



Andy Beshear
GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL

Eric Friedlander
SECRETARY

Melissa A. Moore, Director
Division of Regulated Child Care
Eastern Branch
455 Park Place, Suite 120A
Lexington, KY 40511
Phone: (859) 246-2301 Fax: (859) 246-2307
<https://chfs.ky.gov/agencies/os/oig>

Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Ashland's Creative Activities Program (A-CAP)	Provider Information Provider Type: LICENSED TYPE I	CLR No: L358993
Provider Address: 195 North Ashland Ave, Lexington, KY, 40502		Capacity: 99
Owner(s): Fayette County Public Schools		Director(s): Coleman, Rae Yvonne

Inspection Type: Renewal Application	Inspection Information	Inspection No: 278931
Date Initiated: 04/29/2019 2:25 PM	Date Concluded: 04/29/2019 3:45 PM	
	No. of Children Present: 48	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
345 - Staff Evaluation	Not In Compliance
922 KAR 2:090. Section 10. Director Requirements and Responsibilities. (1) A director shall: (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;	
Findings:	
General: Based on review of documentation, the surveyor noted staff evaluations presented for review were completed in 2017. There were no current staff evaluations on file.	
Employee Records	Not In Compliance
395 - TB Verification	Not In Compliance
922 KAR 2:090. Section 11. Staff Requirements. (1) Child-care center staff: (b) Shall provide, prior to employment and every two (2) years thereafter: 1. A statement from a health professional that the individual is free of active tuberculosis; or 2. A copy of negative tuberculin results.	
Findings:	
General: Based on review of documentation, staff hired on 8/10/10, 8/9/16 and 8/11/16, had TB skin documentation on file that was no longer valid as of 9/9/18, 3/13/19, and 3/15/19.	

410 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.
(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:
(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and
(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on review of documentation and ECE-TRIS the following was found:

1. Nine (9) staff completed only six (6) hours of the required fifteen (15) hours of early care and education training.
2. One (1) staff hired on 8/25/17 did not complete the pediatric abusive head trauma training within the required twelve-month period and six (6) staff have yet to renew the pediatric abusive head trauma training.

Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	Not Applicable
Food Service/Food Program	Not Applicable
Food Service	In Compliance
Children's Records	In Compliance
Written Documentation	Not In Compliance

1170 - Professional Development

Not In Compliance

922 KAR 2:090. Section 9. Records.
(1) A child-care center shall maintain:
(f) A written annual plan for child-care staff professional development;

Findings:

General: Based on review of documentation, the surveyor found professional development plans on file for staff were completed in 2017. There was not a current annual professional plan on file for staff development.

Posted Documentation	In Compliance
Animals	Not Applicable

Signature of Provider/Representative _____

Title _____

Date _____