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Inspection Report

Provider Name: Cassidy Elementary	Provider Information	CLR No: L358941
Provider Address: 1125 Tates Creek Road, Lexington, KY, 40502	Provider Type: LICENSED TYPE I	Capacity: 100
Owner(s): Fayette County Board Of Education		Director(s): Mahan, David B

Inspection Type: Renewal Application	Inspection Information	Inspection No: 243287
Date Initiated: 02/08/2018 3:05 PM	Date Concluded: 02/08/2018 5:45 PM	
	No. of Children Present: 65	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
285 - Parental/Family Involvement Activity	Not In Compliance
922 KAR 2:110. Section 4. Director Requirements and Responsibilities.	
(1) Effective with the adoption of this administrative regulation, a director shall:	
(p) Coordinate at least one (1) annual activity involving parental or family participation.	
Findings:	
General: Based on Review of Documentation, there was no documentation available to verify that at least one (1) family involvement activity had been conducted for 2017. During the exit conference the staff person in charge stated that the children put on a play for the parents at the end of the year. However, there was no documentation available to verify when this family involvement activity was conducted.	

Inspection Report

Employee Records

Not In Compliance

300 - Background checks/left alone

Not In Compliance

922 KAR 2:090. Section 6. License Issuance.

(5) An individual described in subsection (4) of this section shall:

(a) Submit to background checks described in paragraph (b) of this subsection;

(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:

1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;

2. Criminal records check required by KRS 199.896(19);

3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and

4. An address check of the Sex Offender Registry; and

(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.

Findings:

General: Based on Review of Documentation, found one (1) staff person hired 8/16/17 who had the results of a criminal records check dated 9/21/17 and the results of a child abuse or neglect check dated 11/20/17. There was no documentation to verify if the application for the criminal records check had been submitted prior to or on the date of hire. The staff person did not sign the application for the results of the child abuse or neglect check until 10/18/17. There was an additional staff person hired 8/16/17 who had the results of a child abuse or neglect check dated 11/1/17. The staff person did not sign the child abuse or neglect check until 10/18/17. There were two (2) staff with a hire date of 8/22/17 and had the results of a criminal records check dated 9/12/17 and 9/18/17. There was no documentation to verify that the application for the results of the criminal records check had been submitted prior to or on the date of hire. In addition two (2) of these staff had the results of a child abuse and neglect check dated 11/22/17. Neither staff signed the application until 11/2/17. There was an additional staff person hired 8/22/17 who had the results of a child abuse or neglect check dated 11/1/17. This staff person did not sign the application to be submitted until 10/18/17. The application for the results of a child abuse or neglect check is required to be submitted within five (5) days of the staff person's date of hire. There was one (1) staff person with a hire date of 1/3/18 who did not have the results of a child abuse or neglect check on file and no documentation to verify that the application for the results had been submitted. An interview with the staff person in charge found that the application for this staff person's child abuse or neglect check was submitted and returned twice due to information needed. However, there was no documentation to verify the application was submitted. It was not determined that this staff person has been left working alone with children.

320 - TB Verification

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

(b) Shall provide, prior to employment and every two (2) years thereafter:

1. A statement from a health professional that the individual is free of active tuberculosis; or

2. A copy of negative tuberculin results.

Findings:

General: Based on Review of Documentation, there was one (1) staff person hired 1/9/17 who had the results of a T.B. skin test dated 12/18/15. This exceeds the two (2) year time-frame. There were two (2) staff with a hire date of 8/16/17 who had the results of a negative T.B. test dated 9/2/17 and 9/13/17. There were three (3) staff with a hire date of 8/22/17 who had the results of a negative T.B test dated 9/6/17, 8/29/17 and 8/25/17. These T.B. tests were completed after the date of hire and not prior to the date of hire. There was an additional staff person hired 1/3/18 who had the results of a negative T.B. test dated 1/25/18. This test was completed after the staff person was hired.

340 - Training

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;

(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 1/2) hours of pediatric abusive head trauma training; and

(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 1/2) hours of pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on Review of Documentation and ECE-TRIS records, there was one (1) staff person with a hire date of 1/9/17 and another staff person with a hire date of 8/22/17 who did not have evidence of having completed six (6) hours of cabinet-approved orientation training. There were five (5) staff (hire dates: 1/9/17, 8/22/16, 5/12/09, 7/18/01, 12/12/16 and 5/12/09) who did not have evidence of having completed fifteen (15) hours of training for the 2016-2017 training year.

Programming

In Compliance

Premises

In Compliance

Hygienic Practices

In Compliance

First Aid/Medication

Not In Compliance

670 - Medication

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

(6) Medication, including refrigerated medication, shall be:

(a) Stored in a separate and locked place, out of the reach of a child;

(b) Kept in the original bottle; and

(c) Properly labeled.

(7) Medication shall not be given to a child if the expiration date on the bottle has passed.

Findings:

General: Based on Observation, at the time of the survey the first aid supplies were stored in an unlocked container that was stored on top of a storage cabinet in the cafeteria. Inside the container there was a bottle of Bactine first aid spray, a tube of Aquaphor lotion and a bottle of Calamine lotion. All three (3) of these items contained drug facts on the back, were not labeled for an individual child or adult and were not in a locked container or area.

Outdoor Play Area

In Compliance

Inspection Report

Equipment

In Compliance

Transportation

Not Applicable

Food Service

In Compliance

Children's Records

Not In Compliance

1075 - Enrollment Information

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

1. Completed and signed by the child's parent;

2. Retained on file on the first day the child attends the child-care center; and

3. To contain:

a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;

b. Contact information to enable a person in charge to contact the child's:

(i) Parent at the parent's home or place of employment;

(ii) Family physician; and

(iii) Preferred hospital;

c. The name of each person who is designated in writing to pick-up the child;

d. The child's general health status and medical history including, if applicable:

(i) Allergies;

(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and

(iii) Permission from the parent for third-party professional services in the child-care center;

e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;

f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on Review of Documentation, out of ten (10) children's files reviewed there was one (1) child's enrollment information that did not include permission for emergency medical care, the child's physician and phone number, a preferred hospital and medical history.

Written Documentation

In Compliance

Posted Documentation

In Compliance

Animals

Not Applicable

Signature of Provider/Representative

Title

Date