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**Inspection Report**

<b>Provider Name:</b> Bright Beginnings Learning Center <b>Provider Address:</b> 2603 Dixie Highway, Louisville, KY, 40216 <b>Owner(s):</b> Bright Beginnings Learning Center, LLC	<b>Provider Information</b> <b>Provider Type:</b> LICENSED TYPE I	<b>CLR No:</b> L359328 <b>Capacity:</b> 48 <b>Director(s):</b> Branch, Kenya LaShana
<b>Inspection Type:</b> Renewal Application <b>Date Initiated:</b> 06/27/2018 9:30 AM	<b>Inspection Information</b> <b>Date Concluded:</b> 06/27/2018 12:30 PM <b>No. of Children Present:</b> 36	<b>Inspection No:</b> 245243

Inspection Report	
Background Checks	Not In Compliance
<b>10 - Submit background check</b>	Not In Compliance
<p><b>922 KAR 2:280. Section 4. Procedures and Payments.</b></p> <p>(1) To initiate the process for obtaining background checks on a prospective child care staff member, the child care provider shall:</p> <p>(a) Request that the prospective child care staff member provide a copy of his or her driver's license or other government-issued photo identification and verify that the photograph clearly matches the prospective child care staff member;</p> <p>(b) Request that the prospective child care staff member complete and sign the:</p> <ol style="list-style-type: none"> <li>1. DCC-500, Applicant Child Care Staff Member Waiver Agreement and Statement; and</li> <li>2. DCC-501, Disclosures to Be Provided to and Signed by the Applicant Child Care Staff Member; and</li> </ol> <p>(c) Log on to the NBCP portal and enter the prospective child care staff member's demographic information for a check of the:</p> <ol style="list-style-type: none"> <li>1. Child abuse and neglect central registry pursuant to 922 KAR 1:470;</li> <li>2. National Crime Information Center's National Sex Offender Registry; and</li> <li>3. Sex Offender Registry established in accordance with KRS 17.500 through 17.580.</li> </ol>	
<b>Findings:</b>	
<p>General: Based on review of documentation, interview and observation, the child care center failed to maintain background checks in accordance with regulatory requirements. A review of documentation revealed a staff member hired 6/25/18 failed to have documentation verifying a submission of fingerprints to NBCP. Interview revealed the staff in charge was unaware of the requirements of the new regulations regarding processing new hires. Observation revealed the staff member hired 6/25/18 was not working alone in the center but was present with children.</p>	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
<b>345 - Staff Evaluation</b>	Not In Compliance
<p><b>922 KAR 2:090. Section 10. Director Requirements and Responsibilities.</b></p> <p>(1) A director shall:</p> <p>(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;</p>	
<b>Findings:</b>	
<p>General: Based on review of documentation, the director failed to assure compliance with regulatory requirements. Review of staff files revealed an annual written performance evaluation was not presented for review at the time of survey for one (1) staff member hired 11/9/16.</p>	

**Inspection Report****Employee Records****Not In Compliance****390 - Educational Requirements****Not In Compliance****922 KAR 2:090. Section 11. Staff Requirements.****(1) Child-care center staff:**

- (a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:**
- 1. High school diploma;**
  - 2. GED or qualifying documentation from a comparable educational entity; or**
  - 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

**Findings:**

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulations. Review of staff files revealed a high school diploma, GED, or Commonwealth Child Care Credential was not presented for review at the time of survey for one (1) staff member hired 6/25/18. Interview with staff in charge revealed she needed to obtain proof of education for the staff member.

**395 - TB Verification****Not In Compliance****922 KAR 2:090. Section 11. Staff Requirements.****(1) Child-care center staff:****(b) Shall provide, prior to employment and every two (2) years thereafter:**

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

**Findings:**

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulations. Review of staff files revealed two (2) staff members hired 6/25/18 and 1/1/18 failed to have records of negative tuberculin result on file or a statement from a health professional. Interview with staff in charge revealed this documentation was not on file at the time of survey.

**410 - Training****Not In Compliance****922 KAR 2:090. Section 11. Staff Requirements.****(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**

**Findings:**

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulations. Review of staff files and ECE-TRIS report revealed documentation of fifteen (15) hours of cabinet approved training was not presented for review at the time of survey for three (3) staff members hired 8/30/16, 1/23/17 and 11/9/16. Continued review of staff files revealed one (1) staff member with a hire date of 8/30/16 had not completed state approved orientation training. Interview with staff in charge revealed this documentation was not on file at the time of survey.

**415 - Driver Requirements****Not In Compliance****922 KAR 2:120. Section 12. Transportation.****(18) A driver of a vehicle transporting a child for a center shall:**

- (a) Be at least twenty-one (21) years old;**
- (b) Complete:**
  - 1. The background checks as described in 922 KAR 2:280; and**
  - 2. An annual check of the:**
    - a. Kentucky driver history records in accordance with KRS 186.018; or**
    - b. Driver history records through the state transportation agency that issued the driver's license;**
- (c) Hold a current driver's license which has not been suspended or revoked during the last five (5) years; and**
- (d) Not caused an accident which resulted in the death of a person.**

**Findings:**

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulations. Review of staff files revealed a Kentucky Driver History Record was not presented for review at the time of survey for the driver hired 9/29/17. Interview with staff in charge revealed this documentation was not available for review at the time of survey.

**Programming****In Compliance****Premises****Not In Compliance****580 - Floors, Walls, Ceilings****Not In Compliance****922 KAR 2:120. Section 4. Premises Requirements.****(9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.****Findings:**

General: Based on observation, the child care center failed to maintain the premises in accordance with regulatory requirements. Observation of three-four classroom revealed a several areas where paint was chipping and peeling on the classroom walls. Observation in the kitchen revealed paint was peeling from the ceiling.

Inspection Report	
Hygienic Practices	Not In Compliance
<b>675 - Training Chair</b>	<b>Not In Compliance</b>
<b>922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.</b> <b>(7) If a toilet training chair is used, the chair shall be:</b> <b>(a) Used over a surface that is impervious to moisture;</b> <b>(b) Out of reach of other toilets or toilet training chairs;</b> <b>(c) Emptied promptly; and</b> <b>(d) Disinfected after each use.</b>	
<b>Findings:</b> General: Based on observation, the child care center failed to maintain hygienic practices in accordance with regulations. The center failed to keep all toilet training chairs out of reach of other toilets or toilet training chairs. Observation of the center bathroom revealed three (3) training chairs within reach of each other as well as the toilet.	
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	Not In Compliance
<b>815 - Toys/Furniture</b>	<b>Not In Compliance</b>
<b>922 KAR 2:120. Section 11. Toys and Furnishings.</b> <b>(1) All toys and furniture contacted by a child shall be:</b> <b>(a) Kept clean and in good repair; and</b> <b>(b) Free of peeling, flaking, or chalking paint.</b>	
<b>Findings:</b> General: Based on observation, the child care center failed to maintain equipment in accordance with regulations. Observation of the three-four classroom revealed two (2) black rugs that had torn and frayed edges. Continued observation revealed on the center playground a white wooden table was broken exposing several nails.	
Transportation	Not In Compliance
<b>845 - Requirements for Transportation Services</b>	<b>Not In Compliance</b>
<b>922 KAR 2:120. Section 12. Transportation.</b> <b>(2) A center providing or arranging transportation service shall:</b> <b>(a) Be licensed and approved by the cabinet or its designee prior to transporting a child;</b> <b>(b) Have a written plan that details the type of transportation, staff schedule, transportation schedule, and transportation route; and</b> <b>(c) Have written policies and procedures, including emergency procedures practiced monthly by staff who transports children.</b>	
<b>Findings:</b> General: Based on review of documentation and interview, the child care center failed to comply with regulatory requirements regarding transportation. Review of documentation revealed a written policy that documents the emergency procedures practiced monthly by staff that transport children was not presented for review. Interview with staff in charge revealed this documentation was not available for review at the time of survey.	
<b>915 - Pre-trip Inspection</b>	<b>Not In Compliance</b>
<b>922 KAR 2:120. Section 12. Transportation.</b> <b>(8) A daily inspection of the vehicle shall be performed prior to the vehicle's use and documented for the following:</b> <b>(a) Tire inflation consistent with tire manufacturer's recommended air pressure;</b> <b>(b) Working lights, signals, mirrors, gauges, and wiper blades;</b> <b>(c) Working safety restraints;</b> <b>(d) Adequate fuel level; and</b> <b>(e) Cleanliness and good repair.</b>	
<b>Findings:</b> General: Based on review of documentation and interview, the child care center failed to comply with regulatory requirements regarding transportation. Review of transportation records revealed documentation of the daily inspection of the child care center van was not presented for review at the time of survey. Interview with staff in charge revealed this documentation was not available for review at the time of survey.	
Food Service/Food Program	In Compliance
Food Service	In Compliance

Inspection Report		
Children's Records		Not In Compliance
1140 - Enrollment Information		Not In Compliance
<div>922 KAR 2:090. Section 9. Records. (1) A child-care center shall maintain: (b) A written record for each child: 1. Completed and signed by the child's parent; 2. Retained on file on the first day the child attends the child-care center; and 3. To contain: a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth; b. Contact information to enable a person in charge to contact the child's: (i) Parent at the parent's home or place of employment; (ii) Family physician; and (iii) Preferred hospital; c. The name of each person who is designated in writing to pick-up the child; d. The child's general health status and medical history including, if applicable: (i) Allergies; (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and (iii) Permission from the parent for third-party professional services in the child-care center; e. The name and phone number of each person to be contacted in an emergency involving or impacting the child; f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;</div>		
<div>Findings: General: Based on review of documentation and interview, the child care center failed to maintain children's records in accordance with regulations. Review of ten (10) children's files revealed the written records for four (4) children enrolled 1/22/18, 11/20/17, 9/21/17 and 1/15/18 failed to contain contact information to enable a person in charge to contact the child's preferred hospital. Continued review of children's files revealed the written record for two (2) children enrolled 9/21/17 and 1/15/18 failed to contain information from the child's parent authorizing the center to seek medical attention in case of an emergency for the aforementioned children. Interview with the staff in charge revealed she needed to obtain this information.</div>		
Written Documentation		Not In Compliance
1160 - Daily Attendance Records		Not In Compliance
<div>922 KAR 2:090. Section 9. Records. (1) A child-care center shall maintain: (c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program;</div>		
<div>Findings: General: Based on review of documentation, the child care center failed to maintain written documentation in accordance with regulations. Review of attendance records on 6/27/18 revealed the day of 6/27/18 thirty-three (33) children had been signed in; however, thirty-six (36) children were present at time of survey.</div>		
1170 - Professional Development		Not In Compliance
<div>922 KAR 2:090. Section 9. Records. (1) A child-care center shall maintain: (f) A written annual plan for child-care staff professional development;</div>		
<div>Findings: General: Based on review of documentation, the child care center failed to maintain written documentation in accordance with regulations. Review of staff files revealed a written annual plan for childcare staff professional development was not presented for review at the time of survey for one (1) staff member hired 11/9/16.</div>		
Posted Documentation		In Compliance
Animals		Not Applicable