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Inspection Report

Provider Name: Shelbyville First Baptist Church Preschool	Provider Information Provider Type: LICENSED TYPE I	CLR No: L354767
Provider Address: 1516 Midland Trail, Shelbyville, KY, 40065		Capacity: 99
Owner(s): First Baptist Church, Shelbyville, Kentucky, Inc.		Director(s): Lynn III, Charles Clifford

Inspection Type: Renewal Application	Inspection Information	Inspection No: 290372
Date Initiated: 09/12/2019 9:45 AM	Date Concluded: 09/12/2019 12:10 PM	
	No. of Children Present: 31	

Inspection Report	
Background Checks	Not In Compliance
20 - Out of state background checks	Not In Compliance
<p>922 KAR 2:280. Section 5. Checks of Other States. (1) In accordance with 45 C.F.R. 98.43(b)(3), a prospective child care staff member who resides in or has resided in another state within the last five (5) years shall: (a) Request from each state of current or prior residency, in accordance with the state's laws, policies, and procedures, with a courtesy notice to the cabinet: 1. An in-state criminal records check by: a. Means of fingerprints for the state of residence; or b. Any means accepted by a state of prior residency; 2. A check of the state's sex offender registry or repository; and 3. A check of the state-based child abuse and neglect registry and database; and (b) Direct results of the checks required in paragraph (a) of this subsection to the Department for Community Based Services, Division of Child Care, 275 East Main Street, 3C-F, Frankfort, Kentucky 40601.</p>	
Findings:	
<p>General: Based on review of documentation, observation and interview, the child care center failed to comply with regulatory background checks requirements. Review of the presented employee records revealed one (1) staff members with hire date 8/1/15 whose background checks listed Mississippi as previous residences in the past five years and did not contain a Mississippi background check. Upon request, the director did not present a Mississippi background check for the aforementioned staff members at the time of the survey. Observation of the child care center revealed the aforementioned staff member was not working alone with children. Interview with the staff in charge revealed the staff member had not worked alone with children.</p>	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance

Inspection Report

Director Requirements

Not In Compliance

345 - Staff Evaluation

Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

(1) A director shall:

(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;

Findings:

General: Based on review of documentation and interview, the director failed to assure compliance with regulatory requirements. Review of staff files revealed an annual written performance evaluation was not presented for review at the time of survey for eight (8) staff members hired 10/1/15, 8/6/18, 8/1/16, 8/8/17, 8/14/17, 8/21/18, 8/1/16 and 8/21/18. Interview with director revealed an evaluation had not been completed for the aforementioned staff members.

Employee Records

Not In Compliance

410 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;

(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and

(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulations. Review of staff files and an ECE-TRIS report on 9/12/19 revealed one (1) staff member with a hire date of 8/21/18 had not completed cabinet approved orientation training. Interview with the staff in charge revealed this documentation was not on file at the time of survey.

Programming

In Compliance

Premises

Not In Compliance

520 - Inaccessible Items

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(7) The following shall be inaccessible to a child in care:

(a) Toxic cleaning supplies, poisons, and insecticides;

(b) Matches, cigarettes, lighters, and flammable liquids; and

(c) Personal belongings and medications of staff.

Findings:

General: Based on observation, the child care center failed to maintain the premises in accordance with regulations. Observation of the Four's Room revealed a staff cell phone and a container of disinfecting wipes labeled keep out of reach of children were located on a table accessible to children. Continued observation revealed that in the Three's Room a staff cell phone and a bottle of hand sanitizer labeled keep out of reach of children were located on a table accessible to children.

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

Not Applicable

Food Service/Food Program

In Compliance

Food Service

Not In Compliance

1130 - Menu

Not In Compliance

922 KAR 2:120. Section 9. Food and Meal Requirements.

(16) A weekly menu shall be:

(a) Prepared;

(b) Dated;

(c) Posted in advance in a conspicuous place;

(d) Kept on file for thirty (30) days; and

(e) Amended in writing with any substitutions on the day the meal is served.

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain food service in accordance with regulations. Review of documentation and interview with director revealed a snack menu was not posted in advance in a conspicuous place.

Children's Records

In Compliance

Inspection Report

Written Documentation

Not In Compliance

1170 - Professional Development

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(f) A written annual plan for child-care staff professional development;

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain written documentation in accordance with regulations. Review of staff files revealed a written annual plan for childcare staff professional development was not presented for review at the time of survey for eight (3) staff members hired 10/1/15, 8/6/18, 8/1/16, 8/8/17, 8/14/17, 8/21/18, 8/1/16 and 8/21/18. Interview with the staff in charge revealed a staff professional development plan had not been completed for these staff members.

Posted Documentation

In Compliance

Animals

In Compliance

Signature of Provider/Representative

Title

Date