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Inspection Report

Provider Name: Shelbyville First Baptist Church Preschool	Provider Information Provider Type: LICENSED TYPE I	CLR No: L354767
Provider Address: 1516 Midland Trail, Shelbyville, KY, 40065		Capacity: 99
Owner(s): First Baptist Church, Shelbyville, Kentucky, Inc.		Director(s): Lynn III, Charles Clifford

Inspection Type: Renewal Application	Inspection Information	Inspection No: 245695
Date Initiated: 08/24/2018 9:45 AM	Date Concluded: 08/24/2018 11:50 AM	
	No. of Children Present: 38	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance

145 - Fire Marshal **Not In Compliance**

922 KAR 2:090. Section 6. License Issuance.
(8) To qualify for a preliminary license, or maintain a regular license, a child-care center shall:
(b) Be approved by the Office of the State Fire Marshal or designee;

Findings:

General: Based on review of documentation and interview, the child care center failed to comply with regulatory requirements. The fire marshal report presented for review was from the Shelby County Fire Department. Interview conducted with a Building Code Inspection Office representative revealed that the inspection needed to be conducted by an Inspector from their office. Upon request, the director presented a fire marshal report from the Building Code Inspector that was no longer current as it was dated 9/2/15.

Director Requirements **Not In Compliance**

345 - Staff Evaluation **Not In Compliance**

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.
(1) A director shall:
(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;

Findings:

General: Based on review of documentation and interview, the child care center director failed to assure compliance with regulatory requirements. Review of the presented employee records revealed five (5) staff members with hire dates 10/1/15, 8/14/17, 8/1/16, 8/8/17, and 8/1/16 whose file did not contain a written annual evaluation. Upon request, the director did not present a current evaluation for the aforementioned staff members at the time of the survey.

350 - Health, Safety, Comfort **Not In Compliance**

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.
(1) A director shall:
(l) Assure the health, safety, and comfort of each child;

Findings:

General: Based on observation, the child care center director failed to assure compliance with regulatory requirements. There was an exposed electrical outlet located by the wooden ironing board in Room 208D. There was an exposed electrical outlet located by the reading area in Room 207.

Inspection Report

Employee Records

Not In Compliance

390 - Educational Requirements

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

- (a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:
 - 1. High school diploma;
 - 2. GED or qualifying documentation from a comparable educational entity; or
 - 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Review of the presented employee records revealed two (2) staff members with the same hire date of 8/21/18 whose file did not contain a high school diploma, GED or other qualifying documentation from a comparable educational entity. Upon request, the director did not present educational documentation for the aforementioned staff members at the time of the survey.

395 - TB Verification

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

- (b) Shall provide, prior to employment and every two (2) years thereafter:
 - 1. A statement from a health professional that the individual is free of active tuberculosis; or
 - 2. A copy of negative tuberculin results.

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Review of the presented employee records revealed two (2) staff members with the same hire date of 8/21/18 whose file did not contain a statement from a health professional that they are free from active tuberculosis. Upon request, the director did not present current statements for the aforementioned staff members at the time of the survey.

410 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

- (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:
 - (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
 - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and
 - (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Review of the presented employee records revealed two (2) staff members with hire dates 8/8/17 and 8/1/16 whose file did not contain documentation to verify completion of the required six (6) hours of cabinet approved orientation. Continued review of the presented employee records revealed a staff member with hire date 8/8/17 whose file did not contain documentation to verify completion of the required nine (9) hours of cabinet approved training. Review of ECE-TRIS verified that the staff member had not completed the nine (9) hours of cabinet approved training. Upon request, the director did not present training documentation for the aforementioned staff members at the time of the survey.

Programming

In Compliance

Premises

Not In Compliance

580 - Floors, Walls, Ceilings

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.

Findings:

General: Based on observation, the child care center failed to maintain the premises in accordance with regulatory requirements. There was a water stain in the ceiling tile located by the fluorescent lights in Room 209.

645 - Sink

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(3) A sink shall be:

- (a) Located in or immediately adjacent to toilet rooms;
- (b) Equipped with hot and cold running water that allows for hand washing;
- (c) Equipped with hot water at a minimum temperature of ninety (90) degrees Fahrenheit and a maximum of 120 degrees Fahrenheit;
- (d) Equipped with liquid soap;
- (e) Equipped with hand-drying blower or single use disposable hand drying material;
- (f) Equipped with an easily cleanable waste receptacle; and
- (g) Immediately adjacent to a changing area used for infants and toddlers.

Findings:

General: Based on observation, the child care center failed to maintain the premises in accordance with regulatory requirements. The sink located in the bathroom in Room 209 was not equipped with hot water due to the hot water handle on the sink not working at the time of the survey.

Inspection Report

Hygienic Practices

Not In Compliance

685 - Diaper Changing Area/Surface

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(10) When a child is diapered, the child shall:

(b) Be placed on a surface that is:

- 1. Clean;
- 2. Padded;
- 3. Free of holes, rips, tears, or other damage;
- 4. Nonabsorbent;
- 5. Easily cleaned; and
- 6. Free of any items not used for diaper changing.

Findings:

General: Based on observation, the child care center failed to comply with hygienic practices in accordance with regulatory requirements. The changing pad located in Room 208D was torn exposing the absorbent material.

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

Not Applicable

Food Service/Food Program

In Compliance

Food Service

In Compliance

Children's Records

Not In Compliance

1140 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

- 1. Completed and signed by the child's parent;
- 2. Retained on file on the first day the child attends the child-care center; and
- 3. To contain:
 - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;
 - b. Contact information to enable a person in charge to contact the child's:
 - (i) Parent at the parent's home or place of employment;
 - (ii) Family physician; and
 - (iii) Preferred hospital;
 - c. The name of each person who is designated in writing to pick-up the child;
 - d. The child's general health status and medical history including, if applicable:
 - (i) Allergies;
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
 - (iii) Permission from the parent for third-party professional services in the child-care center;
 - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain children's records in accordance with regulatory requirements. Review of the presented children's records revealed a child with enrollment date 7/27/18 whose file did not contain the name of the family's preferred hospital. Upon request, the director did not present the documentation for the aforementioned child at the time of the survey.

Written Documentation

Not In Compliance

1170 - Professional Development

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(f) A written annual plan for child-care staff professional development;

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain written documentation in accordance with regulatory requirements. Review of employee records revealed five (5) staff members with hire dates 10/1/15, 8/14/17, 8/1/16, 8/8/17 and 8/1/16 whose file did not contain a written annual professional development plan. Upon request, the director did not present current annual professional development plans for the aforementioned staff members at the time of the survey.

Posted Documentation

In Compliance

Animals

In Compliance

Signature of Provider/Representative

Title

Date