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Adam Mather
INSPECTOR GENERAL

Inspection Report

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| Provider Name: G. C. Burkhead Elementary School Age Child Care Provider Address: 1323 Saint John Road, Elizabethtown, KY, 42701 Owner(s): Hardin County Board of Education | Provider Information Provider Type: LICENSED TYPE I | CLR No: L354518 Capacity: 200 Director(s): Wood, Amy Danielle |
| Inspection Information Inspection Type: Renewal Application Date Initiated: 05/09/2022 1:50 PM Date Concluded: 05/09/2022 3:35 PM No. of Children Present: 11 | | |
| Inspection No: 320793 | | |

| Inspection Report | |
|---|-------------------|
| Background Checks | In Compliance |
| Supervision | In Compliance |
| Staffing Requirements | Not In Compliance |
| 125 - Ratios and Group Size | Not In Compliance |
| <p>922 KAR 2:120. Section 2. Child Care Services. (2) For an operating child-care center, minimum staff-to-child ratios and group size shall be maintained as established in the table established in this subsection. Age of Children Ratio Maximum Group Size* Infant 1 staff for 5 children 10 Toddler 12 to 24 months 1 staff for 6 children 12 Toddler 24 to 36 months 1 staff for 10 children 20 Preschool-age 3 to 4 years 1 staff for 12 children 24 Preschool-age 4 to 5 years 1 staff for 14 children 28 School-age 5 to 7 years 1 staff for 15 children 30 School-age 7 and older 1 staff for 25 children (for before and after school) 30 1 staff for 20 children (full day of care) 30 *Maximum Group Size shall be applicable only to Type I child-care centers. (b) The age of the youngest child in the group shall determine the: 1. Staff-to-child ratio; and 2. Maximum group size.</p> | |
| Findings: General: Based on observation and interview, there were twenty-nine (29) children present with one (1) staff from 02:15 pm to 02:45 pm. Interview with the staff revealed the youngest age child was five-years-old. A second staff member arrived at 02:45 pm. | |

| Inspection Report | |
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| General Administration | Not In Compliance |
| 150 - Fire Marshal | Not In Compliance |
| 922 KAR 2:090. Section 6. License Issuance. (8) To qualify for a preliminary license, or maintain a regular license, a child-care center shall: (b) Be approved by the Office of the State Fire Marshal or designee; | |
| Findings: General: Based on interview and review of documentation, the staff in charge did not provide verification that a fire marshal report had been maintained for review. | |
| Director Requirements | Not In Compliance |
| 355 - Staff Meeting | Not In Compliance |
| 922 KAR 2:090. Section 10. Director Requirements and Responsibilities. (1) A director shall: (i) Conduct, manage, and document in writing recurring staff meetings; | |
| Findings: General: Based on interview and review of documentation, the staff in charge did not present verification that more than one (1) staff meeting had been conducted and documented in writing within the last year. | |
| 360 - Staff Evaluation | Not In Compliance |
| 922 KAR 2:090. Section 10. Director Requirements and Responsibilities. (1) A director shall: (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation; | |
| Findings: General: Based on interview and review of documentation, the staff in charge did not present verification that the employees with the hire dates of 10/20/2016,09/06/2018 and 11/06/2018 had an evaluation assessing the employee's interaction with children in care and classroom performance. | |
| Employee Records | Not In Compliance |
| 400 - Educational Requirements | Not In Compliance |
| 922 KAR 2:090. Section 11. Staff Requirements. (1) Child-care center staff: (a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a: 1. High school diploma; 2. GED or qualifying documentation from a comparable educational entity; or 3. Commonwealth Child Care Credential as described in 922 KAR 2:250; | |
| Findings: General: Based on interview and review of documentation the staff in charge did not present verification that the record for an employee with the hire date of 11/16/2018 had been maintained to include a copy of a High school diploma, GED or qualifying documentation from a comparable educational entity or Commonwealth Child Care Credential. | |
| 405 - TB Verification | Not In Compliance |
| 922 KAR 2:090. Section 11. Staff Requirements. (1) Child-care center staff: (b) Shall provide, prior to employment and every two (2) years thereafter: 1. A statement from a health professional that the individual is free of active tuberculosis; or 2. A copy of negative tuberculin results. | |
| Findings: General: Based on interview and review of documentation, the staff in charge did not present verification that the record for the employees with the hire dates of 09/06/2018 and 10/25/2018 contained a current copy of a statement from a health professional that the individual is free of active tuberculosis, or a copy of negative tuberculin result. | |
| 435 - Training | Not In Compliance |
| 922 KAR 2:090. Section 11. Staff Requirements. (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following: (a) Six (6) hours of cabinet-approved orientation completed within the first three (3) months of employment in a child-care program; (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and (c) Fifteen (15) hours of cabinet-approved early care and education training completed between July 1 and the following June 30 of each subsequent year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years. (17) A staff person's compliance with training requirements of this section shall be verified through the cabinet-designated database maintained pursuant to 922 KAR 2:240. | |
| Findings: General: Based on interview and review of documentation, the staff in charge did not provide verification that the records of the following employees with the hire dates of 10/20/2016,09/06/2018,10/25/2018 and 11/16/2018 had met the requirement of fifteen (15) hours of cabinet-approved early care and education training during the last year of employment. Continued review revealed the employee with the hire date of 11/16/2018 had not updated their Pediatric Head Trauma Training Review of documentation in the ECE-TRIS training system revealed the staff members listed above had not met the requirements. | |
| Programming | In Compliance |
| Premises | In Compliance |

| Inspection Report | |
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| Hygienic Practices | In Compliance |
| First Aid/Medication | In Compliance |
| Outdoor Play Area | In Compliance |
| Equipment | In Compliance |
| Transportation | Not Applicable |
| Kitchen Requirements | In Compliance |
| Food Service | Not In Compliance |
| 1095 - Milk Requirements | Not In Compliance |
| 922 KAR 2:120. Section 9. Food and Drink Requirements for All Child-Care Centers. (3) A serving of milk shall consist of: (a) Breast milk or iron-fortified formula for a child: 1. Age birth to twelve (12) months; or 2. Beyond twelve (12) months of age as documented by the parent or the child's physician; (b) Pasteurized unflavored whole milk for children ages twelve (12) months to twenty-four (24) months; or (c) Pasteurized unflavored low fat one (1) percent or fat-free skim milk for children ages twenty-four (24) months to school-age. | |
| Findings: General: Based on observation, the children were served chocolate milk during snack. In regulations only non-flavored milk is allowed to be served. | |
| Meal Planning/Center Provides Meals | |
| Not In Compliance | |
| 1220 - Menu | Not In Compliance |
| 922 KAR 2:120. Section 10. Meal Planning Requirements for a Center that Provides Meals. (9) A weekly menu shall be: (a) Prepared; (b) Dated; (c) Posted in advance in a conspicuous place; (d) Kept on file for thirty (30) days; and (e) Amended in writing with any substitutions on the day the meal is served. | |
| Findings: General: Based on interview and review of documentation, the staff in charge did not present verification that a snack menu had been updated to reflect the current week or month. | |
| Meal Planning/Center Does Not Provide Meals | |
| In Compliance | |
| Children's Records | |
| Not In Compliance | |
| 1245 - Immunization | Not In Compliance |
| 922 KAR 2:090. Section 9. Records. (1) A child-care center shall maintain: (a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036; | |
| Findings: General: Based on interview and review of documentation, the staff in charge did not present verification that a child with the enrollment date of 08/12/2021 had a current immunization certificate. | |
| Written Documentation | |
| Not In Compliance | |
| 1285 - Earthquake/Tornado/Fire Drills | Not In Compliance |
| 922 KAR 2:090. Section 9. Records. (1) A child-care center shall maintain: (h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3; (i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3; | |
| Findings: General: Based on interview and review of documentation, the staff in charge did not provide verification that the center had documented the names of the children who had participated in the fire and disaster drills for the months of March and April 2022. | |
| Posted Documentation | |
| In Compliance | |
| Animals | |
| Not Applicable | |

Signature of Provider/Representative

Title

Date