



Andy Beshear
GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL

Eric Friedlander
SECRETARY

Melissa A. Moore, Director
Division of Regulated Child Care
Southern Branch
116 Commerce Ave
London, KY 40744

Adam Mather
INSPECTOR GENERAL

Phone: (606) 330-2030 Fax: (606) 330-2056
<https://chfs.ky.gov/agencies/os/oig>

Inspection Report

Provider Name: Learning Tree Kids Zone, Inc.	Provider Information	CLR No: L359232
Provider Address: 730 Hudson Street, Columbia, KY, 42728	Provider Type: LICENSED TYPE I	Capacity: 49
Owner(s): Learning Tree Kids Zone, Inc.		Director(s): Mitchum, Cheryl Lynn

Inspection Type: Renewal Application	Inspection Information	Inspection No: 243697
Date Initiated: 04/13/2018 9:45 AM	Date Concluded: 04/13/2018 12:00 PM	
	No. of Children Present: 19	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
345 - Staff Evaluation	Not In Compliance
922 KAR 2:090. Section 10. Director Requirements and Responsibilities. (1) A director shall: (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;	
Findings:	
General: Based on review of documentation, the surveyor found the following:	
(1.) Staff's (DOH: 5/8/12) file did not contain an updated evaluation. The last evaluation that was presented during the surveyor's visit was completed with the staff on 8/16/16.	
(2.) Staff's (DOH: 9/29/14) file did not contain an evaluation. The director could not locate the staff's evaluation at the time of the surveyor's visit.	
Employee Records	Not In Compliance
410 - Training	Not In Compliance
922 KAR 2:090. Section 11. Staff Requirements. (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following: (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment; (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.	
Findings:	
General: Based on review of documentation and ECE - TRIS, the surveyor found that staff (DOH: 5/8/12) obtained eight (8) of the required fifteen (15) hours of cabinet - approved early care and education training.	
Programming	In Compliance

Inspection Report

Premises

Not In Compliance

640 - Toilet Room

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

- (2) A toilet room shall:**
 - (a) 1. Be provided for each gender; or**
 - 2. A plan shall be implemented to use the same toilet room at separate times;**
 - (b) Have a supply of toilet paper; and**
 - (c) Be cleaned and disinfected daily.**

Findings:

General: Based on observation, the surveyor found there was no toilet paper in the two-year-old's restroom. Staff was not aware that there was no toilet paper in the restroom.

650 - Toilet

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

- (4) Each toilet shall:**
 - (a) Be kept in clean condition;**
 - (b) Be kept in good repair;**
 - (c) Be in a lighted room; and**
 - (d) Have ventilation to outside air.**

Findings:

General: Based on observation, the surveyor found the toilet seat in the two-year-old's restroom was broken leaving the toilet not in good repair.

Hygienic Practices

Not In Compliance

655 - Child Personal Care/Handwashing

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

- (4) A child shall:**
 - (a) Be helped with personal care and cleanliness based upon their developmental skills; and**
 - (b) Wash his or her hands with liquid soap and warm running water:**
 - 1. a. Upon arrival at the center; or**
 - b. Within thirty (30) minutes of arrival for school-age children;**
 - 2. Before and after eating or handling food;**
 - 3. After toileting or diaper change;**
 - 4. After handling animals;**
 - 5. After touching an item or an area of the body soiled with body fluids or wastes; and**
 - 6. After outdoor or indoor play time; and**
 - (c) Use hand sanitizer or hand-sanitizing wipes if liquid soap and warm running water are not available in accordance with paragraph (b) of this subsection. The child shall wash the child's hands as soon as practicable once liquid soap and warm running water are available.**

Findings:

General: Based on observation, the surveyor found that a staff did not wash a one-year-old child's hands after changing the child's diaper.

695 - Diapering Practice

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

- (12) Staff shall disinfect the diapering surface after each child is diapered.**
- (13) If staff wears disposable gloves, the gloves shall be changed and disposed after each child is diapered.**

Findings:

General: Based on observation, the surveyor found that staff did not disinfect the diapering surface after a one-year-old child's diaper was changed.

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

Not Applicable

Food Service/Food Program

In Compliance

Food Service

In Compliance

Children's Records

In Compliance

Inspection Report

Written Documentation

Not In Compliance

1170 - Professional Development

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(f) A written annual plan for child-care staff professional development;

Findings:

General: Based on review of documentation, the surveyor found the following:

(1.) Staff's (DOH: 5/8/12) file did not contain an updated professional development plan. The last professional development plan was completed on 5/2/16.

(2.) Staff's (DOH: 9/29/14) file did not contain an updated professional development plan. The most recent professional development plan was last updated on 9/26/16.

Posted Documentation

In Compliance

Animals

In Compliance

Signature of Provider/Representative

Title

Date