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GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES
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Inspection Report

Provider Name: St. Catherine Childcare	Provider Information	CLR No: L359186
Provider Address: 413 First Street, New Haven, KY, 40051	Provider Type: LICENSED TYPE I	Capacity: 20
Owner(s): Saint Catherine Church		Director(s): Brady, Mary Lynn

Inspection Type: Renewal Application	Inspection Information	Inspection No: 292640
Date Initiated: 01/13/2020 10:49 AM	Date Concluded: 01/13/2020 12:58 PM	
	No. of Children Present: 12	

Inspection Report		
	Background Checks	In Compliance
	Supervision	In Compliance
	Staffing Requirements	In Compliance
	General Administration	In Compliance
	Director Requirements	Not In Compliance
345 - Staff Evaluation		Not In Compliance
922 KAR 2:090. Section 10. Director Requirements and Responsibilities. (1) A director shall: (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;		
Findings:		
General: Review of the presented employee records revealed three (3) staff members with hire dates 8/24/12, 11/23/15 and 8/14/14 whose file did not contain a current signed annual evaluation. Upon request, the staff member in charge did not present the documentation for the aforementioned employees at the time of the survey.		
	Employee Records	In Compliance
	Programming	In Compliance
	Premises	In Compliance
	Hygienic Practices	In Compliance
	First Aid/Medication	In Compliance
	Outdoor Play Area	In Compliance
	Equipment	In Compliance
	Transportation	Not Applicable
	Food Service/Food Program	In Compliance
	Food Service	In Compliance

Inspection Report		
Children's Records		Not In Compliance
1140 - Enrollment Information		Not In Compliance
<div>922 KAR 2:090. Section 9. Records. (1) A child-care center shall maintain: (b) A written record for each child: 1. Completed and signed by the child's parent; 2. Retained on file on the first day the child attends the child-care center; and 3. To contain: a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth; b. Contact information to enable a person in charge to contact the child's: (i) Parent at the parent's home or place of employment; (ii) Family physician; and (iii) Preferred hospital; c. The name of each person who is designated in writing to pick-up the child; d. The child's general health status and medical history including, if applicable: (i) Allergies; (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and (iii) Permission from the parent for third-party professional services in the child-care center; e. The name and phone number of each person to be contacted in an emergency involving or impacting the child; f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;</div>		
Findings: General: Review of the presented children's records revealed three (3) children with enrollment dates 8/12/19, 8/11/19 and 8/10/19 whose file did not contain the name of the family's preferred hospital. Upon request, the staff member in charge did not present the documentation for the aforementioned children at the time of the survey.		
Written Documentation		Not In Compliance
1170 - Professional Development		Not In Compliance
<div>922 KAR 2:090. Section 9. Records. (1) A child-care center shall maintain: (f) A written annual plan for child-care staff professional development;</div>		
Findings: General: Review of the presented employee records revealed two (2) staff members with hire dates 8/24/12 and 11/23/15 whose file did not contain a current signed annual professional development plan. Upon request, the staff member in charge did not present the documentation for the aforementioned employees at the time of the survey.		
Posted Documentation		In Compliance
Animals		Not Applicable