



**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

Andy Beshear
Governor

Melissa A. Moore, Director
Division of Regulated Child Care
Northern Branch
908 W. Broadway, 10-W
Louisville, KY 40203
Phone: (502) 595-5781 Fax: (502) 595-5773
<https://chfs.ky.gov/agencies/os/oig>

Eric C. Friedlander
Secretary

Adam Mather
Inspector General

Inspection Report

Provider Name: Johnson's After School Activities Program at Our Lady of Mt. Carmel	Provider Information Provider Type: LICENSED TYPE I	CLR No: L354688
Provider Address: 7333 Southside Drive, Louisville, KY, 40214		Capacity: 173
Owner(s): Johnson Day Care, Inc.		Director(s): Johnson, Susan Carol

Inspection Type: Renewal Application	Inspection Information	Inspection No: 247480
Date Initiated: 11/13/2018 2:30 PM	Date Concluded: 11/13/2018 4:30 PM	
	No. of Children Present: 17	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
340 - Staff Meeting	Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.
(1) A director shall:
(i) Conduct, manage, and document in writing recurring staff meetings;

Findings:

General: Based on review of documentation and interview, the child care center director failed to assure compliance with regulatory requirements. Observation of staff meeting documentation disclosed that the last recorded staff meeting was 5/09/17. In addition, the staff-in-charge revealed that no written documentation of meetings since 5/09/17 was available at the time of survey.

345 - Staff Evaluation	Not In Compliance
-------------------------------	--------------------------

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.
(1) A director shall:
(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;

Findings:

General: Based on review of documentation and interview, the child care center failed to assure compliance with regulatory requirements. An annual performance evaluation was not presented for review at the time of survey for a staff member with a hire date of 3/27/17. In addition, the staff-in-charge revealed that a current, annual evaluation was not available at the time of survey for the above-mentioned staff member.

Employee Records	In Compliance
Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance

Inspection Report

Transportation
Food Service/Food Program
Food Service

In Compliance
In Compliance
Not In Compliance

1130 - Menu

Not In Compliance

922 KAR 2:120. Section 9. Food and Meal Requirements.
(16) A weekly menu shall be:
(a) Prepared;
(b) Dated;
(c) Posted in advance in a conspicuous place;
(d) Kept on file for thirty (30) days; and
(e) Amended in writing with any substitutions on the day the meal is served.

Findings:

General: Based on observation and interview, the child care center failed to maintain food service in accordance with regulations. The inspection revealed there was no current posted menu at the child care center. In addition, the staff-in-charge acknowledged that there was no current menu posted.

Children's Records
Written Documentation

In Compliance
Not In Compliance

1170 - Professional Development

Not In Compliance

922 KAR 2:090. Section 9. Records.
(1) A child-care center shall maintain:
(f) A written annual plan for child-care staff professional development;

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain written documentation in accordance with regulations. An annual plan for child care staff professional development was not presented for review at the time of survey for a staff member with a hire date of 3/27/17. In addition, the staff-in-charge revealed that the professional development plan was not available at the time of survey for the above-mentioned staff member.

1175 - Earthquake/Tornado/Fire Drills

Not In Compliance

922 KAR 2:090. Section 9. Records.
(1) A child-care center shall maintain:
(h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;
(i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain written documentation in accordance with regulations. There was no written documentation of any fire drills for the months of January 2018 through June 2018 and from August 2018 through October 2018. In addition, there was no written documentation that any earthquake and tornado drills were performed for the 1st and 2nd quarters of 2018 at the time of survey. Furthermore, the staff-in-charged acknowledged that the above-mentioned fire drills, earthquake drills and tornado drills were not performed.

Posted Documentation
Animals

In Compliance
Not Applicable

Signature of
Provider/Representative

Title

Date