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GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
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Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Children's Collaborative at Reiley Elementary	Provider Information Provider Type: LICENSED TYPE I	CLR No: L359025
Provider Address: 10631 Alexandria Pike, Alexandria, KY, 41001		Capacity: 99
Owner(s): Children's Collaborative, Llc		Director(s): Smith, Melodia A

Inspection Type: Renewal Application	Inspection Information	Inspection No: 243958
Date Initiated: 03/09/2018 2:40 PM	Date Concluded: 03/09/2018 3:45 PM	
	No. of Children Present: 17	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance

390 - Educational Requirements **Not In Compliance**

922 KAR 2:090. Section 11. Staff Requirements.
(1) Child-care center staff:
(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:
1. High school diploma;
2. GED or qualifying documentation from a comparable educational entity; or
3. Commonwealth Child Care Credential as described in 922 KAR 2:250;

Findings:
 General: Based on Review of Documentation, it was found that the file for an employee hired on 1-3-18 did not contain evidence of a high school diploma, GED or Commonwealth Childcare Credential.

Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance

Inspection Report

First Aid/Medication

Not In Compliance

720 - Medication Administration

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

- (4) Prescription and nonprescription medication shall be administered to a child in care:**
 - (a)1. With a written request of the child's parent or the child's prescribing health professional; and**
 - 2. According to the directions or instructions on the medication's label; or**
 - (b) In accordance with KRS 311.646.**

Findings:

General: Based on Review of Documentation, it was found that a piece of notebook paper signed on 3-23-17 gave the facility permission to administer medication to an enrolled child. The paper did not contain the name of the medication, the dosage to be given, the dates the medication was to be given or the time the medication was to be given.

725 - Administration Record

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

- (5) The child-care center shall keep a written record of the administration of medication, including:**
 - (a) Time of each dosage;**
 - (b) Date;**
 - (c) Amount;**
 - (d) Name of staff person giving the medication;**
 - (e) Name of the child; and**
 - (f) Name of the medication.**

Findings:

General: Based on Review of Documentation and interview, it was found that the medication administration log for a child who receives Amphetamine Salts (generic for Adderall) daily did not contain information regarding the name of the medication, the dosage of medication given or the name of the staff person administering the medication. The staff were found to be initialing the form after administering the medication.

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

In Compliance

Food Service/Food Program

In Compliance

Food Service

In Compliance

Children's Records

In Compliance

Written Documentation

Not In Compliance

1150 - Evacuation Plan

Not In Compliance

922 KAR 2:090. Section 5. Evacuation Plan.

- (1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895 and 42 U.S.C. 9858c(c)(2)(U).**

Findings:

General: Based on Interview, it was found that the facility was unable to locate their emergency preparedness plan prepared according to KRS 199.8982.

1195 - Fire Drills

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

- (12) A fire drill shall be conducted during hours of operation:**
 - (a) At least monthly; and**
 - (b) Documented.**
- (13) An earthquake drill and a tornado drill shall be:**
 - (a) Conducted during hours of operation at least quarterly; and**
 - (b) Documented.**

Findings:

General: Based on Review of Documentation, it was found that the fire drill documentation did not contain evidence of a fire drill being conducted during the month of August 2017.

Posted Documentation

In Compliance

Animals

Not Applicable

Signature of Provider/Representative

Title

Date