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**Inspection Report**

<b>Provider Name:</b> Boone County Head Start Northern KY Community Action Commission	<b>Provider Information</b> <b>Provider Type:</b> LICENSED TYPE I	<b>CLR No:</b> L359315
<b>Provider Address:</b> 3261 Maplewood Drive, Burlington, KY, 41005		<b>Capacity:</b> 72
<b>Owner(s):</b> Northern Kentucky Community Action Commission, Incorporated		<b>Director(s):</b> Wolsing, Laurie Dee

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 289762
<b>Date Initiated:</b> 05/13/2019 10:20 AM	<b>Date Concluded:</b> 05/13/2019 12:30 PM	
	<b>No. of Children Present:</b> 41	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance

**410 - Training** **Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**  
**(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**  
**(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**  
**(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**  
**(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**

**Findings:**  
 General: Based on observation, review of documentation, and ECE-TRIS records this regulatory requirement was not met. A review of staff files found one (1) staff person hired 1/14/19 did not complete six (6) hours of Cabinet approved orientation training until 4/11/19. This is date of completion exceeds the time frame required for completion of this training upon hire.

Programming	In Compliance
Premises	Not In Compliance

**580 - Floors, Walls, Ceilings** **Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**  
**(9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.**

**Findings:**  
 General: Based on observation, this regulatory requirement was not met. During a tour of the classrooms it was found that the ceiling vents in each room had an accumulation of dust on the surface.

**Inspection Report**

**645 - Sink**

**Not In Compliance**

**922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.**

**(3) A sink shall be:**

- (a) Located in or immediately adjacent to toilet rooms;**
- (b) Equipped with hot and cold running water that allows for hand washing;**
- (c) Equipped with hot water at a minimum temperature of ninety (90) degrees Fahrenheit and a maximum of 120 degrees Fahrenheit;**
- (d) Equipped with liquid soap;**
- (e) Equipped with hand-drying blower or single use disposable hand drying material;**
- (f) Equipped with an easily cleanable waste receptacle; and**
- (g) Immediately adjacent to a changing area used for infants and toddlers.**

**Findings:**

General: Based on observation, this regulatory requirement was not met. During a tour of the classrooms a build up of grime was observed around the sink basins located in each classroom.

**Hygienic Practices**

**In Compliance**

**First Aid/Medication**

**In Compliance**

**Outdoor Play Area**

**Not In Compliance**

**750 - Playground Conditions**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

**(20) An outdoor play area shall be:**

- (d) Safe from foreseeable hazard;**
- (e) Well drained;**
- (f) Well maintained;**
- (g) In good repair; and**
- (h) Visible to staff at all times.**

**Findings:**

General: Based on observation, this regulatory requirement was not met. During a tour of the outdoor play area there was a square cement block anchored to the ground in the middle of the playground. A corner of the cement square had broken off leaving sharp edges. An interview with the staff person in charge found that this cement block had been part of a hopscotch board.

**Equipment**

**In Compliance**

**Transportation**

**Not Applicable**

**Food Service/Food Program**

**In Compliance**

**Food Service**

**In Compliance**

**Children's Records**

**In Compliance**

**Written Documentation**

**In Compliance**

**Posted Documentation**

**In Compliance**

**Animals**

**In Compliance**

Signature of Provider/Representative

Title

Date