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Inspection Report

Provider Name: Meade County Head Start	Provider Information	CLR No: L354775
Provider Address: 6215 Brandenburg Road, Brandenburg, KY, 40108	Provider Type: LICENSED TYPE I	Capacity: 37
Owner(s): Elizabethtown Head Start		Director(s): Smith, Pamela Anne

Inspection Type: Renewal Application	Inspection Information	Inspection No: 231745
Date Initiated: 09/26/2017 8:15 AM	Date Concluded: 09/26/2017 10:50 AM	
	No. of Children Present: 24	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance

245 - Regulatory Compliance/Staff in Charge **Not In Compliance**

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.
(1) Effective with the adoption of this administrative regulation, a director shall:
(d) Ensure:
 1. Compliance with 922 KAR 2:090, 922 KAR 2:120, and this administrative regulation; and
 2. The designation of one (1) adult staff person in charge to carry out the director's duties if the director is not present in the child-care center during operating hours;

Findings:

General: Based on interview, the child care center director failed to assure compliance with regulatory requirements regarding a staff in charge. A visit was conducted on 09/26/2017, at 08:15 a.m. Upon request, the staff present was unable to carry out the director's duties. A staff in charge arrived at 08:50 a.m.

Employee Records	In Compliance
Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	Not Applicable
Food Service	In Compliance
Children's Records	In Compliance

Inspection Report

Written Documentation

Not In Compliance

1120 - Fire Drills

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain written documentation in accordance with regulatory requirements. Upon request, the staff in charge did not present verification that the fire drills conducted for the school year of 2016-2017 contained information detailing the date and times the drills were conducted.

Posted Documentation

In Compliance

Animals

In Compliance

Signature of Provider/Representative

Title

Date