



Andy Beshear
GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL

Eric Friedlander
SECRETARY

Melissa A. Moore, Director
Division of Regulated Child Care
Western Branch
901 B South Main Street
Hopkinsville, KY 42240
Phone: (270) 889-6052 Fax: (270) 889-6089
<https://chfs.ky.gov/agencies/os/oig>

Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Little Scholar's Head Start & Child Care	Provider Information Provider Type: LICENSED TYPE I	CLR No: L358914
Provider Address: 701 Brownslock Road, Bowling Green, KY, 42102		Capacity: 100
Owner(s): Community Action Of Southern Kentucky, Incorporated		Director(s): Cutler, Michelle

Inspection Type: Investigation	Inspection Information	Inspection No: 320832
Date Initiated: 03/31/2022 1:30 PM	Date Concluded: 03/31/2022 2:50 PM	
	No. of Children Present: 34	

Inspection Report

Background Checks

Not In Compliance

5 - Background check/left alone/dismissed/relocated

Not In Compliance

922 KAR 2:280. Section 3. Implementation and Enforcement.

- (1) A person who is a child care staff member prior to January 1, 2018, shall submit to and complete background checks in accordance with this administrative regulation no later than September 30, 2018.
- (2) A child care staff member hired on or after April 1, 2018, shall:
 - (a) Have completed the background checks required in accordance with this administrative regulation and been found to have no disqualifying offense prior to becoming a child care staff member; or
 - (b) 1. Have submitted to the background checks required in accordance with this administrative regulation;
 - 2. Not be left unsupervised with a child in care pending the completion of the background checks in accordance with this administrative regulation; and
 - 3. Be dismissed or relocated from the residence if the person is found to have a disqualifying background check result.

Findings:

General: Based on interview and review of documentation, a volunteer was left alone and supervised two (2) children for less than a minute near the front entrance of the center on 03/09/2022. The volunteer did not have background checks completed through the National Background Check Program (NBCP).

10 - Submit background check

Not In Compliance

922 KAR 2:280 - Section 4. Procedures and Payments.

- (1) To initiate the process for obtaining background checks on a prospective child care staff member, the child care provider shall:
 - (a) Request that the prospective child care staff member provide a copy of his or her driver's license or other government-issued photo identification and verify that the photograph clearly matches the prospective child care staff member;
 - (b) Request that the prospective child care staff member complete and sign the:
 - 1. DCC-500, Applicant Child Care Staff Member Waiver Agreement and Statement; and
 - 2. DCC-501, Disclosures to Be Provided to and Signed by the Applicant Child Care Staff Member; and
 - (c) Log on to the NBCP portal and enter the prospective child care staff member's demographic information for a check of the:
 - 1. Child abuse and neglect central registry pursuant to 922 KAR 1:470;
 - 2. National Crime Information Center's National Sex Offender Registry in accordance with 34 U.S.C. 20921; and
 - 3. Sex Offender Registry established in accordance with KRS 17.500 through 17.580.

Findings:

Based on interview and review of documentation, a volunteer, who supervised children on 03/09/2022, did not initiate the process of obtaining background checks through the National Background Check Program (NBCP).

Inspection Report

Supervision

Not In Compliance

90 - Children Supervised

Not In Compliance

922 KAR 2:120. Section 2. Child Care Services.

(3)(a) Each center shall maintain a child-care program that assures each child shall be:

1. Provided with adequate supervision at all times by a qualified staff person who ensures the child is:

a. Within scope of vision and range of voice; or

b. For a school-age child, within scope of vision or range of voice;

Findings:

General: Based on interview and review of documentation, a volunteer supervised two (2) children for less than a minute near the front entrance of the center on 03/09/22. The volunteer was not a qualified staff person, therefore, adequate supervision was not provided.

Staffing Requirements

In Compliance

General Administration

In Compliance

Written Documentation

In Compliance

Signature of Provider/Representative

Title

Date