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**Inspection Report**

<b>Provider Name:</b> Owingsville School Age Child Care	<b>Provider Information</b>	<b>CLR No:</b> L354741
<b>Provider Address:</b> 50 Chenault Drive, Owingsville, KY, 40360	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 154
<b>Owner(s):</b> Bath Co. Board Of Ed		<b>Director(s):</b> Jones, Willie Mae

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 219137
<b>Date Initiated:</b> 04/20/2017 2:15 PM	<b>Date Concluded:</b> 04/20/2017 3:15 PM	
	<b>No. of Children Present:</b> 5	

Inspection Report	
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>Not In Compliance</b>
<b>125 - Confidential Information</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:110. Section 2. General.</b> <b>(3) Information concerning a child or the child's parent shall be kept in strict confidence by child-care center staff, except as otherwise required by law.</b></p> <p><b>Findings:</b> General: Based on Observation, the children's first names, last names, and birthdates were posted in the classroom.</p>	
<b>Director Requirements</b>	<b>Not In Compliance</b>
<b>260 - Staff Evaluation</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:110. Section 4. Director Requirements and Responsibilities.</b> <b>(1) Effective with the adoption of this administrative regulation, a director shall:</b> <b>(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;</b></p> <p><b>Findings:</b> General: Based on Review of Documentation, a staff person hired 7/22/14 did not have evidence on an annual evaluation on file.</p>	

**Inspection Report**

**Employee Records**

**Not In Compliance**

**300 - Background checks/left alone**

**Not In Compliance**

**922 KAR 2:090. Section 6. License Issuance.**

**(5) An individual described in subsection (4) of this section shall:**

**(a) Submit to background checks described in paragraph (b) of this subsection;**

**(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:**

- 1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;**
- 2. Criminal records check required by KRS 199.896(19);**
- 3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and**
- 4. An address check of the Sex Offender Registry; and**

**(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.**

**Findings:**

General: Based on Review of Documentation, a staff person hired 9/15/16 did not have a criminal records check on file. The staff person in charge stated that this staff person had a criminal records check on file at the school board office. The staff person in charge also stated that this staff person has never worked alone with children.

**320 - TB Verification**

**Not In Compliance**

**922 KAR 2:110. Section 5. Staff Requirements.**

**(1) Child-care center staff:**

**(b) Shall provide, prior to employment and every two (2) years thereafter:**

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

**Findings:**

General: Based on Review of Documentation, there were two (2) staff who did not have documentation of being free of TB prior to employment. A staff with hire date 9/1/16 had documentation dated 11/1/16. A staff person hired 9/15/16 had documentation dated 9/15/16.

**340 - Training**

**Not In Compliance**

**922 KAR 2:110. Section 5. Staff Requirements.**

**(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**

**(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**

**(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and**

**(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.**

**Findings:**

General: Based on Review of Documentation, there were two (2) staff who did not obtain the required fifteen (15) hours of training for their current training year. The hire dates for these staff were 8/8/99 and 8/15/03. The ECE-Tris database was reviewed and confirmed the lack of training.

**Programming**

**In Compliance**

**Premises**

**In Compliance**

**Hygienic Practices**

**In Compliance**

**First Aid/Medication**

**In Compliance**

**Outdoor Play Area**

**In Compliance**

**Equipment**

**In Compliance**

**Transportation**

**Not In Compliance**

**805 - Transportation Notification/Policy & Procedures Regarding Emergency Plan for Evacuation**

**Not In Compliance**

**922 KAR 2:120. Section 12. Transportation.**

**(3) Prior to transporting a child, a center providing transportation services of a child shall notify the cabinet or its designee in writing of the:**

**(e) Agency policy and procedures relating to an emergency plan for evacuating the vehicle;**

**Findings:**

General: Based on Review of Documentation, the center had no written policies or procedures regarding emergencies while transporting children.

**815 - Transportation Notification/Safety Procedures - Transporting, Loading/Unloading and Supervision**

**Not In Compliance**

**922 KAR 2:120. Section 12. Transportation.**

**(3) Prior to transporting a child, a center providing transportation services of a child shall notify the cabinet or its designee in writing of the:**

**(g) Safety procedures for:**

- 1. Transporting a child;**
- 2. Loading and unloading a child; and**
- 3. Providing adequate supervision of a child.**

**Findings:**

General: Based on Observation, the center had no written policies or procedures regarding safety while transporting children.

**Food Service**

**In Compliance**

**Children's Records**

**In Compliance**

**Inspection Report**

**Written Documentation**

**In Compliance**

**Posted Documentation**

**In Compliance**

**Animals**

**In Compliance**

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Signature of Provider/Representative

Title

Date