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**Inspection Report**

<b>Provider Name:</b> Notebook Learning Center	<b>Provider Information</b>	<b>License No:</b> L358742
<b>Provider Address:</b> 3397 Burkland Blvd, Shepherdsville, KY, 40165	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 73
<b>Owner(s):</b> NOTEBOOK LEARNING CENTER, LLC		<b>Director(s):</b> Bixler, Amanda Nicole

<b>Inspection Type:</b> Investigation	<b>Inspection Information</b>	<b>Inspection No:</b> 52800
<b>Visit Start Date:</b> 11/08/2013 11:45 AM	<b>Visit End Date:</b> 11/08/2013 1:00 PM	
	<b>No. of Children Present:</b> 39	

**Inspection Report**

**Supervision**

<b>5 - Children Supervised</b>	<b>In Compliance</b>
<p>922 KAR 2:120. Section 2. Child Care Services.</p> <p>(3)(a) Each center shall maintain a child-care program that assures each child will be:</p> <ol style="list-style-type: none"> <li>1. Provided with adequate supervision at all times by a qualified staff person who: <ol style="list-style-type: none"> <li>a. Ensures the child is within scope of vision and range of voice; or</li> <li>b. For a school-age child, within scope of vision or range of voice;</li> </ol> </li> </ol>	

**Staffing Requirements**

<b>40 - Ratios and Group Size</b>	<b>In Compliance</b>																														
<p>922 KAR 2:120. Section 2. Child Care Services.</p> <p>(2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows:</p> <table border="0"> <tr> <td><b>Age of Children</b></td> <td><b>Ratio</b></td> <td><b>Maximum Group Size*</b></td> </tr> <tr> <td>Infant</td> <td>1 staff for 5 children</td> <td>10</td> </tr> <tr> <td>Toddler</td> <td>1 staff for 6 children</td> <td>12</td> </tr> <tr> <td>Preschool-age 2 to 3 years</td> <td>1 staff for 10 children</td> <td>20</td> </tr> <tr> <td>Preschool-age 3 to 4 years</td> <td>1 staff for 12 children</td> <td>24</td> </tr> <tr> <td>Preschool-age 4 to 5 years</td> <td>1 staff for 14 children</td> <td>28</td> </tr> <tr> <td>School-age 5 to 7 years</td> <td>1 staff for 15 children</td> <td>30</td> </tr> <tr> <td>School-age 7 and older</td> <td>1 staff for 25 children</td> <td></td> </tr> <tr> <td>(for before and after school)</td> <td>1 staff for 20 children</td> <td>30</td> </tr> <tr> <td>(full day of care)</td> <td>1 staff for 20 children</td> <td>30</td> </tr> </table> <p>*Maximum Group Size shall be applicable only to Type I child-care centers.</p>		<b>Age of Children</b>	<b>Ratio</b>	<b>Maximum Group Size*</b>	Infant	1 staff for 5 children	10	Toddler	1 staff for 6 children	12	Preschool-age 2 to 3 years	1 staff for 10 children	20	Preschool-age 3 to 4 years	1 staff for 12 children	24	Preschool-age 4 to 5 years	1 staff for 14 children	28	School-age 5 to 7 years	1 staff for 15 children	30	School-age 7 and older	1 staff for 25 children		(for before and after school)	1 staff for 20 children	30	(full day of care)	1 staff for 20 children	30
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**Director Requirements**

<b>265 - Health, Safety, Comfort</b>	<b>In Compliance</b>
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**Inspection Report**

**922 KAR 2:110. Section 4. Director Requirements and Responsibilities.**

- (1) Effective with the adoption of this administrative regulation, a director shall:
  - (l) Provide for the health, safety, and comfort of each child;

**270 - Parent Notification**

**In Compliance**

**922 KAR 2:110. Section 4. Director Requirements and Responsibilities.**

- (1) Effective with the adoption of this administrative regulation, a director shall:
  - (m) Notify the parent immediately of an accident or incident requiring medical treatment of a child;

**Employee Records**

**325 - CPR/First Aid Coverage**

**In Compliance**

**922 KAR 2:110. Section 5. Staff Requirements.**

- (3) For a child-care center licensed for infant, toddler, or preschool-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:
  - (a) Infant and child cardiopulmonary resuscitation; and
  - (b) Infant and child first aid.
- (4) For a child-care center licensed for school-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:
  - (a) Adult cardiopulmonary resuscitation; and
  - (b) First aid.

**Outdoor Play Area**

**690 - Playground Conditions**

**In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

- (20) An outdoor play area shall be:
  - (d) Safe from foreseeable hazard;
  - (e) Well drained;
  - (f) Well maintained;
  - (g) In good repair; and
  - (h) Visible to staff at all times.

Signature of  
Provider/Representative

Title

Date