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Inspection Report

Provider Name: Elkhorn Elementary Elk's Herd	Provider Information	License No: L359033
Provider Address: 928 East Main St, Frankfort, KY, 40601	Provider Type: LICENSED TYPE I	Capacity: 99
Owner(s): Franklin Co. Board of Education		Director(s): Bosch, Melissa

Inspection Type: Investigation	Inspection Information	Inspection No: 10702
Visit Start Date: 06/11/2012 12:20 PM	Visit End Date: 06/11/2012 1:30 PM	
	No. of Children Present: 20	

Inspection Report

Supervision

167 - Children supervised/Protected

922 KAR 2:120 - Section 2 (3)

(a) Each center shall maintain a child care program that assures each child will be:

1. Provided adequate supervision at all times; and
2. Protected from abuse or neglect.

1) Adequately supervised at all times

In Compliance

Staffing Requirements

162 - Ratios and Group Size

In Compliance

922 KAR 2:120 - Section 2

(2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows:

Age of Children Ratio Maximum

Group

Size*

Infant 1 staff for 5 children 10

Toddler 1 staff for 6 children 12

2 to 3 years 1 staff for 10 children 20

3 to 4 years 1 staff for 12 children 24

4 to 5 years 1 staff for 14 children 28

5 to 7 years 1 staff for 15 children 30

7 and older 1 staff for 25 children

(for before and after school) 30

1 staff for 20 children

(full day of care) 30

*Maximum Group Size shall be applicable only to Type I centers.

Director Requirements

118 - Health, Safety, Comfort

In Compliance

922 KAR 2:110 - Section 4 (1)

(I) Provide for the health, safety, and comfort of each child;



Inspection Report

Programming

169 - Program of Activities Followed

922 KAR 2:120 - Section 2

**(4) The child-care center shall provide a daily planned program of activities:
(a) Posted in writing in a conspicuous location with each age group and followed;**

1) Posted **In Compliance**

172 - Curriculum Areas

922 KAR 2:120 - Section 2 (4)

(d) That offers a variety of creative activities including the following:

- 1. Art;**
- 2. Music;**
- 3. Dramatic play;**
- 4. Stories and books;**
- 5. Science;**
- 6. Block building;**
- 7. Tactile activity;**
- 8. Culture;**

1) Art **In Compliance**

2) Music **In Compliance**

3) Dramatic Play **In Compliance**

4) Stories/Books **In Compliance**

5) Science **In Compliance**

6) Blocks **In Compliance**

7) Tactile Activity **In Compliance**

8) Culture **In Compliance**

173 - Motor Skills

922 KAR 2:120 - Section 2 (4) (d)

9. Indoor or outdoor play in which a child makes use of both small and large muscles;

1) Small muscles **In Compliance**

2) Large muscles **In Compliance**

General Premises

197 - Premises Requirements

922 KAR 2:120 - Section 4 Premises Requirements.

(1) The premises shall be:

- (a) Suitable for the purpose intended;**
- (b) Kept clean and in good repair; and**
- (c) Equipped with a land-line telephone accessible to a room used by a child.**

2) Clean **In Compliance**

First Aid/Medication

249 - Administration Record

922 KAR 2:120 - Section 7

(6) The child-care center shall keep a written record of the administration of medication, including:

- (a) Time;**
- (b) Date;**
- (c) Amount; and**
- (d) Name of staff person giving the medication.**

1) Time **Not In Compliance**

Findings:

School age: Based on Review of Documentation, the facility has a written policy that they will administer sunscreen. The parents are required to fill out a form giving the facility permission to apply the sunscreen. The form only asks for the brand of sunscreen. There are no instructions provided by the parent as to when the sunscreen is to be applied. In addition, the facility does not document the time the sunscreen was applied.

2) Date **Not In Compliance**

Findings:

School age: Based on Review of Documentation, the facility has a written policy stating they will administer sunscreen. However, there is no date documented by the parent as to when the sunscreen is to be administered. In addition, the facility does not document the date the sunscreen was applied by staff.

Inspection Report

3) Amount

Not In Compliance

Findings:

School age: Based on Review of Documentation, the facility has a policy that they will administer sunscreen. However, there is no documentation by the parents as to the amount of sunscreen to apply. It was also found that staff do not document the amount of sunscreen applied.

4) Staff name

Not In Compliance

Findings:

School age: Based on Review of Documentation, that staff do not document the name of the staff person who applied the sunscreen.

Equipment - Classroom

236 - Cot/crib/bed/two inch thick mat available

Not In Compliance

922 KAR 2:120 - Section 6 Sleeping and Napping Equipment.

(1) An individual cot, crib, baby bed, or two (2) inch thick waterproof mat shall be provided for a child in attendance for more than three and one-half (3 1/2) hours per day.

Findings:

school age: Based on Observation, there was one (1) child observed sleeping on the gym floor while the other children were watching a movie. The child was covered up with a blanket. An interview with the staff person in charge found that they have mats available. However, the child observed sleeping was lying directly on the gym floor.

238 - Sheets/Covers

922 KAR 2:120 - Section 6

(3) Individual sheets and covers shall be:

- (a) Provided for a child;**
- (b) Laundered a minimum of once per week or more often, if necessary; and**
- (c) Stored in a sanitary manner.**

1) Provided

Not In Compliance

Findings:

school age: Based on Observation, at the time of the visit a child was observed sleeping directly on the gym floor. The child was covered with a blanket. An interview with the staff person in charge found that there are mats available but they do not have sheets to cover the mats.

Posted Documentation - Classroom

114 - Daily Activities

922 KAR 2:110 - Section 4 (1)

(h) Post a schedule of daily activities, to include lists and dates of activities to be conducted with the children in each classroom;

1) Posted

In Compliance

2) List of Activities

In Compliance

3) Dates of Activities

In Compliance

Signature of
Provider/Representative

Title

Date