Address: 583 Pine Valley Drive, Elizabethtown, KY, 42701	Provider Type: LICENSED TYPE I	Capacity: 99
Owner(s): Heartland Montessori School Inc.		Director(s): Ramirez, Charlotte L.

Inspection Type: Renewal Application	Inspection Information	Inspection No: 318331
Date Initiated: 08/23/2021 10:08 AM	Date Concluded: 08/23/2021 1:15 PM	
	No. of Children Present: 52	

Inspection Report

Background Checks	Not In Compliance
20 - Out of state background checks	Not In Compliance

922 KAR 2:280. Section 5. Checks of Other States.
(1) In accordance with 45 C.F.R. 98.43(b)(3), a prospective child care staff member who resides in or has resided in another state within the last five (5) years shall:
(a) Request from each state of current or prior residency, in accordance with the state's laws, policies, and procedures, with a courtesy notice to the cabinet:
1. An in-state criminal records check by:
a. Means of fingerprints for the state of residence; or
b. Any means accepted by a state of prior residency;
2. A check of the state's sex offender registry or repository; and
3. A check of the state-based child abuse and neglect registry and database; and
(b) Direct results of the checks required in paragraph (a) of this subsection to the Department for Community Based Services, Division of Child Care, 275 East Main Street, 3C-F, Frankfort, Kentucky 40601.

Findings:
 General: Based on interview, a caregiver hired 8/2/21, did not submit background checks to Virginia, which was a previous state of residence.

Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance

180 - Plan of Correction/15 days **Not In Compliance**

Findings:
 A PLAN OF CORRECTION WAS DUE ON 09/17/2021 AND AS OF 09/29/2021, THE PLAN OF CORRECTION HAS NOT BEEN RECEIVED.

Director Requirements	Not In Compliance
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360 - Staff Evaluation **Not In Compliance**

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.
(1) A director shall:
(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;

Findings:
 General: Based on review of documentation and interview, a caregiver hired 11/17/11, had an annual written performance evaluation on file that was dated 6/11/19.

Inspection Report

Employee Records

Not In Compliance

400 - Educational Requirements

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

- (a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:
 - 1. High school diploma;
 - 2. GED or qualifying documentation from a comparable educational entity; or
 - 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;

Findings:

General: Based on review of documentation and interview, caregivers hired on 8/23/21 and 9/14/20, did not have education verification on file.

405 - TB Verification

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

- (b) Shall provide, prior to employment and every two (2) years thereafter:
 - 1. A statement from a health professional that the individual is free of active tuberculosis; or
 - 2. A copy of negative tuberculin results.

Findings:

General: Based on review of documentation and interview, a caregiver hired on 8/9/21, did not have TB documentation on file. A caregiver hired on 11/17/11, had TB documentation on file that was dated 9/16/17.

435 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation completed within the first three (3) months of employment in a child-care program;
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and
- (c) Fifteen (15) hours of cabinet-approved early care and education training completed between July 1 and the following June 30 of each subsequent year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.
- (17) A staff person's compliance with training requirements of this section shall be verified through the cabinet-designated database maintained pursuant to 922 KAR 2:240.

Findings:

General: Based on review of documentation and interview, caregivers hired 7/30/20, 9/14/20, and 5/13/21, each did not complete six (6) hours of cabinet-approved orientation training within the first three (3) months of employment.

Programming

In Compliance

Premises

Not In Compliance

565 - Inaccessible Items

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(7) The following shall be inaccessible to a child in care:

- (a) Toxic cleaning supplies, poisons, and insecticides;
- (b) Matches, cigarettes, lighters, and flammable liquids; and
- (c) Personal belongings and medications of staff.

Findings:

General: Based on observation and interview, three (3) cans of Sprayway Glass Cleaner and a can of Lysol were stored in an unlocked cabinet in the boys' restroom. A gallon of Clorox Bleach was stored in an unlocked cabinet in the three-year-olds' room. These items were accessible to children.

570 - Items Accessible Only During Activity

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(8) The following shall be inaccessible to a child in care unless under direct supervision and part of planned program of instruction:

- (a) Knives and sharp objects;
- (b) Litter and rubbish;
- (c) Bar soap; and
- (d) Plastic bags not used for personal belongings.

Findings:

General: Based on observation, a plastic trash bag was stored in an unlocked cabinet in the boys' restroom. The plastic bag was not a part of the planned program of instruction and was accessible to children.

605 - Building Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(5) The building shall be constructed to ensure the:

(a) Building is:

- 1. Dry;**
- 2. Ventilated; and**
- 3. Well lit, including clean light fixtures that are:**
 - a. In good repair in all areas; and**
 - b. Shielded or have shatter-proof bulbs installed; and**

(b) Following are protected:

- 1. Windows;**
- 2. Doors;**
- 3. Stoves;**
- 4. Heaters;**
- 5. Furnaces;**
- 6. Pipes; and**
- 7. Stairs.**

Findings:

General: Based on observation, two (2) ceiling lights were not operable in the three-year-olds' room.

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

Not Applicable

Kitchen Requirements

In Compliance

Food Service

In Compliance

Meal Planning/Center Provides Meals

In Compliance

Meal Planning/Center Does Not Provide Meals

Not In Compliance

1240 - Lunch/Dinner Requirements

Not In Compliance

922 KAR 2:120. Section 11. Meal Planning Requirements for a Center that Does Not Provide Meals.

(4) Lunch, and dinner if served, shall include:

- (a) Milk;**
- (b) Bread or grain;**
- (c) Meat or meat alternative; and**
- (d) 1. Two (2) different vegetables; or**
- 2. One (1) fruit and one (1) vegetable.**

Findings:

General: Based on observation, two (2) children were served water and one (1) child was served apple juice for lunch in the elementary room.

Children's Records

In Compliance

Written Documentation

Not In Compliance

1280 - Professional Development

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

- (f) A written annual plan for child-care staff professional development;**

Findings:

General: Based on review of documentation and interview, caregivers hired on 1/18/19, 7/30/20 and 9/14/20, each did not have a written annual professional development plan on file. A caregiver hired on 11/17/11, had a written annual professional development plan on file that was dated 6/3/19.

Posted Documentation

In Compliance

Animals

Not Applicable

Signature of Provider/Representative

Title

Date