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**Adam Mather**  
INSPECTOR GENERAL

**Inspection Report**

<b>Provider Name:</b> Bluegrass Children's Academy	<b>Provider Information</b>	<b>CLR No:</b> L358817
<b>Provider Address:</b> 2020 Rolling Hills Lane, Winchester, KY, 40391	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 50
<b>Owner(s):</b> Bluegrass Children's Academy, Inc		<b>Director(s):</b> Mathieu, Rebecca Christine

<b>Inspection Type:</b> Investigation	<b>Inspection Information</b>	<b>Inspection No:</b> 278155
<b>Date Initiated:</b> 01/02/2019 10:25 AM	<b>Date Concluded:</b> 01/02/2019 12:05 PM	
	<b>No. of Children Present:</b> 21	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	Not In Compliance
125 - Ratios and Group Size	Not In Compliance
<div>922 KAR 2:120. Section 2. Child Care Services. (2) For an operating child-care center, minimum staff-to-child ratios and group size shall be maintained as established in the table established in this subsection. Age of Children Ratio Maximum Group Size* Infant 1 staff for 5 children 10 Toddler 12 to 24 months 1 staff for 6 children 12 Toddler 24 to 36 months 1 staff for 10 children 20 Preschool-age 3 to 4 years 1 staff for 12 children 24 Preschool-age 4 to 5 years 1 staff for 14 children 28 School-age 5 to 7 years 1 staff for 15 children 30 School-age 7 and older 1 staff for 25 children (for before and after school) 30 1 staff for 20 children (full day of care) 30 *Maximum Group Size shall be applicable only to Type I child-care centers. (b) The age of the youngest child in the group shall determine the: 1. Staff-to-child ratio; and 2. Maximum group size.</div>	
Findings: General: Based on review of documentation, this regulatory requirement was not met. A review of video footage from 12/21/18 found that one (1) staff person was left alone with six (6) or seven (7) children (infants - one (1) year olds) at 3:33PM in the infant/toddler classroom while the second staff person assigned to the room went to use the restroom. Since the youngest child in the group was an infant, the minimum staff to child ratio would need to be one (1) staff person for five (5) children. The facility exceeded the staff/child ratio. Seven (7) children were identified as being present in the classroom on 12/21/18; however, arrival and departure times were not documented on the attendance records for all seven (7) children. Therefore, the surveyor was unable to determine the exact number of children present at 3:33PM. Six (6) children were visible on the video footage at 3:33PM.	

Inspection Report	
Director Requirements	In Compliance
Employee Records	Not In Compliance
390 - Educational Requirements	Not In Compliance
<div>922 KAR 2:090. Section 11. Staff Requirements. (1) Child-care center staff: (a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a: 1. High school diploma; 2. GED or qualifying documentation from a comparable educational entity; or 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;</div>	
<b>Findings:</b> General: Based on review of documentation, one (1) staff person (hire date: 10/22/18) did not have educational documentation on file.	
Written Documentation	Not In Compliance
1160 - Daily Attendance Records	Not In Compliance
<div>922 KAR 2:090. Section 9. Records. (1) A child-care center shall maintain: (c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program;</div>	
<b>Findings:</b> General: Based on review of documentation and interview, this regulatory requirement was not met. A review of the sign in and out sheets during the investigation found that arrival and departure times are not consistently being documented. An interview with staff during the investigation revealed that seven (7) children were present in the infant/toddler classroom on 12/21/18. A review of the 12/21/18 sign in/out sheet found two (2) children that were signed in, but did not have a departure time listed and one (1) child that was verbally identified as being present; however, he did not have an arrival time or a departure time documented. The director stated during interview that this child is a drop-in that only comes approximatley two (2) hours a day.	