



**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

Andy Beshear
Governor

Melissa A. Moore, Director
Division of Regulated Child Care
Northern Branch
908 W. Broadway, 10-W
Louisville, KY 40203
Phone: (502) 595-5781 Fax: (502) 595-5773
<https://chfs.ky.gov/agencies/os/oig>

Eric C. Friedlander
Secretary

Adam Mather
Inspector General

Inspection Report

Provider Name: Hodges, Danesia Lanee'	Provider Information	CLR No: C54740
Provider Address: 2115 Garrs Lane, Louisville, KY, 40216	Provider Type: CERTIFIED	Capacity: 6

Inspection Type: Annual Inspection	Inspection Information	Inspection No: 220861
Date Initiated: 08/09/2017 2:35 PM	Date Concluded: 08/24/2017 2:27 PM	
No. of Children Enrolled: 11	No. of Children Present: 3	

Inspection Report	
Supervision	In Compliance
General Administration	Not In Compliance
65 - Health, safety and comfort	Not In Compliance
922 KAR 2:100 - Section 12. Care Requirements for a Provider.	
(1) A provider shall ensure the health, safety, and comfort of each child.	
Findings:	
General: Based on observation, the family child care home failed to comply with regulatory requirements with regard to the health, safety and comfort of a child in care. Observation of the Living Room and Child Care areas revealed uncovered sockets without socket protectors, staples in the carpet, a silver clip on the floor, a AA battery in the Living Room area on a couch cushion and small change such as dimes and pennies on the floor. Further observation revealed a toddler and two (2) preschool-aged children in care.	
85 - Record Maintenance	Not In Compliance
922 KAR 2:100 - Section 18. Records.	
(6) A certified family child-care home provider shall keep all records for five (5) years.	
Findings:	
General: Based on review of documentation and interview, the family child care home failed to comply with regulatory requirements with regard to record maintenance. Upon request, the family child care home provider failed to provide provider records for herself and staff with a hire date 07/10/14, to include criminal records checks, child abuse or neglect (CA/N) checks, tuberculosis documentation and first aid/CPR certification.	
Provider Requirements	Not In Compliance
120 - Information to Parents	Not In Compliance
922 KAR 2:100 - Section 19. Certified Family Child-Care Home Program.	
The certified family child-care home provider shall: (2) Make available a copy of the certification standards to each parent;	
(3) Provide each parent with the name, address, and telephone number of the cabinet for the purpose of registering a complaint if the parent believes the family child-care home provider is not meeting the standards;	
Findings:	
General: Based on review of documentation and interview, the family child care home director failed to assure compliance with regulatory requirements with regard to information to parents. Review of written documentation revealed the certification standards were not made available to parents and the version on record was printed in 2010 and was not the current certification standards. Interview with the provider revealed she was not aware that the certification standards changed after 2010.	

Inspection Report

Provider Records

Not In Compliance

135 - Provider CPR/First Aid

Not In Compliance

922 KAR 2:100 - Section 2. Certification Process.

- (4) An applicant shall be currently certified by an agency approved in accordance with 922 KAR 2:240 in infant and child:**
(a) Cardiopulmonary resuscitation (CPR); and
(b) First aid.

Findings:

General: Based on review of documentation and interview, the family child care home failed to maintain employee records in accordance with regulatory requirements. Upon request, the family child care home provider failed to provide evidence of current cabinet approved Infant and Child First aid and Cardiopulmonary Resuscitation (CPR) certification.

140 - Adult in home/Assistant

Not In Compliance

922 KAR 2:100 - Section 2. Certification Process.

- (5) An adult living in the home of the applicant present during the hours of operation, or having unsupervised contact with a child in care, and the applicant's assistant shall submit to the cabinet:**
(a) A criminal records check pursuant to KRS 17.165(5) by the Kentucky State Police or the Administrative Office of the Courts within a year prior to application;
(b) A OIG-DRCC-04 to complete:
1. A child abuse or neglect check using the central registry in accordance with 922 KAR 1:470; and
2. An address check of Sex Offender Registry;
(c) A criminal records check completed once for any previous state of residence if:
1. The adult resided outside the state of Kentucky in the last five (5) years; and
2. No criminal records check has been completed for the adult's previous state of residence; and

Findings:

General: Based on review of documentation and interview, the family child care home failed to maintain employee records in accordance with regulatory requirements. Upon request, the family child care home provider failed to provide documented evidence of criminal records check pursuant to KRS 17.165 (5) and certified family child-care home central registry check.

145 - Adult in home/Assistant TB

Not In Compliance

922 KAR 2:100 - Section 2. Certification Process.

- (5) An adult living in the home of the applicant present during the hours of operation, or having unsupervised contact with a child in care, and the applicant's assistant shall submit to the cabinet:**
(d) A copy of negative tuberculin results or a health professional's statement documenting that the adult is free of active tuberculosis.

Findings:

General: Based on review of documentation and interview, the family child care home failed to maintain employee records in accordance with regulatory requirements. Upon request, the family child care home provider failed to provide documented evidence of a negative tuberculin result or a health professional's statement that the provider and staff with a hire date of 07/10/14 are free of active tuberculosis.

150 - Orientation/training plan

Not In Compliance

922 KAR 2:100 - Section 2. Certification Process.

- (9) Within three (3) months of submission to the cabinet of a complete OIG-DRCC-03, an applicant shall:**
(a) Demonstrate completion of six (6) hours of cabinet-approved training in accordance with KRS 199.8982(1)(a)6; and
(b) Develop and implement a written plan for obtaining nine (9) hours of annual cabinet-approved training as required in Section 10(1) of this administrative regulation.

Findings:

General: Based on review of documentation and interview, the family child care home failed to maintain employee records in accordance with regulatory requirements. Upon request, the family child care home provider failed to provide a written plan for obtaining nine (9) hours of annual cabinet-approved training for staff with a hire date of 07/10/14.

155 - Provider Training Requirements

Not In Compliance

922 KAR 2:100 - Section 10. Standards for the Provider.

- (1)(a) A provider shall complete annually at least nine (9) hours of cabinet-approved early care and education training beginning with the second year of operation, including one and one-half (1½) hours of cabinet-approved pediatric abusive head trauma training in accordance with KRS 199.8982(2):**
a. Within the second year of employment or operation in child care; and
b. Every subsequent five (5) years of employment or operation in child care.

Findings:

General: Based on review of documentation and interview, the family child care home failed to maintain employee records in accordance with regulatory requirements. Upon request, the family child care home provider failed to provide documented evidence that she and staff with a hire date of 07/10/14 completed at least nine (9) hours of cabinet-approved early care and education training. In addition, documentation was not received of one and one-half (1 ½) hours of cabinet approved pediatric abusive head trauma training in accordance with KRS 199.8982(2) for staff with the hire date 07/10/14.

Inspection Report

165 - Assistant Training Requirements, if applicable

Not In Compliance

922 KAR 2:100 - Section 10. Standards for the Provider.

(9) An assistant used in the absence of the family child-care home provider in excess of fourteen (14) calendar days during a one (1) year period shall demonstrate completion of at least nine (9) hours of cabinet-approved training, including pediatric abusive head trauma training pursuant to KRS 199.8982(2), in accordance with subsection (1) of this section.

Findings:

General: Based on review of documentation and interview, the family child care home failed to maintain employee records in accordance with regulatory requirements. Upon request, the family child care home provider failed to provide documented evidence that staff with a hire date of 07/10/14, who also worked in excess of fourteen (14) calendar days during a one (1) year period, completed at least nine (9) hours of cabinet-approved training, including pediatric abusive head trauma training.

Programming

In Compliance

Premises

Not In Compliance

220 - Free from risk of harm

Not In Compliance

922 KAR 2:100 - Section 11. The General Requirements of the Family Child-Care Home Environment.

(1) A provider's home and each play area used for child care shall:

(a) Be free from risk of harm in accordance with the requirements of this administrative regulation;

Findings:

General: Based on observation and interview, the family child care home failed to maintain premises in accordance with regulatory requirements with regard to risk of harm to children in care. Observation of the family care home revealed a child to climb steps which lead from the Child Care and Living Room Area. The steps were not protected by a barrier to prevent a toddler from accessing the stairwell. A toddler was identified to be in care on the date of the survey. In the bathroom, a vent cover was loosely fitted over a vent in the floor and left an open space which presented a risk for a small child to step into the hole and cause possible injury. In addition, upon entrance to the family child care home, the provider indicated she, a toddler and two preschool-aged children, just arrived back into the house from the outdoor play area. Observation of the outdoor play area revealed rusted wire fencing without good repair, areas along the wooden fencing that presented entrapment hazards, cans of paint which were rusted and stored inside a large container filled with stagnant water, a large toy car/vehicle filled with water and exposed electrical wiring in the back of the toy vehicle, a plastic container of hazardous chemicals, and a plastic fender which contained stagnant water.

240 - Harmful Items Inaccessible

Not In Compliance

922 KAR 2:100 - Section 11. The General Requirements of the Family Child-Care Home Environment.

(4) The areas of the home that are accessible to children in care shall be free from items harmful to children including the following items:

- (a) Cleaning supplies, poisons, paints, and insecticides;**
- (b) Knives, scissors, and sharp objects;**
- (c) Power tools, lawn mowers, hand tools, nails, and other equipment;**
- (d) Matches, cigarettes, lighters, combustibles, and flammable liquids;**
- (e) Alcoholic beverages;**
- (f) Plastic bags; and**
- (g) Litter and rubbish.**

Findings:

General: Based on observation, the family child care home failed to maintain premises in accordance with regulatory requirements with regard to inaccessible items. Observation of the family care home bathroom revealed a perfume spray bottle on the back of the toilet seat and a sharp razor in the tub area in accessible reach of children who were observed to enter the bathroom alone. In addition, "Clorox" bleach was in accessible reach of children. Further observation of the outdoor play area revealed cans of paint which were rusted and stored inside a large container filled with stagnant water, a plastic container of hazardous chemicals, soiled diapers, litter and rubbish.

250 - Covered Outlets

Not In Compliance

922 KAR 2:100 - Section 11. The General Requirements of the Family Child-Care Home Environment.

(6) Electrical outlets not in use shall be covered.

Findings:

General: Based on observation, the family child care home failed to maintain premises in accordance with regulatory requirements with regard to covered outlets. Observation of the Living Room and Child Care areas revealed electrical outlets/sockets without socket protectors.

275 - Stairs Blocked, if applicable

Not In Compliance

922 KAR 2:100 - Section 11. The General Requirements of the Family Child-Care Home Environment.

(11) If an infant or toddler is in the care of a provider, indoor stairs with more than two (2) steps shall be blocked.

Findings:

General: Based on observation and interview, the family child care home failed to maintain premises in accordance with regulatory requirements with regard to blocked stairs. Observation of the family child care home revealed indoor stairs with more than two (2) steps. The stairwell did not contain a gate or barrier and children were observed to crawl on the steps. Interview with the provider revealed a toddler was in care.

285 - Condition of Home

Not In Compliance

922 KAR 2:100 - Section 11. The General Requirements of the Family Child-Care Home Environment.

(21) A family child-care home shall:

- (a) Be clean;**
- (b) Be uncluttered;**
- (c) Be free of insects and rodents;**

Findings:

General: Based on observation, the family child care home failed to maintain premises in accordance with regulatory requirements. Observation of the family child care home revealed accumulation of dirt and debris in carpeted areas, papers, toys throughout the Living Room and Child Care Area, trash (bags of uneaten snacks), unclean and unsanitized bathroom area and ceiling fans which contained a large degree of dust. The kitchen area revealed unclean dishes in the sink and clutter. The provider was observed to prepare snacks in an unclean kitchen.

Inspection Report

295 - Bathroom sanitary

Not In Compliance

922 KAR 2:100 - Section 11. The General Requirements of the Family Child-Care Home Environment.

(21) A family child-care home shall:

(e) Have bathrooms, including toilets, sinks, and potty chairs that are:

- 1. Sanitary; and**
- 2. In good working condition.**

Findings:

General: Based on observation, the family child care home failed to maintain premises in accordance with regulatory requirements. Observation of the family child care home revealed accumulation of dirt and debris in the bathroom area. The toilet and sink areas had not been properly sanitized and the toilet seat was broken and not in good repair. Personal items of the provider were accessible to the children who were observed to enter the bathroom alone.

305 - Garbage Stored Appropriately

Not In Compliance

922 KAR 2:100 - Section 11. The General Requirements of the Family Child-Care Home Environment.

(23) Indoor and outdoor garbage shall be stored in a waterproof container with a tight-fitting cover.

Findings:

General: Based on observation, the family child care home failed to maintain premises in accordance with regulatory requirements. Observation of the kitchen area of the family child care home revealed garbage containers without tight-fitting covers.

310 - Toilet Room

Not In Compliance

922 KAR 2:100 - Section 13. Toilet and Diapering Requirements.

(1) A toilet room shall:

- (a) Have an adequate supply of toilet paper; and**
- (b) Be cleaned and sanitized daily.**

Findings:

General: Based on observation, the family child care home failed to maintain premises in accordance with regulatory requirements. Observation of the family child care home bathroom revealed accumulation of dirt and debris which suggested the bathroom was not cleaned and sanitized on a daily basis.

320 - Toilet

Not In Compliance

922 KAR 2:100 - Section 13. Toilet and Diapering Requirements.

(3) Each toilet shall:

- (a) Be kept in clean condition;**
- (b) Be kept in good repair;**
- (c) Be in a lighted room; and**
- (d) Have ventilation.**

Findings:

General: Based on observation, the family child care home failed to maintain premises in accordance with regulatory requirements. Observation of the toilet area of the bathroom revealed a broken toilet seat, as well as unclean and unsanitized surfaces.

Hygienic Practices

Not In Compliance

330 - Child Handwashing

Not In Compliance

922 KAR 2:100 - Section 12. Care Requirements for a Provider.

(4) A child shall wash hands with liquid soap and warm running water:

- (a) Before and after eating or handling food;**
- (b) After toileting or diaper change;**
- (c) After handling animals;**
- (d) After wiping or blowing nose;**
- (e) After touching items soiled with body fluids or waste; and**
- (f) After outdoor and indoor play time.**

Findings:

General: Based on observation, the family child care home failed to comply with hygienic practices in accordance with regulatory requirements. Observation of the family child care home child hand washing practices revealed the provider failed to wash the hands of a toddler upon completion of a diaper change. Children were observed to use the toilet without properly washing their hands. The provider also failed to allow the children to wash their hands before and after eating snack and after outdoor and indoor play time.

355 - Soiled Diapers/Clothing

Not In Compliance

922 KAR 2:100 - Section 13. Toilet and Diapering Requirements.

(7) Diapers or clothing shall be:

- (a) Changed when soiled or wet;**
- (b) Stored in a covered leak proof container temporarily; and**
- (c) Washed or disposed of at least once a day.**

Findings:

General: Based on observation, the family child care home failed to comply with hygienic practices in accordance with regulatory requirements. Observation of family child care home revealed uncovered trash containers, one of which contained soiled diapers. In addition, soiled diapers were observed on the ground in the outdoor play area.

Inspection Report

365 - Diapering Space

Not In Compliance

922 KAR 2:100 - Section 13. Toilet and Diapering Requirements.

(9) If a child is being diapered, the child shall:

(b) Be placed on a surface that is:

- 1. Clean;**
- 2. Padded;**
- 3. Free of holes, rips, tears, or other damage;**
- 4. Nonabsorbent;**
- 5. Easily cleaned; and**
- 6. Free of items not used for diaper changing.**

Findings:

General: Based on observation, the family child care home failed to comply with hygienic practices in accordance with regulatory requirements. Observation of a diaper change revealed a child was diapered on a bath towel on the floor of the Living Room area. The bath towel is considered to be absorbent and without padding.

375 - Diapering Practice

Not In Compliance

922 KAR 2:100 - Section 13. Toilet and Diapering Requirements.

(11) A provider or an assistant shall disinfect the diapering surface after each child is diapered.

(12) If a provider or an assistant wear disposable gloves, the gloves shall be changed and disposed of after each child is diapered.

Findings:

General: Based on observation, the family child care home failed to comply with hygienic practices in accordance with regulatory requirements. Observation of a diaper change revealed a child was diapered on a bath towel on the floor of the Living Room area. The floor of the Living Room contained dirt and debris within the carpet.

First Aid/Medication

Not In Compliance

390 - First Aid supplies accessible

Not In Compliance

922 KAR 2:100 - Section 15. Medication and First Aid.

(4) A provider shall:

(a) Maintain first aid supplies that are easily accessible for use in an emergency, and these supplies shall be inaccessible to the children in care; and

Findings:

General: Based on review of documentation and interview, the family child care home failed to comply with regulatory requirements regarding first aid and/or medication. Upon request, the family child care home provider failed to provide evidence of first aid supplies when children were transported. Interview with the provider revealed "Band-Aids" were the only first aid items in the vehicle.

400 - First Aid Supplies

Not In Compliance

922 KAR 2:100 - Section 15. Medication and First Aid.

(5) First aid supplies shall include a fully-equipped first aid kit containing the following non-expired items:

- (a) Liquid soap;**
- (b) Adhesive bandages;**
- (c) Sterile gauze;**
- (d) Medical tape;**
- (e) Scissors;**
- (f) Thermometer;**
- (g) Flashlight;**
- (h) Cold pack;**
- (i) First-aid book;**
- (j) Disposable gloves; and**
- (k) CPR mouthpiece.**

Findings:

General: Based on observation and interview, the family child care home failed to comply with regulatory requirements regarding first aid and/or medication. Upon request, the family child care home provider failed to provide a flashlight, thermometer and first aid book which were the missing items in the home's first aid kit.

Outdoor Play Area

Not In Compliance

410 - Outdoor Play Area Safe

Not In Compliance

922 KAR 2:100 - Section 11. The General Requirements of the Family Child-Care Home Environment.

(13) An outdoor play area shall be free of unavoidable danger or risk.

Findings:

General: Based on observation, the family child care home failed to maintain an outdoor play area in accordance with regulatory requirements. Observation of the outdoor play area revealed rusted wire fencing without good repair, areas along the wooden fencing that presented entrapment hazards, cans of paint which were rusted and stored inside a large container filled with stagnant water, a large toy car/vehicle filled with water and exposed electrical wiring in the back of the toy vehicle, a plastic container of hazardous chemicals, and a plastic fender which contained stagnant water. Further observation revealed broken tree limbs throughout the back yard play area and insufficient protective surfacing around a large climbing apparatus.

Inspection Report

415 - Outdoor stationary equipment

Not In Compliance

922 KAR 2:100 - Section 11. The General Requirements of the Family Child-Care Home Environment.

(15) Outdoor stationary play equipment shall be:

- (a) Securely anchored;**
- (b) Developmentally appropriate; and**
- (c) Safe.**

Findings:

General: Based on observation, the family child care home failed to maintain an outdoor play area in accordance with regulatory requirements. Observation of the outdoor play area revealed a large climbing apparatus which was not securely anchored to the ground and was determined to be inappropriate and unsafe for children in care.

Equipment

Not In Compliance

420 - Toys

Not In Compliance

922 KAR 2:100 - Section 11. The General Requirements of the Family Child-Care Home Environment.

(9) Equipment and toys shall be:

- (a) Designated by the manufacturer as developmentally appropriate to the age of children in care;**
- (b) In sufficient quantity for the number of children in care; and**
- (c) Safe, sound, clean, and in good repair.**

Findings:

General: Based on observation, the family child care home failed to maintain equipment in accordance with regulatory requirements. Observation of the outdoor play area revealed a large climbing apparatus which was missing pieces and determined to be without good repair. In addition, a large toy car/vehicle was observed with exposed electrical wiring and filled with water. Further observation revealed unclean toys strolled across the playground.

Transportation

Not In Compliance

455 - Written permission from parents

Not In Compliance

922 KAR 2:100 - Section 17. Transportation.

(1) If transportation is provided or arranged by the certified family child-care home provider, the provider shall:

- (a) Have written permission from a parent to transport his or her child;**

Findings:

General: Based on review of documentation, the family child care home failed to comply with regulatory requirements regarding transportation. Upon request, the family child care home provider failed to provide written permission from a parent to transport his or her child.

470 - Valid driver's license

Not In Compliance

922 KAR 2:100 - Section 17. Transportation.

(1) If transportation is provided or arranged by the certified family child-care home provider, the provider shall:

- (d) Have a valid driver's license issued by the Division of Motor Vehicles;**

Findings:

General: Based on review of documentation, the family child care home failed to comply with regulatory requirements regarding transportation. Upon request, the family child care home provider failed to provide a valid driver's license issued by the Division of Motor Vehicles.

475 - Emergency/identifying info

Not In Compliance

922 KAR 2:100 - Section 17. Transportation.

(1) If transportation is provided or arranged by the certified family child-care home provider, the provider shall:

- (e) Have emergency and identification information about each child in the vehicle if children are being transported; and**

Findings:

General: Based on review of documentation, the family child care home failed to comply with regulatory requirements regarding transportation. Upon request, the family child care home provider failed to provide documented evidence stored in the transportation vehicle of emergency and identification information about each child transported.

480 - Laws for driver's license/insurance

Not In Compliance

922 KAR 2:100 - Section 17. Transportation.

(1) If transportation is provided or arranged by the certified family child-care home provider, the provider shall:

- (f) Conform to state laws pertaining to vehicles, driver's license, and insurance pursuant to KRS 186.020.**

Findings:

General: Based on review of documentation, the family child care home failed to comply with regulatory requirements regarding transportation. Upon request, the family child care home provider failed to provide documented evidence of vehicle insurance for the transportation vehicle used to transport children in care.

Inspection Report

720 - Driver Requirements

Not In Compliance

922 KAR 2:100 - Section 17. Transportation.

(9) A driver of a vehicle transporting a child for a certified provider shall:

- (a) Be at least twenty-one (21) years old;**
- (b) Complete:**
 - 1. The background checks described in Section 2(2)(c)5 or 2(5) of this administrative regulation; and**
 - 2. An annual check of the:**
 - a. Kentucky driver history records in accordance with KRS 186.018; or**
 - b. Driver history records through the state transportation agency that issued the driver's license;**
- (c) Hold a current driver's license that has not been suspended or revoked during the last five (5) years; and**
- (d) Not caused an accident which resulted in the death of a person.**

Findings:

General: Based on review of documentation and interview, the family child care home failed to comply with regulatory requirements regarding transportation. Upon request, the provider failed to provide written documentation of a completed Kentucky Driver History report from the state transportation agency that issued the driver's license. In addition, the provider failed to provide evidence of completed criminal record and child abuse or neglect (CA/N) background checks.

Food Service

Not In Compliance

500 - Sanitary Preparation/Storage of Food

Not In Compliance

922 KAR 2:100 - Section 14. Food Requirements.

(1) A provider and an assistant shall:

- (a) Use sanitary procedures when preparing and serving food;**
- (b) Refrigerate perishable food and beverages; and**

Findings:

General: Based on observation, the family child care home failed to maintain food service in accordance with regulatory requirements. Observation of the kitchen area revealed unclean and cluttered surfaces when the provider prepared and served food.

555 - Weekly Menu

Not In Compliance

922 KAR 2:100 - Section 14. Food Requirements.

(10) A weekly menu shall be:

- (a) Prepared;**
- (b) Dated;**
- (c) Posted in a conspicuous place; and**
- (d) Kept on file for thirty (30) calendar days.**

Findings:

General: Based on review of documentation and interview, the family child care home failed to maintain food service in accordance with regulatory requirements. Upon request, the family child care home provider failed to provide written documentation of a current weekly menu, prepared, dated, and posted in a conspicuous place. The menu posted on 08/24/17 in the Child Care Area revealed a date of June 2017. In addition, the provider failed to provide the menu for the month of July 2017.

Children's Records

Not In Compliance

595 - Children's information

Not In Compliance

922 KAR 2:100 - Section 18. Records.

(1) A provider shall maintain:

- (b) A written record for each child:**
 - 1. Completed and signed by the child's parent;**
 - 2. Retained on file on the first day the child attends the family child-care home; and**
 - 3. To contain:**
 - a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;**
 - b. Contact information to enable the provider to contact the child's:**
 - (i) Parent at the parent's home or place of employment;**
 - (ii) Family physician; and**
 - (iii) Preferred hospital;**
 - c. The name of each person who is designated in writing to pick-up the child;**
 - d. The child's general health status and medical history including, if applicable:**
 - (i) Allergies;**
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
 - (iii) Permission from the parent for third-party professional services in the family child-care home;**
 - e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;**
 - f. Authorization by the parent for the provider to seek emergency medical care for the child in the parent's absence; and**

Findings:

General: Based on review of documentation and interview, the family child care home failed to maintain children's records in accordance with regulatory requirements. Upon request, the family child care home provider failed to provide a written record of emergency contact and emergency authorization for three (3) children with enrollment dates 06/01/17. In addition, written documentation for one (1) of the children did not indicate a family physician, which should have been identified by the parent or legal guardian at enrollment.

Inspection Report

600 - Permission for trips off premises

Not In Compliance

922 KAR 2:100 - Section 18. Records.

(1) A provider shall maintain:

(b) A written record for each child:

3. To contain:

g. A permission form for each trip away from the family child-care home signed by the child's parent in accordance with Section 17(1) of this administrative regulation; and

Findings:

General: Based on review of documentation and interview, the family child care home failed to maintain children's records in accordance with regulatory requirements. Upon request, the provider failed to provide evidence of written authorization/permission granted by a parent or legal guardian for each trip away from the family child care home.

Written Documentation

Not In Compliance

640 - Earthquake Drills

Not In Compliance

922 KAR 2:100 - Section 18. Records.

(5) A certified family child-care home provider shall maintain a written record of:

(a) Quarterly practiced earthquake drills and tornado drills detailing the date, time, and participants in accordance with Section 11(20) of this administrative regulation;

Findings:

General: Based on review of documentation and interview, the family child care home failed to maintain written documentation in accordance with regulatory requirements. Upon request, the provider failed to provide written record of quarterly practiced earthquake drills and tornado drills detailing the time of each drill.

645 - Fire Drills

Not In Compliance

922 KAR 2:100 - Section 18. Records.

(5) A certified family child-care home provider shall maintain a written record of:

(b) Monthly practiced fire drills detailing the date, time, and participants in accordance with Section 11(19) of this administrative regulation; and

Findings:

General: Based on review of documentation and interview, the family child care home failed to maintain written documentation in accordance with regulatory requirements. Upon request, the provider failed to provide written record of monthly practiced fire drills detailing the time of each drill.

655 - Evacuation plan Records

Not In Compliance

922 KAR 2:100 - Section 18. Records.

(7)(a) A certified family child-care home provider shall have a written evacuation plan in the event of fire, natural disaster, or other threatening situation that may pose a health or safety hazard to a child in care in accordance with KRS 199.895.

Findings:

General: Based on review of documentation and interview, the family child care home failed to maintain written documentation in accordance with regulatory requirements. Upon request, the provider failed to provide a written evacuation plan which was updated and/or submitted to the local emergency management agency.

Posted Documentation

Not In Compliance

680 - Posted Documentation

Not In Compliance

922 KAR 2:100 - Section 19. Certified Family Child-Care Home Program.

The certified family child-care home provider shall: (7) Post in a prominent area in the home:

(a) The staff to child ratios described in Section 10 of this administrative regulation;

(b) The planned program of activities;

(c) Each statement of deficiency issued by the cabinet during the current certification period;

(d) Each plan of correction submitted by the certified family child-care home to the cabinet during the current certification period; and

(e) Daily schedule including any trips outside the family child-care home;

Findings:

General: Based on review of documentation, the family child care home failed to post documentation in accordance with regulatory requirements. Review of posted documentation revealed no evidence of each statement of deficiency issued by the cabinet during the current certification period or each plan of correction submitted by the certified family child care home to the cabinet during the current certification period. The documents posted were for the previous certification period.

Animals

Not Applicable

Posted Requirements

In Compliance

Signature of
Provider/Representative

Title

Date