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Inspection Report

Provider Name: Saint Joseph Montessori Children's Center	Provider Information Provider Type: LICENSED TYPE I	CLR No: L358749
Provider Address: 161 West Drive, Nazareth, KY, 40048		Capacity: 90
Owner(s): St. Joseph Church		Director(s): Norris, Mary Madgalene

Inspection Type: Renewal Application	Inspection Information	Inspection No: 244137
Date Initiated: 03/28/2018 10:24 AM	Date Concluded: 03/28/2018 3:30 PM	
	No. of Children Present: 29	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
345 - Staff Evaluation	Not In Compliance
<p>922 KAR 2:090. Section 10. Director Requirements and Responsibilities. (1) A director shall: (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;</p> <p>Findings: General: Based on review of documentation and interview, the child care center director failed to assure compliance with regulatory requirements. A current annual written performance evaluation was not presented for review at the time of survey for one (1) staff member hired 7/1/08. The director revealed an evaluation has not been completed for this staff member.</p>	
Employee Records	Not In Compliance
410 - Training	Not In Compliance
<p>922 KAR 2:090. Section 11. Staff Requirements. (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following: (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment; (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.</p> <p>Findings: General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulations. Review of staff files, ECE-TRIS report, and individual ECE-TRIS records revealed documentation of fifteen (15) hours of cabinet-approved training was not presented for review at the time of survey for the director hired 7/20/12 and one (1) staff member hired 4/15/16. The director acknowledged that documentation of fifteen (15) hours of training was not presented for review at the time of survey for herself and the aforementioned staff member.</p>	
Programming	In Compliance

Inspection Report

Premises

Not In Compliance

540 - Premises Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (1) The premises shall be:**
 - (a) Suitable for the purpose intended;**
 - (b) Kept clean and in good repair;**

Findings:

General: Based on observation, the child care center failed to maintain the premises in accordance with regulations. In the kitchen in the Montessori building, there were small, circular, brown stains on two (2) ceiling tiles. The director acknowledged the stains on the ceiling tiles.

580 - Floors, Walls, Ceilings

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.**

Findings:

General: Based on observation, the child care center failed to maintain the premises in accordance with regulations. In the annex building, there was a small tear in the white ceiling fabric/cloth located in the back corner of the room, exposing the inner padding.

650 - Toilet

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

- (4) Each toilet shall:**
 - (a) Be kept in clean condition;**
 - (b) Be kept in good repair;**
 - (c) Be in a lighted room; and**
 - (d) Have ventilation to outside air.**

Findings:

General: Based on observation and interview, the child care center failed to maintain the premises in accordance with regulations. In one of the bathrooms located in the annex building, the toilet appeared to be in good repair; however, the floor was wet. The director revealed the toilet was leaking, and she was in the process of addressing the issue.

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

Not In Compliance

755 - Protective Surface

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (21) A protective surface shall:**
 - (a) Be provided for outdoor play equipment used to:**
 - 1. Climb;**
 - 2. Swing; and**
 - 3. Slide; and**
 - (b) Have a fall zone equal to the height of the equipment.**

Findings:

General: Based on observation and interview, the child care center failed to maintain an outdoor play area in accordance with regulations. The playground's protective surface consisted of pea gravel. The director revealed that at least one child who uses the playground is thirty-two-months-old. According to regulations, pea gravel is an acceptable protective surface except for areas used by children under three (3) years of age.

Equipment

In Compliance

Transportation

Not Applicable

Food Service/Food Program

In Compliance

Food Service

In Compliance

Children's Records

In Compliance

Written Documentation

Not In Compliance

1170 - Professional Development

Not In Compliance

922 KAR 2:090. Section 9. Records.

- (1) A child-care center shall maintain:**
 - (f) A written annual plan for child-care staff professional development;**

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain written documentation in accordance with regulations. A current written annual plan for child care staff professional development was not presented for review at the time of survey for two (2) staff members hired 7/1/08 and 4/15/16. The director revealed a professional development plan had not been completed for these staff members.

Inspection Report

1185 - Confidentiality/Maintenance/Access

Not In Compliance

922 KAR 2:090. Section 9. Records.

(2) A child-care center shall:

- (a) Maintain the confidentiality of a child's record and information concerning a child or the child's parent;**
- (b) Maintain all records for five (5) years; and**
- (c) Provide the cabinet access and information in the completion of the investigation pursuant to KRS 620.030(4) and (5).**

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain written documentation in accordance with regulations. Review of staff files revealed a staff member hired 8/29/17 listed an Alabama and a Texas address on her Child Abuse & Neglect Check (CAN) signed 8/7/17. A Criminal Records Check conducted thru Selection.Com was presented for review at the time of survey as an Alabama and Texas CRC; however, after reviewing the CRC, it was determined that the document failed to provide verification that a CRC had been conducted for the aforementioned states. Review of KARES system revealed the staff member was not listed on the records for this center. The director revealed no additional documentation was available for review at the time of survey. The director revealed the staff member has not worked alone with children in care. Consequently, the center failed to maintain an Alabama and Texas CRC on file at the time of survey for this staff member.

Posted Documentation

Not In Compliance

1215 - Daily Activities

Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

(1) A director shall:

- (h) Post a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom;**

Findings:

General: Based on observation and interview, the child care center failed to post documentation in accordance with regulations. Review of documentation and interview with director revealed a daily schedule of activities was not posted in the annex building for the school-age children.

Animals

In Compliance

Signature of Provider/Representative

Title

Date