



**Andy Beshear**  
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES**  
**OFFICE OF INSPECTOR GENERAL**

**Eric Friedlander**  
SECRETARY

**Melissa A. Moore, Director**  
**Division of Regulated Child Care**  
Western Branch  
901 B South Main Street  
Hopkinsville, KY 42240  
Phone: (270) 889-6052 Fax: (270) 889-6089  
<https://chfs.ky.gov/agencies/os/oig>

**Adam Mather**  
INSPECTOR GENERAL

**Inspection Report**

<b>Provider Name:</b> YMCA Kids Center	<b>Provider Information</b>	<b>CLR No:</b> L354344
<b>Provider Address:</b> 150 Ymca Drive, Madisonville, KY, 42431	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 170
<b>Owner(s):</b> Hopkins County Family Young Men's Christian Association, Inc		<b>Director(s):</b> Fincham, Kelly Ann

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 242392
<b>Date Initiated:</b> 11/17/2017 9:45 AM	<b>Date Concluded:</b> 11/17/2017 2:05 PM	
	<b>No. of Children Present:</b> 25	

Inspection Report	
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>Not In Compliance</b>
<b>275 - Caregiver Alone</b>	<b>Not In Compliance</b>
<b>922 KAR 2:110. Section 4. Director Requirements and Responsibilities.</b> <b>(1) Effective with the adoption of this administrative regulation, a director shall:</b> <b>(n) Assure that a person acting as a caregiver of a child in care shall not be left alone with a child, if the licensee has not received the results of the background checks as described in Section 3(1)(e)6 of this administrative regulation;</b>	
<b>Findings:</b> General: Based on Interview, a driver hired on 8/9/17, was alone and transported children on 11/14/17, 11/16/17 and 11/15/17. Review of documentation determined this driver did not have documentation of a processed criminal records check on file.	
<b>Employee Records</b>	<b>Not In Compliance</b>
<b>300 - Background checks/left alone</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 6. License Issuance.</b> <b>(5) An individual described in subsection (4) of this section shall:</b> <b>(a) Submit to background checks described in paragraph (b) of this subsection;</b> <b>(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:</b> <b>1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;</b> <b>2. Criminal records check required by KRS 199.896(19);</b> <b>3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and</b> <b>4. An address check of the Sex Offender Registry; and</b> <b>(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.</b>	
<b>Findings:</b> General: Based on Observation, a driver hired on 8/9/17, did not have documentation of a processed criminal records check. Interview determined the driver was an alone driver and transported a child from an elementary school to the center on 11/14/17 and 11/16/17, and two (2) children on 11/15/17.	

## Inspection Report

### 315 - Educational Requirements

Not In Compliance

#### 922 KAR 2:110. Section 5. Staff Requirements.

##### (1) Child-care center staff:

(a) **Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:**

1. High school diploma;
2. GED or qualifying documentation from a comparable educational entity; or
3. Commonwealth Child Care Credential as described in 922 KAR 2:250;

##### Findings:

General: Based on Review of Documentation, a caregiver hired on 8/8/17, did not have documentation of education on file.

### 325 - CPR/First Aid Coverage

Not In Compliance

#### 922 KAR 2:110. Section 5. Staff Requirements.

(3) **For a child-care center licensed for infant, toddler, or preschool-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:**

- (a) Infant and child cardiopulmonary resuscitation; and
- (b) Infant and child first aid.

(4) **For a child-care center licensed for school-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:**

- (a) Adult cardiopulmonary resuscitation; and
- (b) First aid.

##### Findings:

General: Based on Review of Documentation, a driver hired on 8/9/17, first aid and CPR was not from an approved source. This staff was an alone driver when transporting children.

### 340 - Training

Not In Compliance

#### 922 KAR 2:110. Section 5. Staff Requirements.

(14) **In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.

##### Findings:

General: Based on Review of Documentation, a caregiver/driver hired on 8/9/17, had not completed six (6) hours of orientation within the first three (3) months of employment. Also, five (5) caregivers, hired on 8/8/17, had not completed six (6) hours of orientation within the first three (3) months of employment.

### 345 - Driver Requirements

Not In Compliance

#### 922 KAR 2:120. Section 12. Transportation.

(18) **A driver of a vehicle transporting a child for a center shall:**

- (a) Be at least twenty-one (21) years old;
- (b) Complete:
  1. The background checks as described in 922 KAR 2:110; and
  2. An annual check of the:
    - a. Kentucky driver history records in accordance with KRS 186.018; or
    - b. Driver history records through the state transportation agency that issued the driver's license;
- (c) Hold a current driver's license which has not been suspended or revoked during the last five (5) years; and
- (d) Not caused an accident which resulted in the death of a person.

##### Findings:

General: Based on Review of Documentation, two (2) drivers, each hired on 8/9/17, did not have a driver's history record on file. Three (3) drivers, each hired on 8/8/17, did not have a driver's history record on file. A driver hired on 8/8/17, had a driver's history record on file dated 8/3/16.

**Programming**

**In Compliance**

**Premises**

**Not In Compliance**

### 520 - Floors, Walls, Ceilings

Not In Compliance

#### 922 KAR 2:120. Section 4. Premises Requirements.

(9) **Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.**

##### Findings:

General: Based on Observation, there were three (3) soiled ceiling tiles above a wall of mirrors across from the men's restroom located in a downstairs large room. Interview determined the soiled tiles were from a previous water leak and the tiles had not been cleaned/replaced. There was flaky paint on the ceiling above a sink in the boys' restroom. Interview determined the flaky paint was from a broken water faucet which shot water onto the ceiling. In addition, flaky paint and three (3) brown stained circles were above cubbies in the school age/dining area.

**Hygienic Practices**

**In Compliance**

**First Aid/Medication**

**In Compliance**

**Outdoor Play Area**

**In Compliance**

**Equipment**

**In Compliance**

Inspection Report		
	Transportation	In Compliance
	Food Service	Not In Compliance
1065 - Lunch/Dinner Requirements		Not In Compliance
<div>922 KAR 2:120. Section 9. Food and Meal Requirements. (19) Lunch and dinner shall include: (a) Milk; (b) Protein; (c) Bread; and (d)1. Two (2) vegetables; 2. Two (2) fruits; or 3. One (1) fruit and one (1) vegetable.</div>		
<b>Findings:</b> General: Based on Observation, a posted menu indicated on Wednesdays spaghetti, grapes, peppers/tomato sauce, and whole grain noodles would be served for lunch. The lunch menu did not have a second fruit or a vegetable.		
	Children's Records	In Compliance
	Written Documentation	In Compliance
	Posted Documentation	In Compliance
	Animals	Not Applicable

Signature of Provider/Representative

Title

Date