



**CABINET FOR HEALTH AND FAMILY SERVICES  
OFFICE OF INSPECTOR GENERAL**

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**Inspection Report**

<b>Provider Name:</b> Liberty Kids Child Care	<b>Provider Information</b>	<b>CLR No:</b> L359010
<b>Provider Address:</b> 1347 Ky Hwy 185, Suite 5, Bowling Green, KY, 42101	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 100
<b>Owner(s):</b> Stockton, Lyndon Mandel		<b>Director(s):</b> Caldwell, Joanifer Arnetta

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 245346
<b>Date Initiated:</b> 06/19/2018 9:15 AM	<b>Date Concluded:</b> 06/19/2018 1:00 PM	
	<b>No. of Children Present:</b> 47	

Inspection Report	
<b>Background Checks</b>	<b>In Compliance</b>
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>Not In Compliance</b>
<b>125 - Ratios and Group Size</b>	<b>Not In Compliance</b>

**922 KAR 2:120. Section 2. Child Care Services.**  
**(2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows:**  
**Age of Children Ratio Maximum Group Size\***  
**Infant**  
 1 staff for 5 children 10  
**Toddler 12 to 24 months**  
 1 staff for 6 children 12  
**Toddler 24 to 36 months**  
 1 staff for 10 children 20  
**Preschool-age 3 to 4 years**  
 1 staff for 12 children 24  
**Preschool-age 4 to 5 years**  
 1 staff for 14 children 28  
**School-age 5 to 7 years**  
 1 staff for 15 children 30  
**School-age 7 and older**  
 1 staff for 25 children  
**(for before and after school) 30**  
 1 staff for 20 children  
**(full day of care) 30**  
 \*Maximum Group Size shall be applicable only to Type I child-care centers.  
**(b) The age of the youngest child in the group shall determine the:**  
 1. Staff-to-child ratio; and  
 2. Maximum group size.

**Findings:**

General: Based on Observation, a caregiver supervised eight (8) children, aged one-year-old, for approximately five (5) minutes in the one-year-olds' room.

<b>General Administration</b>	<b>In Compliance</b>
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**Inspection Report**

**Director Requirements**

**Not In Compliance**

**335 - Staff Management/Policy Development/Supervision**

**Not In Compliance**

**922 KAR 2:090. Section 10. Director Requirements and Responsibilities.**

**(1) A director shall:**

- (e) Manage the staff in their individual job descriptions;**
- (f) Assure the development, implementation, and monitoring of child-care center plans, policies, and procedures;**
- (g) Supervise staff conduct to ensure implementation of program policies and procedures;**

**Findings:**

General: Based on Review of Documentation and observation, the center's written discipline policy stated staff received training in positive methods of disciplining children, and together teachers and parents discuss the behavior to help them redirect their behaviors in an appropriate way. A caregiver failed to follow the center's discipline policy when she directed a child to go sit at a table for timeout. Timeout was not a part of the center's discipline policy.

**340 - Staff Meeting**

**Not In Compliance**

**922 KAR 2:090. Section 10. Director Requirements and Responsibilities.**

**(1) A director shall:**

- (i) Conduct, manage, and document in writing recurring staff meetings;**

**Findings:**

General: Based on Review of Documentation and interview, the director did not document staff meetings in writing.

**Employee Records**

**Not In Compliance**

**410 - Training**

**Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**

**(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**

**Findings:**

General: Based on Review of Documentation, a staff, hired on 04/03/17, completed three (3) hours of cabinet approved training during the first year of employment. A staff, hired on 06/15/12, completed two (2) hours of cabinet approved training during the subsequent year of employment. A staff, hired on 05/15/11, completed an hour of cabinet approved training during the subsequent year of employment. A staff, hired on 01/01/15, completed six (6) hours of cabinet approved training during the subsequent year of employment.

**Programming**

**Not In Compliance**

**510 - Appropriate Use of Food**

**Not In Compliance**

**922 KAR 2:120. Section 9. Food and Meal Requirements.**

**(2) Food shall not be:**

- (a) Used for reward;**
- (b) Used for discipline;**
- (c) Withheld until all other foods are consumed; or**
- (d) Served while viewing electronic devices.**

**Findings:**

General: Based on Observation, five (5) children were served and ate lunch while viewing a TV in the one-year-olds' room.

**Premises**

**Not In Compliance**

**520 - Inaccessible Items**

**Not In Compliance**

**922 KAR 2:120. Section 3. General Requirements.**

**(7) The following shall be inaccessible to a child in care:**

- (a) Toxic cleaning supplies, poisons, and insecticides;**
- (b) Matches, cigarettes, lighters, and flammable liquids; and**
- (c) Personal belongings and medications of staff.**

**Findings:**

General: Based on Observation, a caregiver's purse was stored on a table in the preschool room. A sixteen-ounce container of putty and a box of light bulbs were on a shelf in the area preceding the school-age restroom. These items were accessible to children.

**525 - Items Accessible Only During Activity**

**Not In Compliance**

**922 KAR 2:120. Section 3. General Requirements.**

**(8) The following shall be inaccessible to a child in care unless under direct supervision and part of planned program of instruction:**

- (a) Knives and sharp objects;**
- (b) Litter and rubbish;**
- (c) Bar soap; and**
- (d) Plastic bags not used for personal belongings.**

**Findings:**

General: Based on Observation, a large plastic trash bag was stored in a crate in the area preceding the school-age restroom. Two (2) boxes of quart size plastic bags were stored in an unlocked drawer in the two and three-year-olds' room. These items were not a part of the planned program of activities and were accessible to children.

Inspection Report

540 - Premises Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (1) The premises shall be:
  - (a) Suitable for the purpose intended;
  - (b) Kept clean and in good repair;

Findings:

General: Based on Observation, dark stains were on both sides of the half door between the one-year-olds' and two-year-olds' rooms and on the half door on the outside of the one-year-olds' room. An accumulation of dust was on the ceiling vent near the two-year-olds' and three-year-olds' room.

645 - Sink

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

- (3) A sink shall be:
  - (a) Located in or immediately adjacent to toilet rooms;
  - (b) Equipped with hot and cold running water that allows for hand washing;
  - (c) Equipped with hot water at a minimum temperature of ninety (90) degrees Fahrenheit and a maximum of 120 degrees Fahrenheit;
  - (d) Equipped with liquid soap;
  - (e) Equipped with hand-drying blower or single use disposable hand drying material;
  - (f) Equipped with an easily cleanable waste receptacle; and
  - (g) Immediately adjacent to a changing area used for infants and toddlers.

Findings:

General: Based on Observation, a sink was not equipped with cold running water in the infants' II room. Also, the hot water temperature registered one hundred thirty (130) degrees Fahrenheit at a portable sink in the two-year-old and three-year-olds' room.

Hygienic Practices

In Compliance

First Aid/Medication

Not In Compliance

730 - Medication

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

- (6) Medication, including refrigerated medication, shall be:
  - (a) Stored in a separate and locked place, out of the reach of a child unless the medication is:
    - 1. A first aid supply and is maintained in accordance with subsection (1) of this section;
    - 2. Diaper cream, sunscreen, or toothpaste. Diaper cream, sunscreen, or toothpaste shall be inaccessible to a child;
    - 3. An epinephrine auto-injector. In accordance with KRS 199.8951:
      - a. An epinephrine auto-injector shall be inaccessible to a child;
      - b. A child-care center shall have at least one person onsite who has received training on the administration of an epinephrine auto-injector if the child-care center maintains an epinephrine auto-injector;
      - c. A child-care center shall seek emergency medical care for a child if an auto-injector is administered to the child; and
      - d. A child-care center shall report to the child's parent and the cabinet in accordance with 922 KAR 2:090, Section 12 if an epinephrine auto-injector is administered to a child; or
    - 4. An emergency or rescue medication for a child in care, such as medication to respond to diabetic or asthmatic condition, as prescribed by the child's physician. Emergency or rescue medication shall be inaccessible to a child in care;
  - (b) Kept in the original bottle; and
  - (c) Properly labeled.
- (7) Medication shall not be given to a child if the medication's expiration date has passed.

Findings:

General: Based on Observation, two (2), two ounce bottles of Infants' Tylenol, an ounce tube of triamcinolone, and a half ounce of Infants' Mylicon gas relief drops were stored, unlocked, in a box in the infants' room #1. A four-ounce bottle of Children's Motrin and Children's Mucinex and an ounce bottle of Infants' Tylenol were stored in an unlocked box on the half wall of the one-year-olds' room.

Outdoor Play Area

In Compliance

Equipment

Not In Compliance

795 - Individual Bed/Mat/Cot and Bedding

Not In Compliance

922 KAR 2:120. Section 6. Sleeping and Napping Requirements.

- (3) Rest time shall include adequate space specified by the child's age as follows:
  - (b) For a toddler or preschool-age child:
    - 1. An individual bed, a two (2) inch thick waterproof mat, or cot in good repair; and
    - 2. Bedding that is in good repair and is changed:
      - a. Weekly; or
      - b. Immediately if it is soiled or wet.

Findings:

General: Based on Observation, a crib mattress was torn and exposed foam in the infants' I room.

**Inspection Report**

**800 - Twelve Inch Spacing**

**Not In Compliance**

**922 KAR 2:120. Section 6. Sleeping and Napping Requirements.**

**(6) Cots, equipment, and furnishings used for sleeping and napping shall be spaced twelve (12) inches apart to allow free and safe movement by a person.**

**Findings:**

General: Based on Observation, two (2) children napped on mats that were spaced less than twelve (12) inches apart in the two-year-olds' room.

**815 - Toys/Furniture**

**Not In Compliance**

**922 KAR 2:120. Section 11. Toys and Furnishings.**

**(1) All toys and furniture contacted by a child shall be:**

- (a) Kept clean and in good repair; and**
- (b) Free of peeling, flaking, or chalking paint.**

**Findings:**

General: Based on Observation, a handle was missing from a child-size vacuum and a child-size cabinet in the school-age room. Also, a nail protruded approximately a half (1/2) inch from the child-size cabinet in the school-age room. A black film was present on five (5) yellow child-size chairs in the two-year-olds' room and on four (4) yellow child-size chairs in the preschool room. Safety restraints were missing from a highchair in the one-year-olds' room.

**820 - Indoor/Outdoor Equipment**

**Not In Compliance**

**922 KAR 2:120. Section 11. Toys and Furnishings.**

**(2) Indoor and outdoor equipment shall:**

- (a) Be clean, safe, and in good repair;**
- (b) Meet the physical, developmental needs, and interests of children of different age groups;**
- (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and**
- (d) Be designed to guard against entrapment or situations that may cause strangulation.**

**Findings:**

General: Based on Observation, dark stains were on a medium size rug in the preschool room. A dried brown substance, with black speckles, was underneath a drain pipe, in the cabinet under the sink, in both one-year-olds' rooms.

**Transportation**

**Not Applicable**

**Food Service/Food Program**

**Not Applicable**

**Food Service**

**Not In Compliance**

**1000 - Bottle Feeding**

**Not In Compliance**

**922 KAR 2:120. Section 3. General Requirements.**

**(11) While bottle feeding a child, the:**

- (a) Child shall be held; and**
- (b) Bottle or beverage container shall not be:**
  - 1. Propped;**
  - 2. Left in the mouth of a sleeping child; or**
  - 3. Heated in a microwave.**

**Findings:**

General: Based on observation, an infant was bottle fed while sitting on the floor in the infants' I room.

**1025 - Refrigerator**

**Not In Compliance**

**922 KAR 2:120. Section 8. Kitchen Requirements.**

**(4) A cold-storage facility used for storage of perishable food in a nonfrozen state shall:**

- (a) Have an indicating thermometer or other appropriate temperature measuring device;**
- (b) Be in a safe environment for preservation; and**
- (c) Be forty (40) degrees Fahrenheit or below.**

**Findings:**

General: Based on Observation, a thermometer indicated the temperature was fifty-two (52) degrees Fahrenheit inside the refrigerator in the kitchen.

**1050 - Bottles**

**Not In Compliance**

**922 KAR 2:120. Section 8. Kitchen Requirements.**

**(9) Bottles shall be:**

- (a) Individually labeled;**
- (b) Promptly refrigerated;**
- (c) Covered when not in use; and**
- (d) Consumed within one (1) hour of being heated or removed from the refrigerator.**

**Findings:**

General: Based on Observation, four (4) bottles were uncovered in the infants' I room.

**Inspection Report**

**Children's Records**

**Not In Compliance**

**1135 - Immunization**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(1) A child-care center shall maintain:**

**(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;**

**Findings:**

General: Based on Review of Documentation, a child, first date of attendance on 01/09/18, did not have an immunization certificate on file. Also, a child, first date of attendance on 09/05/18, had an immunization certificate on file that was valid until 06/15/18.

**Written Documentation**

**Not In Compliance**

**1160 - Daily Attendance Records**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(1) A child-care center shall maintain:**

**(c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program;**

**Findings:**

General: Based on Review of Documentation, the daily attendance records dated for the week of 04/23/18, did not include a signature to verify accuracy of weekly attendance and did not have a documented departure time for two (2) children, in accordance with the Child Care Assistance Program. Also, the daily attendance records dated for the week of 04/30/18, did not include a signature to verify accuracy of weekly attendance for three (3) children, in accordance with Child Care Assistance Program.

**1175 - Earthquake/Tornado/Fire Drills**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(1) A child-care center shall maintain:**

**(h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;**

**(i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;**

**Findings:**

General: Based on Review of Documentation, a monthly practiced fire drill was conducted in September 2017, but the names of children, who participated, were not documented.

**Posted Documentation**

**In Compliance**

**Animals**

**Not Applicable**

Signature of  
Provider/Representative

Title

Date