



Andy Beshear
GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL

Eric Friedlander
SECRETARY

Melissa A. Moore, Director
Division of Regulated Child Care
Northern Branch
908 W. Broadway, 10-W
Louisville, KY 40203

Adam Mather
INSPECTOR GENERAL

Phone: (502) 595-5781 Fax: (502) 595-5773
<https://chfs.ky.gov/agencies/os/oig>

Inspection Report

Provider Name: St. Matthews Elementary Childcare Enrichment Program	Provider Information Provider Type: LICENSED TYPE I	CLR No: L354360
Provider Address: 601 Browns Lane, Louisville, KY, 40207		Capacity: 294
Owner(s): The Young Mens Christian Association Of Greater Louisville		Director(s): Lee, Chaelyn Nicole

Inspection Type: Renewal Application	Inspection Information	Inspection No: 217763
Date Initiated: 12/15/2016 6:55 AM	Date Concluded: 12/15/2016 9:00 AM	
	No. of Children Present: 46	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	Not In Compliance
40 - Ratios and Group Size	Not In Compliance
<p>922 KAR 2:120. Section 2. Child Care Services. (2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows: Age of Children Ratio Maximum Group Size* Infant 1 staff for 5 children 10 Toddler 1 staff for 6 children 12 Preschool-age 2 to 3 years 1 staff for 10 children 20 Preschool-age 3 to 4 years 1 staff for 12 children 24 Preschool-age 4 to 5 years 1 staff for 14 children 28 School-age 5 to 7 years 1 staff for 15 children 30 School-age 7 and older 1 staff for 25 children (for before and after school) 30 1 staff for 20 children (full day of care) 30 *Maximum Group Size shall be applicable only to Type I child-care centers.</p>	
Findings:	
General: Based on Observation, and interview the minimum staff to child ratios and group size for an operating a child care center was not maintained. Observation of the cafeteria area at exactly 8:12 a.m. revealed two child care staff and forty (46) children. The site director responded during interview that the age of the youngest child was five and, she was aware that minimal staff to child ratios and group size was not being maintained.	
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	In Compliance

Inspection Report

Programming

In Compliance

Premises

Not In Compliance

520 - Floors, Walls, Ceilings

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.

Findings:

General: Based on Observation, and interview the center failed to maintain the floors, walls and ceiling to be smooth, in good repair and constructed to be easily cleaned. Observation the divider wall between the gym and cafeteria revealed each side contained fourteen panels. Observation of the panels located on the gym side revealed several areas of peeling and flaking white paint. The site director commented that she did not realize that the panels on the divider wall were in disrepair.

585 - Sink

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(3) A sink shall be:

- (a) Located in or immediately adjacent to toilet rooms;**
- (b) Equipped with hot and cold running water that allows for hand washing;**
- (c) Equipped with hot water at a minimum temperature of ninety (90) degrees Fahrenheit and a maximum of 120 degrees Fahrenheit;**
- (d) Equipped with liquid soap;**
- (e) Equipped with hand-drying blower or single use disposable hand drying material;**
- (f) Equipped with an easily cleanable waste receptacle; and**
- (g) Immediately adjacent to a changing area used for infants and toddlers.**

Findings:

General: Based on Observation, and interview the child care center failed to maintain the premises in accordance with regulatory requirements. Examination of the sinks and faucets located in the girls' restroom revealed the cold water faucet handle was not working on the sink located second from the left of the restroom stalls. The site director commented during the exit interview that she was not aware that one of the faucet handles in the girls' restroom was not in working order.

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

In Compliance

Food Service

Not In Compliance

1050 - Menu

Not In Compliance

922 KAR 2:120. Section 9. Food and Meal Requirements.

(16) A weekly menu shall be:

- (a) Prepared;**
- (b) Dated;**
- (c) Posted in advance in a conspicuous place;**
- (d) Kept on file for thirty (30) days; and**
- (e) Amended in writing with any substitutions on the day the meal is served.**

Findings:

General: Based on Review of Documentation, and interview the center failed to maintain food service in accordance with regulatory requirements. Review of the center's posted menu revealed it was for the previous month of November, 2016. The site director commented during interview that she was aware that the posted menu was not current, but she had forgotten to correct the issue.

Children's Records

In Compliance

Written Documentation

Not In Compliance

1085 - Evacuation Plan

Not In Compliance

922 KAR 2:090. Section 5. Evacuation Plan.

(1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895.

Findings:

General: Based on Review of Documentation, and interview determined that the center failed to maintain a current written evacuation plan in the event of fire, natural disaster or other threatening situations. Review of the center's documentation revealed that the evacuation plan was no longer current as it was dated 12/10/15. The director stated during interview that she was unaware that the evacuation plan was no longer current.

1100 - Staff Schedule

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

- (d) A written schedule of staff working hours;**

Findings:

General: Based on Review of Documentation, and interview the child care center failed to maintain written documentation in accordance with regulatory requirements. Review of the center's documentation revealed there was not a written staff schedule. The site director acknowledged during interview that there was not a current written staff schedule.

Posted Documentation

In Compliance

Signature of Provider/Representative

Title

Date