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**Inspection Report**

<b>Provider Name:</b> St. Joseph Preschool & After School Child Care	<b>Provider Information</b> <b>Provider Type:</b> LICENSED TYPE I	<b>CLR No:</b> L354390
<b>Provider Address:</b> 416 Church Avenue, Bowling Green, KY, 42101		<b>Capacity:</b> 119
<b>Owner(s):</b> St. Joseph Interparochial School, Inc.		<b>Director(s):</b> Stringer, Karen

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 319320
<b>Date Initiated:</b> 11/04/2021 9:50 AM	<b>Date Concluded:</b> 11/04/2021 12:40 PM	
	<b>No. of Children Present:</b> 45	

Inspection Report	
<b>Background Checks</b>	<b>In Compliance</b>
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>Not In Compliance</b>
<b>360 - Staff Evaluation</b>	<b>Not In Compliance</b>

**922 KAR 2:090. Section 10. Director Requirements and Responsibilities.**  
**(1) A director shall:**  
**(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;**

**Findings:**

General: Based on review of documentation, a caregiver, hired on 7/29/19, did not have an annual performance evaluation on file. A caregiver, hired on 8/1/11, had an annual performance evaluation on file that was dated 4/21/20.

<b>Employee Records</b>	<b>Not In Compliance</b>
<b>435 - Training</b>	<b>Not In Compliance</b>

**922 KAR 2:090. Section 11. Staff Requirements.**  
**(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**  
**(a) Six (6) hours of cabinet-approved orientation completed within the first three (3) months of employment in a child-care program;**  
**(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**  
**(c) Fifteen (15) hours of cabinet-approved early care and education training completed between July 1 and the following June 30 of each subsequent year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**  
**(17) A staff person's compliance with training requirements of this section shall be verified through the cabinet-designated database maintained pursuant to 922 KAR 2:240.**

**Findings:**

General: Based on review of documentation, two (2) caregivers, hired on 8/1/11 and 7/29/19, did not complete any training hours between July 1 and the following June 30th of a subsequent year of employment. A caregiver, hired on 8/7/19, completed fourteen (14) training hours between July 1 and the following June 30th of a subsequent year of employment. A caregiver, hired on 7/30/21, completed two (2) hours of training between July 1 and the following June 30th of a subsequent year of employment. A caregiver, hired on 7/30/21, completed seven and one half (7 ½) hours of training between July 1 and the following June 30th of a subsequent year of employment.

<b>Programming</b>	<b>In Compliance</b>
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**Inspection Report**

<b>Premises</b>	<b>In Compliance</b>
<b>Hygienic Practices</b>	<b>In Compliance</b>
<b>First Aid/Medication</b>	<b>In Compliance</b>
<b>Outdoor Play Area</b>	<b>In Compliance</b>
<b>Equipment</b>	<b>In Compliance</b>
<b>Transportation</b>	<b>Not Applicable</b>
<b>Kitchen Requirements</b>	<b>In Compliance</b>
<b>Food Service</b>	<b>In Compliance</b>
<b>Meal Planning/Center Provides Meals</b>	<b>In Compliance</b>
<b>Meal Planning/Center Does Not Provide Meals</b>	<b>In Compliance</b>
<b>Children's Records</b>	<b>In Compliance</b>
<b>Written Documentation</b>	<b>Not In Compliance</b>

**1280 - Professional Development** **Not In Compliance**

**922 KAR 2:090. Section 9. Records.**  
**(1) A child-care center shall maintain:**  
**(f) A written annual plan for child-care staff professional development;**

**Findings:**

General: Based on review of documentation, a caregiver, hired on 7/29/19, had a professional development on file that was dated 8/16/19. A caregiver, hired on 8/1/11, had a professional development plan on file that was dated 5/24/19.

<b>Posted Documentation</b>	<b>In Compliance</b>
<b>Animals</b>	<b>Not Applicable</b>

Signature of Provider/Representative

Title

Date