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Inspection Report

Provider Name: Meadowthorpe Elementary Post Time Program	Provider Information Provider Type: LICENSED TYPE I	License No: L359147
Provider Address: 1710 N. Forbes Road, Lexington, KY, 40511		Capacity: 300
Owner(s): Fayette County Board Of Education		Director(s): Jackson, Anthony

Inspection Type: Investigation	Inspection Information	Inspection No: 127549
Visit Start Date: 10/15/2014 2:30 PM	Visit End Date: 10/15/2014 3:40 PM	
	No. of Children Present: 69	

Inspection Report

General Administration

90 - Have Director **Not In Compliance**

922 KAR 2:090. Section 6. License Issuance.

- (11) To qualify for a preliminary license, or maintain a regular license, a child-care center shall:**
- (g) Have a director who meets the requirements listed in 922 KAR 2:110.**

Findings:

General: Based on Interview, it was found that the facility did not have a director. The staff in charge stated that the old director left before the school year began and that they had not requested a director change.

Director Requirements

275 - Caregiver Alone **Not In Compliance**

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

- (1) Effective with the adoption of this administrative regulation, a director shall:**
- (n) Assure that a person acting as a caregiver of a child in care shall not be left alone with a child, if the licensee has not received the results of the background checks as described in Section 3(1)(e)6 of this administrative regulation;**

Findings:

General: Based on Review of Documentation, it was found that seven (7) staff files out of fifteen (15) staff files reviewed did not have evidence of a child abuse and neglect check. The files for employees hired on 08/16/2014, (3) hired on 08/13/2014, 09/04/2014, 09/03/2014 and 09/15/2014 did not contain the results of or evidence of submission for a child abuse/neglect check. These instances are not in accordance with 922 KAR 1:470 which states that a request for a central registry check must be submitted within five (5) working days after the date of employment of an individual. Two (2) of these staff were alone with approximately ten (10) fourth and fifth graders. It was also found that nine (9) staff files out of fifteen (15) staff files reviewed did not have evidence of a criminal records check. The files for employees hired on 08/16/2014, 09/01/2014, 09/04/2014, (5) hired on 08/13/2014, and 09/15/2013 did not contain the results of or evidence of a criminal records check (CRC). These instances are not in accordance with KRS 17.165 which requires that application for the criminal record of a probationary employee be made no later than the date probationary employment begins. Two (2) of these staff were alone with approximately ten (10) fourth and fifth graders. It was found that three (3) staff hired on 09/01/2014 did not receive evidence of a child abuse and neglect check until 10/09/2014; one staff hired on 08/14/2014 did not receive evidence of a child abuse and neglect check until 09/24/2014; and three (3) staff hired on 08/13/2014 did not have evidence of a child abuse and neglect check until 10/09/2014. It was also found that the staff had been working alone with the children without background checks from August of 2014 until October of 2014.



Inspection Report

Employee Records

300 - Background checks/left alone

Not In Compliance

922 KAR 2:090. Section 6. License Issuance.

(5) An individual described in subsection (4) of this section shall:

(a) Submit to background checks described in paragraph (b) of this subsection;

(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:

1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;

2. Criminal records check required by KRS 199.896(19);

3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and

4. An address check of the Sex Offender Registry; and

(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.

Findings:

General: Based on Review of Documentation, it was found that seven (7) staff files out of fifteen (15) staff files reviewed did not have evidence of a child abuse and neglect check. The files for employees hired on 08/16/2014, (3) hired on 08/13/2014, 09/04/2014, 09/03/2014 and 09/15/2014 did not contain the results of or evidence of submission for a child abuse/neglect check. These instances are not in accordance with 922 KAR 1:470 which states that a request for a central registry check must be submitted within five (5) working days after the date of employment of an individual. Two (2) of these staff were alone with approximately ten (10) fourth and fifth graders. It was also found that nine (9) staff files out of fifteen (15) staff files reviewed did not have evidence of a criminal records check. The files for employees hired on 08/16/2014, 09/01/2014, 09/04/2014, (5) hired on 08/13/2014, and 09/15/2013 did not contain the results of or evidence of a criminal records check (CRC). These instances are not in accordance with KRS 17.165 which requires that application for the criminal record of a probationary employee be made no later than the date probationary employment begins. Two (2) of these staff were alone with approximately ten (10) fourth and fifth graders. It was found that three (3) staff hired on 09/01/2014 did not receive evidence of a child abuse and neglect check until 10/09/2014; one staff hired on 08/14/2014 did not receive evidence of a child abuse and neglect check until 09/24/2014; and three (3) staff hired on 08/13/2014 did not have evidence of a child abuse and neglect check until 10/09/2014. It was also found that the staff had been working alone with the children without background checks from August of 2014 until October of 2014.

315 - Educational Requirements

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:

1. High school diploma;

2. GED or qualifying documentation from a comparable educational entity; or

3. Commonwealth Child Care Credential as described in 922 KAR 2:250;

Findings:

General: Based on Review of Documentation, it was found that eight (8) staff files out of fifteen (15) staff files reviewed did not have evidence proof of education.

320 - TB Verification

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

(b) Shall provide, prior to employment and every two (2) years thereafter:

1. A statement from a health professional that the individual is free of active tuberculosis; or

2. A copy of negative tuberculin results.

Findings:

General: Based on Review of Documentation, it was found that five (5) staff files out of fifteen (15) staff files reviewed did not have evidence of a statement from a health professional stating that the individual was free of active tuberculosis. The hire dates for the staff were 08/13/2014 for four (4) staff and a hire date of 09/04/2014 for another staff person. It was also found that four (4) staff files out of fifteen staff files reviewed had a TB Skin test that was completed past their date of hire. A staff person with a hire date of 08/14/2014 had a TB skin test read on 08/19/2014. A staff person with a hire date of 08/13/2014 had a TB skin test that was read 08/22/2014. Another staff person with a hire date of 08/13/2014 had a TB skin test read 08/22/2014. A staff person with a hire date of 09/03/2014 had a TB skin test that was read on 09/23/2014.

325 - CPR/First Aid Coverage

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(3) For a child-care center licensed for infant, toddler, or preschool-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:

(a) Infant and child cardiopulmonary resuscitation; and

(b) Infant and child first aid.

(4) For a child-care center licensed for school-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:

(a) Adult cardiopulmonary resuscitation; and

(b) First aid.

Findings:

General: Based on Review of Documentation, it was found that there was no evidence that at least one person on duty and present with the children was currently certified by a cabinet approved training agency in CPR and First Aid.

Signature of
Provider/Representative

Title

Date

