



**Andy Beshear**  
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES**  
**OFFICE OF INSPECTOR GENERAL**

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**Adam Mather**  
INSPECTOR GENERAL

**Inspection Report**

<b>Provider Name:</b> Sandersville After School Program Sharktime	<b>Provider Information</b> <b>Provider Type:</b> LICENSED TYPE I	<b>CLR No:</b> L359030
<b>Provider Address:</b> 3025 Sandersville Rd, Lexington, KY, 40511		<b>Capacity:</b> 150
<b>Owner(s):</b> Fayette County Board Of Education		<b>Director(s):</b> Richardson, Kathleen E

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 243944
<b>Date Initiated:</b> 03/23/2018 2:50 PM	<b>Date Concluded:</b> 03/23/2018 4:30 PM	
	<b>No. of Children Present:</b> 74	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
<b>345 - Staff Evaluation</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 10. Director Requirements and Responsibilities.</b> <b>(1) A director shall:</b> <b>(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;</b>	
<b>Findings:</b> General: Based on Review of Documentation, it was found that the files for three (3) eligible employees did not contain evidence of an annual evaluation being completed.	
Employee Records	Not In Compliance
<b>410 - Training</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 11. Staff Requirements.</b> <b>(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:</b> <b>(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;</b> <b>(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and</b> <b>(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.</b>	
<b>Findings:</b> General: Based on Review of Documentation, it was found that the files and ECE-TRIS records for employees hired on 8-1-09, 12-9-13 and 8-13-14 contained evidence of only fourteen (14), eleven (11) and twelve (12) hours of annual training respectively. It was also found that the file and ECE-TRIS record for an employee hired on 8-9-16 contained evidence of the Pediatric Abusive Head Trauma training being completed on 10-20-12. This date is not within the five (5) year timeframe required by the regulation.	
Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance

Inspection Report		
Outdoor Play Area		In Compliance
Equipment		In Compliance
Transportation		Not Applicable
Food Service/Food Program		In Compliance
Food Service		In Compliance
Children's Records		In Compliance
Written Documentation		Not In Compliance
1150 - Evacuation Plan		Not In Compliance
922 KAR 2:090. Section 5. Evacuation Plan. (1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895 and 42 U.S.C. 9858c(c)(2)(U).		
Findings:  General: Based on Review of Documentation, it was found that the facility has yet to update their emergency preparedness plan according to KRS 199.8982. The last update on file was dated 9-27-16.		
1165 - Staff Schedule		Not In Compliance
922 KAR 2:090. Section 9. Records. (1) A child-care center shall maintain: (d) A written schedule of staff working hours;		
Findings:  General: Based on Interview, it was found that the facility did not have a written schedule of staff working hours.		
1170 - Professional Development		Not In Compliance
922 KAR 2:090. Section 9. Records. (1) A child-care center shall maintain: (f) A written annual plan for child-care staff professional development;		
Findings:  General: Based on Review of Documentation, it was found that the files for twelve (12) eligible employees did not contain evidence of an annual professional development plan being completed.		
Posted Documentation		In Compliance
Animals		Not Applicable

Signature of Provider/Representative

Title

Date