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Inspection Report

Provider Name: St. Joseph Preschool & After School Child Care	Provider Information Provider Type: LICENSED TYPE I	CLR No: L354390
Provider Address: 416 Church Avenue, Bowling Green, KY, 42101		Capacity: 99
Owner(s): St. Joseph Interparochial School, Inc.		Director(s): Kaelin, Christine Elizabeth

Inspection Type: Renewal Application	Inspection Information	Inspection No: 217666
Date Initiated: 11/30/2016 10:00 AM	Date Concluded: 11/30/2016 1:55 PM	
	No. of Children Present: 42	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance
340 - Training	Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and**
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.**

Findings:

General: Based on Review of Documentation, a director hired on 8/1/01, lacked fifteen (15) hours of training; a caregiver hired on 8/15/15, lacked seven and a half (7.5) hours of training; a caregiver hired on 8/1/06, lacked ten (10) hours of training, and a caregiver hired on 8/1/15, lacked nine (9) hours of training. Each caregiver had training certificates not approved by the Division of Child Care. A caregiver hired on 9/1/15, lacked nine (9) hours of training and had training certificates not approved by the Division of Child Care. This caregiver also had no orientation training. A caregiver hired on 8/15/15, lacked eight (8) hours of training and had not completed orientation training and Pediatric Abusive Head Trauma Training. A caregiver hired on 11/1/12, lacked seven (7) hours of training.

Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	Not Applicable
Food Service	In Compliance
Children's Records	In Compliance

Inspection Report

Written Documentation

Not In Compliance

1105 - Professional Development

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(f) A written annual plan for child-care staff professional development;

Findings:

General: Based on Observation, two (2) caregivers hired on 9/1/15 and 11/1/12, had no written plan for child care professional development on file.

Posted Documentation

In Compliance

Animals

Not Applicable

Signature of Provider/Representative

Title

Date