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Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Emmanuel Day Care/Pre School	Provider Information	License No: L350741
Provider Address: 923 Main Street Road, Bowling Green, KY, 42101	Provider Type: LICENSED TYPE I	Capacity: 65
Owner(s): FIRST BAPTIST CHURCH, INC.		Director(s): Smith, Linda

Inspection Type: Investigation	Inspection Information	Inspection No: 11590
Visit Start Date: 07/12/2012 8:35 AM	Visit End Date: 07/12/2012 11:55 AM	
	No. of Children Present: 26	

Inspection Report

Supervision

167 - Children supervised/Protected

922 KAR 2:120 - Section 2 (3)

(a) Each center shall maintain a child care program that assures each child will be:

1. Provided adequate supervision at all times; and
2. Protected from abuse or neglect.

1) Adequately supervised at all times

In Compliance

186 - Activity Areas/Equipment/Materials

In Compliance

922 KAR 2:120 - Section 3

(2) Activity areas, equipment, and materials shall be arranged so that the child's activity can be given adequate supervision by staff.

Staffing Requirements

162 - Ratios and Group Size

Not In Compliance

922 KAR 2:120 - Section 2

(2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows:

Age of Children Ratio Maximum

Group

Size*

Infant 1 staff for 5 children 10

Toddler 1 staff for 6 children 12

2 to 3 years 1 staff for 10 children 20

3 to 4 years 1 staff for 12 children 24

4 to 5 years 1 staff for 14 children 28

5 to 7 years 1 staff for 15 children 30

7 and older 1 staff for 25 children

(for before and after school) 30

1 staff for 20 children

(full day of care) 30

*Maximum Group Size shall be applicable only to Type I centers.

Findings:

General: Based on observation and interview, thirty-two (32) children, ages two (2) to five (5) years, and three (3) staff members were together on the outdoor playground on 07/12/12. The maximum group size is twenty (20), with the youngest child a two (2) year old.

Inspection Report

General Administration

89 - Licensee responsibility

922 KAR 2:110 - Section 2 General. (1) A licensee shall be responsible for the operation of the child-care center pursuant to this administrative regulation, 922 KAR 2:090, and 922 KAR 2:120.

- 1) 922 KAR 2:090 In Compliance
- 2) 922 KAR 2:110 In Compliance
- 3) 922 KAR 2:120 In Compliance

Director Requirements

112 - Policy Development

922 KAR 2:110 - Section 4 (1)
(f) Develop child-care center plans, policies, and procedures;

- 2) Policies In Compliance

Employee Records

17 - Submission of background checks timely/Left alone

922 KAR 2:090 - Section 5
(2) A director, employee, volunteer, or any person with supervisory or disciplinary control over or having direct contact with a child shall submit to a background check; and
(a) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:
1. Child abuse or neglect check described in 922 KAR 1:470; and
2. Criminal records check required by KRS 199.896(19); and
(b) Shall not be left alone in the presence of a child if each required background check has not been completed.

- 2) Child Abuse and Neglect In Compliance
- 3) CRC In Compliance

126 - T.B. Verification

922 KAR 2:110 - Section 5 (1)
(b) Shall provide, prior to employment and every two years thereafter:
1. A statement from a health professional that the individual is free of active tuberculosis; or
2. A copy of the results of a negative tuberculin skin test.

In Compliance

317 - Driver requirements

922 KAR 2:120 - Section 12
(18) A driver of a vehicle transporting a child for a center shall:
(a) Be at least twenty one (21) years old;
(b) Complete the background checks as described in 922 KAR 2:110;
(c) Hold a current driver's license which has not been suspended or revoked during the last five (5) years;
(d) Not have had any convictions concerning vehicle operation in the past twelve (12) months; and
(e) Not caused an accident which resulted in the death of a person.

- 4) No convictions for vehicle operation Not In Compliance

Findings:

General: Based on observation, record review and interview, a caregiver hired 09/05/94, and a caregiver hired 08/15/94, were the van drivers but did not have a driving history completed within the past twelve (12) months. They each had a criminal records check/driving history on file dated 06/07/11. The caregiver hired 09/05/94, stated she and the caregiver hired 08/15/94, drove the van on a field trip on 07/10/12.

Programming

182 - Discipline

922 KAR 2:120 - Section 2
(10) A child shall not be subjected to:
(a) Corporal physical discipline pursuant to KRS 199.896(18);
(b) Loud, profane, threatening, frightening, or abusive language; or
(c) Discipline that is associated with:
1. Rest;
2. Toileting; or
3. Food.

- 2) Loud, profane, threatening, frightening or abusive language In Compliance

Inspection Report**Outdoor Play Area****215 - Fence Requirement****Not In Compliance****922 KAR 2:120 - Section 4****(18) An outdoor play area shall be:****(a) Except for an after-school child care program, located on the premises of a public or state-accredited nonpublic school, fenced for the safety of the children;****Findings:**

General: Based on observation, fourteen (14) school age children played in an area which was not fenced on 07/12/12.

218 - Playground Safe**In Compliance****922 KAR 2:120 - Section 4 (18)****(d) Safe from foreseeable hazard;****Children's Records****96 - Enrollment Information****922 KAR 2:110 - Section 3****The following records shall be maintained at the child-care center for 5 years:****(1) Sufficient records to:****(a) Identify each child enrolled in the child-care center; and****(b) Enable the person in charge to contact each child's:****1. Parent at:****a. Home; or****b. Place of employment; and****2. Family physician; and****(c) Identify the name of each person designated in writing by the parent to pick up the child;****1) Identification Information****In Compliance****2) Parent Contact Information****In Compliance****3) Physician Contact****In Compliance****4) Designated Pick-up****In Compliance****97 - Emergency/Medical Information****922 KAR 2:110 - Section 3 The following records shall be maintained at the child-care center for five (5) years:****(2) Each child's medical history, along with authorization for emergency medical care, signed by the parent and left with the child-care center director at the time of enrollment;****1) Medical History****In Compliance****2) Emergency Authorization****In Compliance****98 - Immunization Certificate****In Compliance****922 KAR 2:110 - Section 3****The following records shall be maintained at the child-care center for five (5) years:****(3) Except as provided in KRS 214.036, a current immunization certificate showing that the child is immunized pursuant to 902 KAR 2:060, placed on file within thirty (30) days of enrollment;****99 - Documentation for Off Premise Trip****Not In Compliance****922 KAR 2:110 - Section 3****The following records shall be maintained at the child-care center for five (5) years:****(4) Permission forms for each trip off the premises signed by the parent;****Findings:**

General: Based on observation and interview, the school age children did not have parent permission to play in an unlicensed building located adjacent to the playground on 06/28/12.

Written Documentation**101 - Staff Schedule****Not In Compliance****922 KAR 2:110 - Section 3****(6) A written schedule of staff working hours;****Findings:**

General: Based on record review and interview, the staff schedule did not list the current employees of the child care center.

Signature of
Provider/Representative

Title

Date