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Inspection Report

Provider Name: Children's Collaborative at Campbell Co. High School Teen Center	Provider Information Provider Type: LICENSED TYPE I	CLR No: L359026
Provider Address: 909 Camel Crossing, Alexandria, KY, 41001		Capacity: 25
Owner(s): Children's Collaborative, Llc		Director(s): Smith, Melodia A

Inspection Type: Renewal Application	Inspection Information	Inspection No: 243978
Date Initiated: 03/01/2018 10:10 AM	Date Concluded: 03/01/2018 12:00 PM	
	No. of Children Present: 7	

Inspection Report	
Background Checks	Not In Compliance
5 - Background check/left alone/dismissed/relocated	Not In Compliance
<p>922 KAR 2:280. Section 3. Implementation and Enforcement.</p> <p>(1) A person who is a child care staff member prior to January 1, 2018, shall submit to and complete background checks in accordance with this administrative regulation no later than September 30, 2018.</p> <p>(2) A child care staff member hired on or after January 1, 2018, shall:</p> <p>(a) Have completed the background checks required in accordance with this administrative regulation and found to have no disqualifying offense prior to becoming a child care staff member; or</p> <p>(b) 1. Have submitted to the background checks required in accordance with this administrative regulation;</p> <p>2. Not be left unsupervised with a child in care pending the completion of the background checks in accordance with this administrative regulation; and</p> <p>3. Be dismissed or relocated from the residence if the person is found to have a disqualifying background check result.</p>	
Findings:	
<p>General: Based on Review of Documentation, it was found that the file for a volunteer who started at the facility on 9-25-17 did not contain evidence of submission for or the results of a central registry check. The file for a volunteer who started at the facility on 8-12-17 did not contain evidence of submission for or the results of a criminal records check. Neither of these volunteers was found to be left alone with children.</p>	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
350 - Health, Safety, Comfort	Not In Compliance
<p>922 KAR 2:090. Section 10. Director Requirements and Responsibilities.</p> <p>(1) A director shall:</p> <p>(l) Assure the health, safety, and comfort of each child;</p>	
Findings:	
<p>General: Based on Observation, it was found that three (3) infants and toddlers were seated in high chairs for lunch time. Although the safety straps were present on the highchairs, the straps were not engaged while the children were seated. In addition, it was found that one (1) of the cribs assigned to a child contained two (2) mattresses. The manufacturer's guidelines state that only the mattress that is designed for the crib it to be used. The facility did not have documentation from a physician stating that the crib was to be altered in this way.</p>	
Employee Records	In Compliance

Inspection Report

Programming

In Compliance

Premises

In Compliance

Hygienic Practices

Not In Compliance

685 - Diaper Changing Area/Surface

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(10) When a child is diapered, the child shall:

(b) Be placed on a surface that is:

- 1. Clean;**
- 2. Padded;**
- 3. Free of holes, rips, tears, or other damage;**
- 4. Nonabsorbent;**
- 5. Easily cleaned; and**
- 6. Free of any items not used for diaper changing.**

Findings:

General: Based on Observation, it was found that the diaper changing mat was torn on three (3) of the four (4) corners, exposing the foam beneath.

First Aid/Medication

In Compliance

Outdoor Play Area

Not In Compliance

755 - Protective Surface

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(21) A protective surface shall:

(a) Be provided for outdoor play equipment used to:

- 1. Climb;**
- 2. Swing; and**
- 3. Slide; and**

(b) Have a fall zone equal to the height of the equipment.

Findings:

General: Based on Observation, it was found that two (2) small slides each approximately one (1) foot tall were positioned on grass in the outdoor playground area.

Equipment

Not In Compliance

790 - Crib/Mattress/Sheet

Not In Compliance

922 KAR 2:120. Section 6. Sleeping and Napping Requirements.

(3) Rest time shall include adequate space specified by the child's age as follows:

(a) For an infant:

- 1. An individual non-tiered crib that meets Consumer Product Safety Commission standards established in 16 C.F.R. 1219-1220;**
- 2. A firm crib mattress in good repair with a clean tight-fitted sheet that shall be changed:**

- a. Weekly; or**
- b. Immediately if it is soiled or wet;**

Findings:

General: Based on Observation, it was found that five (5) of the crib sheets were extremely loose and wrinkled.

Transportation

Not Applicable

Food Service/Food Program

Not In Compliance

975 - Milk Requirements

Not In Compliance

922 KAR 2:120. Section 9. Food and Meal Requirements.

(3) A serving of milk shall consist of:

(a) Breast milk or iron-fortified formula for a child:

- 1. Age birth to twelve (12) months; or**
- 2. Beyond twelve (12) months of age as documented by the parent or the child's physician;**

(b) Pasteurized whole milk for children ages twelve (12) months to twenty-four (24) months; or

(c) Pasteurized low fat one (1) percent or fat-free skim milk for children ages twenty-four (24) months to school-age.

Findings:

General: Based on Observation, it was found that the only milk available in the facility was fat free. During interview with the teachers, it was found that the fat free milk is regularly served to the one, two and three-year-old children. Whole milk was not available for the one-year-old children.

Inspection Report

995 - Lunch/Dinner Requirements

Not In Compliance

922 KAR 2:120. Section 9. Food and Meal Requirements.

(19) Lunch and dinner shall include:

- (a) Milk;
- (b) Protein;
- (c) Bread; and
- (d) 1. Two (2) vegetables;
- 2. Two (2) fruits; or
- 3. One (1) fruit and one (1) vegetable.

Findings:

General: Based on Observation, it was found that three (3) of the children's lunches did not meet the required nutritional components. One (1) child had pizza, yogurt, milk and a vegetable pouch. The child was not given a second vegetable or a fruit. The second child had ravioli, grapes, yogurt and milk. A second fruit or a vegetable was not served. The third child had a peanut butter and jelly sandwich, blueberries, yogurt and milk. A second fruit or a vegetable was not served.

Food Service

Not In Compliance

1025 - Refrigerator

Not In Compliance

922 KAR 2:120. Section 8. Kitchen Requirements.

(4) A cold-storage facility used for storage of perishable food in a nonfrozen state shall:

- (a) Have an indicating thermometer or other appropriate temperature measuring device;
- (b) Be in a safe environment for preservation; and
- (c) Be forty (40) degrees Fahrenheit or below.

Findings:

General: Based on Observation, it was found that the refrigerator did not contain a thermometer.

Children's Records

Not In Compliance

1135 - Immunization

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

- (a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on Review of Documentation, it was found that one (1) child did not have an immunization certificate on file.

1140 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

- (b) A written record for each child:
 - 1. Completed and signed by the child's parent;
 - 2. Retained on file on the first day the child attends the child-care center; and
 - 3. To contain:
 - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;
 - b. Contact information to enable a person in charge to contact the child's:
 - (i) Parent at the parent's home or place of employment;
 - (ii) Family physician; and
 - (iii) Preferred hospital;
 - c. The name of each person who is designated in writing to pick-up the child;
 - d. The child's general health status and medical history including, if applicable:
 - (i) Allergies;
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
 - (iii) Permission from the parent for third-party professional services in the child-care center;
 - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on Review of Documentation, it was found that one (1) child present in the facility did not have a written record on file that was completed and signed by the parent and retained by the facility on the first day of attendance. The facility was unable to produce information regarding the child's identifying information, date of birth, medical history, authorization for emergency medical care, parental contact, physician contact, pick-up authorization and preferred hospital.

Written Documentation

Not In Compliance

1160 - Daily Attendance Records

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

- (c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program;

Findings:

General: Based on Review of Documentation, it was found that only two (2) of the seven (7) children present in the facility were signed in.

Inspection Report

1195 - Fire Drills

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(12) A fire drill shall be conducted during hours of operation:

- (a) At least monthly; and
- (b) Documented.

(13) An earthquake drill and a tornado drill shall be:

- (a) Conducted during hours of operation at least quarterly; and
- (b) Documented.

Findings:

General: Based on Review of Documentation, it was found that the fire drill documentation did not contain evidence of a fire drill being completed during the month of February 2018. The staff person in charge stated that a fire drill was conducted on 2-21-18, but she failed to document it.

Posted Documentation

Not In Compliance

1215 - Daily Activities

Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

(1) A director shall:

- (h) Post a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom;

Findings:

General: Based on Review of Documentation, it was found that the posted schedule of daily activities was not dated.

Animals

Not Applicable

Signature of Provider/Representative

Title

Date