



**CABINET FOR HEALTH AND FAMILY SERVICES  
OFFICE OF INSPECTOR GENERAL**

**Andy Beshear**  
Governor

**Melissa A. Moore, Director**  
Division of Regulated Child Care  
Western Branch  
2400 Russellville Road, P.O. Box 2200  
Hopkinsville, KY 42240  
Phone: (270) 889-6052 Fax: (270) 889-6089  
<https://chfs.ky.gov/agencies/os/oig>

**Eric C. Friedlander**  
Secretary

**Adam Mather**  
Inspector General

**Inspection Report**

<b>Provider Name:</b> Kid's First Daycare/Early Childhood Center	<b>Provider Information</b> <b>Provider Type:</b> LICENSED TYPE I	<b>CLR No:</b> L354819
<b>Provider Address:</b> 211 S. Main Street, Franklin, KY, 42134		<b>Capacity:</b> 211
<b>Owner(s):</b> Simpson County Board Of Education		<b>Director(s):</b> Barnes, Jessica

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 290655
<b>Date Initiated:</b> 09/20/2019 9:40 AM	<b>Date Concluded:</b> 09/20/2019 12:30 PM	
	<b>No. of Children Present:</b> 27	

**Inspection Report**

<b>Background Checks</b>	<b>Not In Compliance</b>
<b>5 - Background check/left alone/dismissed/relocated</b>	<b>Not In Compliance</b>

**922 KAR 2:280. Section 3. Implementation and Enforcement.**  
 (1) A person who is a child care staff member prior to January 1, 2018, shall submit to and complete background checks in accordance with this administrative regulation no later than September 30, 2018.  
 (2) A child care staff member hired on or after April 1, 2018, shall:  
 (a) Have completed the background checks required in accordance with this administrative regulation and been found to have no disqualifying offense prior to becoming a child care staff member; or  
 (b) 1. Have submitted to the background checks required in accordance with this administrative regulation;  
 2. Not be left unsupervised with a child in care pending the completion of the background checks in accordance with this administrative regulation; and  
 3. Be dismissed or relocated from the residence if the person is found to have a disqualifying background check result.

**Findings:**

General: Based on review of documentation, a caregiver hired on 3/7/17, had not submitted to or completed the National Background Check.

<b>15 - Submit fingerprints</b>	<b>Not In Compliance</b>
---------------------------------	--------------------------

**922 KAR 2:280. Section 4. Procedures and Payments.**  
 (4)(a) Upon submission of payment in accordance with subsections (2) and (3) of this section, the child care provider shall print a copy of the DCC-504, Applicant Child Care Staff Member Live Scan Fingerprinting Form, from the NBCP portal and provide the form to the child care staff member.  
 (b) The child care staff member shall:  
 1. Have no more than ninety (90) calendar days from the date of payment pursuant to subsections (2) and (3) of this section to submit the child care staff member's fingerprints at an authorized collection site for NBCP; and  
 2. Present the DCC-504 and driver's license or other government-issued photo identification to the designated agent at an authorized collection site prior to fingerprint submission.

**Findings:**

General: Based on observation, interview and review of documentation, a caregiver hired on 4/18/17, had not submitted her fingerprints to an authorized collection site. Interview determined the caregiver had worked for two (2) days, an hour each day, but was not left alone with children.

<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>

**Inspection Report**

**Director Requirements**

**Not In Compliance**

**340 - Staff Meeting**

**Not In Compliance**

**922 KAR 2:090. Section 10. Director Requirements and Responsibilities.**

**(1) A director shall:**

- (i) Conduct, manage, and document in writing recurring staff meetings;**

**Findings:**

General: Based on review of documentation, one (1) documented staff meeting was available for review.

**345 - Staff Evaluation**

**Not In Compliance**

**922 KAR 2:090. Section 10. Director Requirements and Responsibilities.**

**(1) A director shall:**

- (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;**

**Findings:**

General: Based on observation and review of documentation, three (3) caregivers hired on 4/18/17, 9/20/16, and 11/17/14, each had an evaluation on file dated 4/26/18; a caregiver hired on 3/7/17, had an evaluation on file dated 5/1/18, and a caregiver hired on 7/7/01, had an evaluation on file dated 4/24/18.

**Employee Records**

**Not In Compliance**

**395 - TB Verification**

**Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**

**(1) Child-care center staff:**

- (b) Shall provide, prior to employment and every two (2) years thereafter:**

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

**Findings:**

General: Based on review of documentation, a caregiver hired on 4/18/17, had TB documentation on file dated 4/21/17. Two (2) caregivers hired on 4/1/13 and 11/17/14, each had TB documentation on file dated 6/7/17. Also, a caregiver hired on 3/18/19, had a TB form which did not indicate the results of the test.

**410 - Training**

**Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**

- (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**

**Findings:**

General: Based on review of documentation, a caregiver hired on 4/18/17, lacked eleven (11) hours of training.

**Programming**

**In Compliance**

**Premises**

**Not In Compliance**

**580 - Floors, Walls, Ceilings**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

- (9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.**

**Findings:**

General: Based on observation, an approximate twelve (12) inch long area of flaky paint was above a container of plastic bags in room 119. Peeling plaster was on a windowsill located at the window with the HVAC unit in room #3 of the trailer.

**Hygienic Practices**

**In Compliance**

**Inspection Report**

**First Aid/Medication**

**Not In Compliance**

**715 - First Aid Supplies**

**Not In Compliance**

**922 KAR 2:120. Section 7. First Aid and Medicine.**

- (1) First aid supplies shall:**
  - (a) Be available to provide prompt and proper first aid treatment;**
  - (b) Be stored out of reach of a child;**
  - (c) Be periodically inventoried to ensure the supplies have not expired;**
  - (d) If reusable, be:**
    - 1. Sanitized; and**
    - 2. Maintained in a sanitary manner; and**
  - (e) Include:**
    - 1. Liquid soap;**
    - 2. Adhesive bandages;**
    - 3. Sterile gauze;**
    - 4. Medical tape;**
    - 5. Scissors;**
    - 6. A thermometer;**
    - 7. Flashlight;**
    - 8. Cold pack;**
    - 9. First aid book;**
    - 10. Disposable gloves; and**
    - 11. A cardiopulmonary resuscitation mouthpiece protector.**

**Findings:**

General: Based on observation, gauze was not available in the first aid supplies.

**Outdoor Play Area**

**In Compliance**

**Equipment**

**Not In Compliance**

**820 - Indoor/Outdoor Equipment**

**Not In Compliance**

**922 KAR 2:120. Section 11. Toys and Furnishings.**

- (2) Indoor and outdoor equipment shall:**
  - (a) Be clean, safe, and in good repair;**
  - (b) Meet the physical, developmental needs, and interests of children of different age groups;**
  - (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and**
  - (d) Be designed to guard against entrapment or situations that may cause strangulation.**

**Findings:**

General: Based on observation, a wooden plank was buckled and raised approximately two (2) inches off a wooden deck located at the outside entrance of the trailer.

**Transportation**

**In Compliance**

**Food Service/Food Program**

**In Compliance**

**Food Service**

**In Compliance**

**Children's Records**

**In Compliance**

**Written Documentation**

**Not In Compliance**

**1150 - Evacuation Plan**

**Not In Compliance**

**922 KAR 2:090. Section 5. Evacuation Plan.**

- (1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895 and 42 U.S.C. 9858c(c)(2)(U).**

**Findings:**

General: Based on review of documentation, the center's evacuation plan was last reviewed on 7/17/18.

**1170 - Professional Development**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

- (1) A child-care center shall maintain:**
  - (f) A written annual plan for child-care staff professional development;**

**Findings:**

General: Based on review of documentation, a caregiver hired on 11/17/14, had a professional development plan on file dated 8/6/18. A caregiver hired on 9/19/16, had a professional development plan on file dated 8/8/18. Also, a caregiver hired on 1/16/17, had a professional development plan on file dated 9/1/17.

**Inspection Report**

**Posted Documentation**

**Not In Compliance**

**1215 - Daily Activities**

**Not In Compliance**

**922 KAR 2:090. Section 10. Director Requirements and Responsibilities.**

**(1) A director shall:**

**(h) Post a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom;**

**Findings:**

General: Based on observation, there was no date on the posted schedule of daily activities in room #121, room #120, and room #119.

**Animals**

**Not Applicable**

---

Signature of  
Provider/Representative

Title

Date