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Inspection Report

Provider Name: Meade County Head Start	Provider Information	CLR No: L354775
Provider Address: 6215 Brandenburg Road, Brandenburg, KY, 40108	Provider Type: LICENSED TYPE I	Capacity: 37
Owner(s): CENTRAL KENTUCKY COMMUNITY ACTION COUNCIL, INCORPORATED		Director(s): Smith, Pamela Anne

Inspection Type: Renewal Application	Inspection Information	Inspection No: 216956
Date Initiated: 09/12/2016 8:45 AM	Date Concluded: 09/12/2016 11:00 AM	
	No. of Children Present: 19	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance
320 - TB Verification	Not In Compliance
<p>922 KAR 2:110. Section 5. Staff Requirements.</p> <p>(1) Child-care center staff:</p> <p>(b) Shall provide, prior to employment and every two (2) years thereafter:</p> <p>1. A statement from a health professional that the individual is free of active tuberculosis; or</p> <p>2. A copy of negative tuberculin results.</p>	
Findings:	
<p>General: Based on Review of Documentation the child care center failed to maintain employee records in accordance with regulatory requirements. The child care center director was unable to present for review at the time of the survey that the employee with the hire date of 09/01/1999 records contained a current copy of a statement from a health professional that the individual is free of active tuberculosis; or a copy of negative tuberculin results. The TB test located in the file was no longer current as of 08/24/2016.</p>	
Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	Not Applicable
Food Service	In Compliance

Inspection Report

Children's Records

Not In Compliance

1075 - Enrollment Information

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

- 1. Completed and signed by the child's parent;**
- 2. Retained on file on the first day the child attends the child-care center; and**
- 3. To contain:**
 - a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;**
 - b. Contact information to enable a person in charge to contact the child's:**
 - (i) Parent at the parent's home or place of employment;**
 - (ii) Family physician; and**
 - (iii) Preferred hospital;**
 - c. The name of each person who is designated in writing to pick-up the child;**
 - d. The child's general health status and medical history including, if applicable:**
 - (i) Allergies;**
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
 - (iii) Permission from the parent for third-party professional services in the child-care center;**
 - e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;**
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

Findings:

General: Based on Observation and interview with the staff, the child care center failed to maintain children's records in accordance with regulatory requirements. The childcare director was unable to present for review an enrollment record containing identifying information, contact information, family physician, preferred hospital, the child's general health status and medical history, the name of a person designated to pick up child and authorization for medical emergency for the fifteen-month-old child who was observed eating breakfast in a highchair at 08:50a.m. Interview with the staff revealed the child's; parent was a current staff member.

Written Documentation

Not In Compliance

1105 - Professional Development

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(f) A written annual plan for child-care staff professional development;

Findings:

General: Based on Review of Documentation the child care center failed to maintain written documentation in accordance with regulatory requirements. The childcare center director was unable to present for review an annual plan for child-care staff professional development for the staff member with the hire date of 09/01/1999.

Posted Documentation

In Compliance

Animals

Not Applicable

Signature of Provider/Representative

Title

Date