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**Inspection Report**

<b>Provider Name:</b> Learning Tree Kids Zone, Inc.	<b>Provider Information</b>	<b>CLR No:</b> L359232
<b>Provider Address:</b> 730 Hudson Street, Columbia, KY, 42728	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 49
<b>Owner(s):</b> Learning Tree Kids Zone, Inc.		<b>Director(s):</b> Mitchum, Cheryl Lynn

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 278553
<b>Date Initiated:</b> 04/04/2019 9:30 AM	<b>Date Concluded:</b> 04/04/2019 11:45 AM	
	<b>No. of Children Present:</b> 16	

Inspection Report	
Background Checks	Not In Compliance
<b>5 - Background check/left alone/dismissed/relocated</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:280. Section 3. Implementation and Enforcement.</b></p> <p>(1) A person who is a child care staff member prior to January 1, 2018, shall submit to and complete background checks in accordance with this administrative regulation no later than September 30, 2018.</p> <p>(2) A child care staff member hired on or after April 1, 2018, shall:</p> <p>(a) Have completed the background checks required in accordance with this administrative regulation and been found to have no disqualifying offense prior to becoming a child care staff member; or</p> <p>(b) 1. Have submitted to the background checks required in accordance with this administrative regulation;</p> <p>2. Not be left unsupervised with a child in care pending the completion of the background checks in accordance with this administrative regulation; and</p> <p>3. Be dismissed or relocated from the residence if the person is found to have a disqualifying background check result.</p> <p><b>Findings:</b></p> <p>General: Based on review of documentation and interview, the surveyor was not presented with documentation that a staff member (DOH: 5/8/12) had submitted to background checks through the NBCP portal. The staff member had an original Child Abuse/Neglect background check and an original Criminal Records Check on file from May of 2012; therefore, the staff member had not been working alone with the children prior to submitting to background checks. The Director stated she was unsure if the staff member had submitted to the new finger print and background check process.</p>	
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>Not In Compliance</b>
<b>345 - Staff Evaluation</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:090. Section 10. Director Requirements and Responsibilities.</b></p> <p>(1) A director shall:</p> <p>(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;</p> <p><b>Findings:</b></p> <p>General: Based on review of documentation and interview, the surveyor was not presented with a 2018 annual staff evaluation for a staff member (DOH: 7/1/10). The last annual staff evaluation on file for the staff member was completed in April of 2017. The Director was not aware that an updated annual evaluation had not been completed for 2018.</p>	

Inspection Report

350 - Health, Safety, Comfort

Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

(1) A director shall:

(l) Assure the health, safety, and comfort of each child;

Findings:

General: Based on observation and interview, the surveyor found that there were two (2) children in the Toddler Classroom which had runny noses, one (1) of which had dried mucous on and around his nose. The surveyor did not observe any tissue in the classroom. Staff stated that assistance is requested from float staff to deal with such matters so that she may take the effected child/children to the restroom across the hall. The health and comfort of the children was compromised due to a lack of action on part of the staff member.

Employee Records

Not In Compliance

410 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;

(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 1/2) hours of cabinet-approved pediatric abusive head trauma training; and

(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 1/2) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on review of documentation and interview, the surveyor found the following:

1. The surveyor was not presented with Pediatric Abusive Head Trauma (PAHT) that had been updated within the past five (5) years for a staff member (DOH: 7/1/10). The staff member last completed PAHT training on 2/1/13.

2. The surveyor was not presented with Pediatric Abusive Head Trauma (PAHT) that had been updated within the past five (5) years for a staff member (DOH: 5/8/12). The staff member last completed PAHT training on 8/6/13.

Upon interview, the Director was not aware that the training was required to be updated every five (5) years.

Programming

In Compliance

Premises

In Compliance

Hygienic Practices

Not In Compliance

685 - Diaper Changing Area/Surface

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(10) When a child is diapered, the child shall:

(b) Be placed on a surface that is:

1. Clean;
2. Padded;
3. Free of holes, rips, tears, or other damage;
4. Nonabsorbent;
5. Easily cleaned; and
6. Free of any items not used for diaper changing.

Findings:

General: Based on observation and interview, the surveyor found that the diaper changing station and mat located in the restroom off of the School Age Classroom was soiled with dirt and debri. Staff stated that changing mats are supposed to be wiped down and sanitized after each use.

710 - Toy Sanitation Procedure

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

(4) A toy or another item that is considered a mouth contact surface by a child not toilet trained shall be sanitized daily by:

- (a) 1. Scrubbing in warm, soapy water using a brush to reach into crevices;
2. Rinsing in clean water;
3. Submerging in a sanitizing solution for at least two (2) minutes; and
4. Air dried; or

(b) Cleaning in a dishwasher if the toy or other item is dishwasher safe.

Findings:

General: Based on interview, the surveyor discerned that the classroom staff sanitize their own toys. Staff reported that the toys are scrubbed with a brush in warm soapy water, then rinsed and sanitized in the sanitizing solution. Staff are not rinsing the toys prior to soaking in the sanitizing solution thus the proper methods of sanitizing are not being followed.

First Aid/Medication

In Compliance

**Inspection Report**

**Outdoor Play Area**

**Not In Compliance**

**755 - Protective Surface**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

**(21) A protective surface shall:**

**(a) Be provided for outdoor play equipment used to:**

- 1. Climb;**
- 2. Swing; and**
- 3. Slide; and**

**(b) Have a fall zone equal to the height of the equipment.**

**Findings:**

General: Based on observation and interview, the surveyor found that the monkey bars and other climbing equipment such as the the Little Tikes slides which are located on the large playground did not have a fall zone equal to the height of the equipment.

**Equipment**

**In Compliance**

**Transportation**

**Not Applicable**

**Food Service/Food Program**

**In Compliance**

**Food Service**

**In Compliance**

**Children's Records**

**In Compliance**

**Written Documentation**

**Not In Compliance**

**1150 - Evacuation Plan**

**Not In Compliance**

**922 KAR 2:090. Section 5. Evacuation Plan.**

**(1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895 and 42 U.S.C. 9858c(c)(2)(U).**

**Findings:**

General: Based on review of documentation and interview, the surveyor found that the last documented date of review on the centers emergency preparedness plan was from 2011. Staff stated that the plan is reviewed annually but it is not documented with a date of review or signature of reviewer.

**1170 - Professional Development**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(1) A child-care center shall maintain:**

**(f) A written annual plan for child-care staff professional development;**

**Findings:**

General: Based on review of documentation and interview, the surveyor was not presented with a 2018 annual professional development plan for a staff member (DOH:7/1/10). The last annual professional development plan on file for the staff member was dated for April of 2017. The Director was not aware that the professional development plan had not been updated in 2018.

**Posted Documentation**

**In Compliance**

**Animals**

**In Compliance**

Signature of Provider/Representative

Title

Date