



**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

Andy Beshear
Governor

Melissa A. Moore, Director
Division of Regulated Child Care
Eastern Branch
1055 Wellington Way
Lexington, KY 40513
Phone: (859) 246-2301 Fax: (859) 246-2307
<https://chfs.ky.gov/agencies/os/oig>

Eric C. Friedlander
Secretary

Adam Mather
Inspector General

Inspection Report

Provider Name: First United Methodist Church Preschool Ministries	Provider Information Provider Type: LICENSED TYPE I	CLR No: L354520
Provider Address: 1280 Lexington Road, Georgetown, KY, 40324		Capacity: 64
Owner(s): First United Methodist Church		Director(s): Whittemore, Rebecca Jo

Inspection Type: Renewal Application	Inspection Information	Inspection No: 246218
Date Initiated: 08/31/2018 8:55 AM	Date Concluded: 08/31/2018 11:10 AM	
	No. of Children Present: 34	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
345 - Staff Evaluation	Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.
(1) A director shall:
(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;

Findings:

General: Based on Review of Documentation, it was found that the file for one (1) eligible employee did not contain evidence of an annual evaluation being completed.

350 - Health, Safety, Comfort	Not In Compliance
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922 KAR 2:090. Section 10. Director Requirements and Responsibilities.
(1) A director shall:
(l) Assure the health, safety, and comfort of each child;

Findings:

General: Based on Observation, it was found that floor fans in Room 2 and Room 3 were operating and accessible to the children. In Room 3, an uncovered electrical outlet was found under the white board.

Inspection Report

Employee Records

Not In Compliance

390 - Educational Requirements

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:

- 1. High school diploma;**
- 2. GED or qualifying documentation from a comparable educational entity; or**
- 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

Findings:

General: Based on Review of Documentation, it was found that the files for employees hired on 8-1-14 and 8-13-18 did not contain evidence of a high school diploma, GED or Commonwealth Childcare Credential.

395 - TB Verification

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

(b) Shall provide, prior to employment and every two (2) years thereafter:

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

Findings:

General: Based on Review of Documentation, it was found that the file for an employee hired on 8-10-16 contained the results of a TB skin test that was read on 8-10-16. This date is not within the two (2) year timeframe required by the regulation. The file for an employee hired on 8-1-14 did not contain the results of a TB skin test or screening. The file for an employee hired on 8-13-18 contained the results of a TB skin test that was read on 8-23-18. This date is not prior to date of hire as required by the regulation.

410 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**

Findings:

General: Based on Review of Documentation, it was found that the file and ECE-TRIS record for an employee hired on 8-5-14 contained evidence of only eleven (11) hours of training being completed during the last completed training year. In addition, the file and ECE-TRIS record for an employee hired on 8-1-14 contained evidence of zero (0) hours of training being completed during the last completed training year. This employee's records also did not contain evidence of Pediatric Abusive Head Trauma training being completed.

Programming

In Compliance

Premises

Not In Compliance

520 - Inaccessible Items

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(7) The following shall be inaccessible to a child in care:

- (a) Toxic cleaning supplies, poisons, and insecticides;**
- (b) Matches, cigarettes, lighters, and flammable liquids; and**
- (c) Personal belongings and medications of staff.**

Findings:

General: Based on Observation, it was found that 1) an unlocked cabinet in the boys' bathroom located in the older part of the building was found to contain a can of Lysol; 2) an unlocked drawer in Room 7 was found to contain a bottle of Elmer's Craft Bond; 3) an unlocked cabinet under the sink in Room 7 was found to contain a can of Lysol, a bottle of Clorox spray and a bottle of Zenex disinfectant; 4) two (2) white cabinets in Room 7 were found to contain Clorox wipes and two(2) bottles of White Out; 5) an unlocked closet in Room 102 was found to contain six (6) containers of Clorox wipes. All of the mentioned containers were found to contain the label "Keep Out of Reach of Children." In addition, it was found that a staff's purse was being stored on the floor in Room 3. The purse was open and a bottle of Aleve could be seen.

525 - Items Accessible Only During Activity

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(8) The following shall be inaccessible to a child in care unless under direct supervision and part of planned program of instruction:

- (a) Knives and sharp objects;**
- (b) Litter and rubbish;**
- (c) Bar soap; and**
- (d) Plastic bags not used for personal belongings.**

Findings:

General: Based on Observation, it was found that 1) multiple empty plastic bags were being stored in an unlocked cabinet in the bathroom shared by Rooms 103 and 104; 2) Ziploc bags were found to be stored in the unlocked cabinet under the sink in Room 103; 3) two (2) rolls of black plastic bags were found to be stored in an unlocked cabinet under the sink in Room 104; 4) multiple plastic bags were found to be stored in three (3) drawers in Room 7. None of these bags were being used to store personal belongings. In addition, a pair of sharp scissors was found to be stored in an unlocked drawer in Room 104. These scissors were not being used in an activity.

Inspection Report

540 - Premises Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (1) The premises shall be:**
 - (a) Suitable for the purpose intended;**
 - (b) Kept clean and in good repair;**

Findings:

General: Based on Observation, it was found that the bottom of a cabinet located in the boys' bathroom in the older part of the building was rotting out and deteriorating. The inside panel of a cabinet located in the girls' bathroom in the older part of the building was found to be disconnected and falling down. In the bathroom shared by Rooms 101 and 102, one (1) ceiling tile was found to be stained by apparent water damage.

570 - Pest Control

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (7) Measures shall be utilized to control the presence of:**
 - (a) Rodents;**
 - (b) Flies;**
 - (c) Roaches; and**
 - (d) Other vermin.**

Findings:

General: Based on Observation, it was found that there were mouse droppings in the cabinet under the sink in the girls' bathroom located in the older part of the building. The director stated that the older areas sometimes have problems with mice.

650 - Toilet

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

- (4) Each toilet shall:**
 - (a) Be kept in clean condition;**
 - (b) Be kept in good repair;**
 - (c) Be in a lighted room; and**
 - (d) Have ventilation to outside air.**

Findings:

General: Based on Observation, it was found that one (1) toilet in the girls' bathroom located in the new part of the building was stopped up and unable to be used.

Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	Not Applicable
Food Service/Food Program	Not Applicable
Food Service	In Compliance
Children's Records	In Compliance
Written Documentation	Not In Compliance

1165 - Staff Schedule

Not In Compliance

922 KAR 2:090. Section 9. Records.

- (1) A child-care center shall maintain:**
 - (d) A written schedule of staff working hours;**

Findings:

General: Based on Review of Documentation, it was found that the facility did not have a written schedule of the staff's working hours available for review.

Posted Documentation	Not In Compliance
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1200 - Posting Requirements

Not In Compliance

922 KAR 2:090. Section 8. General.

- (6) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:**
 - (a) The provider's preliminary or regular license;**
 - (b) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;**
 - (c) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;**
 - (d) Information on the Kentucky Consumer Product Safety Program and the program's website as specified in KRS 199.897;**
 - (e) A description of services provided by the child-care center, including:**
 - 1. Current rates for child care; and**
 - 2. Each service charged separately and in addition to the basic rate for child care;**
 - (f) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and**
 - (g) Daily planned program.**

Findings:

General: Based on Observation, it was found that the information about the Consumer Product Safety Program and the website were not posted in the facility.

Inspection Report

1215 - Daily Activities

Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

(1) A director shall:

(h) Post a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom;

Findings:

General: Based on Review of Documentation, it was found that a schedule of daily activities was not posted in Room 3. The posted schedule of daily activities in Room 2 was found to not be dated.

Animals

Not Applicable

Signature of
Provider/Representative

Title

Date