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**Adam Mather**  
INSPECTOR GENERAL

**Inspection Report**

<b>Provider Name:</b> V. I. P. Early Learning Center	<b>Provider Information</b> <b>Provider Type:</b> LICENSED TYPE I	<b>CLR No:</b> L358572
<b>Provider Address:</b> 1392 Trent Blvd, Suites 3 & 4, Lexington, KY, 40517		<b>Capacity:</b> 77
<b>Owner(s):</b> Vip Childcare Inc		<b>Director(s):</b> Wadkins, Cambrane

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 320599
<b>Date Initiated:</b> 06/02/2022 10:00 AM	<b>Date Concluded:</b> 06/02/2022 12:10 PM	
	<b>No. of Children Present:</b> 37	

<b>Inspection Report</b>		
<b>Background Checks</b>	<b>In Compliance</b>	
<b>Supervision</b>	<b>In Compliance</b>	

**Inspection Report**

**Staffing Requirements**

**Not In Compliance**

**125 - Ratios and Group Size**

**Not In Compliance**

**922 KAR 2:120. Section 2. Child Care Services.**

**(2) For an operating child-care center, minimum staff-to-child ratios and group size shall be maintained as established in the table established in this subsection.**

**Age of Children Ratio Maximum Group Size\***

**Infant**

**1 staff for 5 children 10**

**Toddler 12 to 24 months**

**1 staff for 6 children 12**

**Toddler 24 to 36 months**

**1 staff for 10 children 20**

**Preschool-age 3 to 4 years**

**1 staff for 12 children 24**

**Preschool-age 4 to 5 years**

**1 staff for 14 children 28**

**School-age 5 to 7 years**

**1 staff for 15 children 30**

**School-age 7 and older**

**1 staff for 25 children**

**(for before and after school) 30**

**1 staff for 20 children**

**(full day of care) 30**

**\*Maximum Group Size shall be applicable only to Type I child-care centers.**

**(b) The age of the youngest child in the group shall determine the:**

- 1. Staff-to-child ratio; and**
- 2. Maximum group size.**

**Findings:**

General: Based on observation, during the survey the director, who was one of the teachers in the Preschool classroom, left the classroom out of ratio several times to accompany the surveyor to the other classrooms. There were 18 children present in the Preschool classroom the day of the inspection. When the director left the classroom, this left the classroom over ratio by six children. The youngest child in the classroom was three-years-old; therefore, the appropriate ratio would be 12 children to one staff member. There was an extra teacher in another classroom, but she was not asked to help cover the classroom until the director returned.

**General Administration**

**In Compliance**

**Director Requirements**

**Not In Compliance**

**335 - Operation instruction/Regulation copy**

**Not In Compliance**

**922 KAR 2:090. Section 8. General.**

**(2) Child-care center staff shall be:**

- (a) Instructed by the child-care center's director regarding requirements for operation; and**
- (b) Provided with a copy of this administrative regulation, 922 KAR 2:120, and 922 KAR 2:280.**

**Findings:**

General: Based on review of documentation, there was not a copy of the regulations available for review on the day of survey.

**Employee Records**

**Not In Compliance**

**400 - Educational Requirements**

**Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**

**(1) Child-care center staff:**

- (a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:**
  - 1. High school diploma;**
  - 2. GED or qualifying documentation from a comparable educational entity; or**
  - 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

**Findings:**

General: Based on review of documentation one staff hired on 9/6/15, did not have evidence of education on file at the facility.

**435 - Training**

**Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**

- (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:
- (a) Six (6) hours of cabinet-approved orientation completed within the first three (3) months of employment in a child-care program;
  - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and
  - (c) Fifteen (15) hours of cabinet-approved early care and education training completed between July 1 and the following June 30 of each subsequent year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.
- (17) A staff person's compliance with training requirements of this section shall be verified through the cabinet-designated database maintained pursuant to 922 KAR 2:240.

**Findings:**

Based on review of documentation, all staff members were short training hours for the year. Staff hired on 10/1/18, 1/11/17, and 5/25/05, only had 14 training hours. Staff hired on 6/1/07, only had 8 training hours and staff hired on 9/6/15, only had 12 training hours.

**Programming**

**In Compliance**

**Premises**

**Not In Compliance**

**585 - Premises Requirements**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

- (1) The premises shall be:
- (a) Suitable for the purpose intended;
  - (b) Kept clean and in good repair;

**Findings:**

General: Based on observation, there was a electrical outlet in the School-Age classroom that was missing the face plate, which had exposed wires.

**605 - Building Requirements**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

- (5) The building shall be constructed to ensure the:
- (a) Building is:
    - 1. Dry;
    - 2. Ventilated; and
    - 3. Well lit, including clean light fixtures that are:
      - a. In good repair in all areas; and
      - b. Shielded or have shatter-proof bulbs installed; and
  - (b) Following are protected:
    - 1. Windows;
    - 2. Doors;
    - 3. Stoves;
    - 4. Heaters;
    - 5. Furnaces;
    - 6. Pipes; and
    - 7. Stairs.

**Findings:**

General: Based on observation, this regulation was not met. the following was found:

- 1.) The Preschool bathroom only had one light bulb working out of the three. The light fixture was missing one light bulb and another was blown. This left the Preschool bathroom dimly lit.
- 2.) The Preschool classroom had three sets of bulbs out on the day of visit. The director stated they are in the process of changing them out but had to order new parts for them.
- 3.) The School-Age bathroom only had three out of six bulbs working. The other three were not in working order.

**Hygienic Practices**

**In Compliance**

**First Aid/Medication**

**In Compliance**

**Outdoor Play Area**

**In Compliance**

**Equipment**

**In Compliance**

**Inspection Report**

**Transportation**

**Not In Compliance**

**925 - Vehicle Equipment**

**Not In Compliance**

**922 KAR 2:120. Section 14. Transportation.**

- (4) A vehicle used to transport children shall be equipped with:**
  - (a) A fire extinguisher;**
  - (b) First aid supplies as established in Section 7 of this administrative regulation;**
  - (c) Emergency reflective triangles; and**
  - (d) A device to cut the restraint system, if necessary.**

**Findings:**

General: Based on observation, there was not a device to cut the restraints in the van used for transporting children.

**Kitchen Requirements**

**Not In Compliance**

**1045 - Frozen Food**

**Not In Compliance**

**922 KAR 2:120. Section 8. Kitchen Requirements.**

- (5) Frozen food shall be:**
  - (a) Kept at a temperature of zero degrees Fahrenheit or below; and**
  - (b) Thawed:**
    - 1. At refrigerator temperatures;**
    - 2. Under cool, potable running water;**
    - 3. As part of the cooking process; or**
    - 4. By another method in accordance with the Department for Public Health's food safety standards and permits, established in KRS Chapter 217.**

**Findings:**

General: Based on observation, there was not a thermometer in the freezer which was used to store children's food; therefore, the temperature could not be determined.

**Food Service**

**In Compliance**

**Meal Planning/Center Provides Meals**

**In Compliance**

**Meal Planning/Center Does Not Provide Meals**

**In Compliance**

**Children's Records**

**Not In Compliance**

**1250 - Enrollment Information**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

- (1) A child-care center shall maintain:**
- (b) A written record for each child:**
  - 1. Completed and signed by the child's parent;**
  - 2. Retained on file on the first day the child attends the child-care center; and**
  - 3. To contain:**
    - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;**
    - b. Contact information to enable a person in charge to contact the child's:**
      - (i) Parent at the parent's home or place of employment;**
      - (ii) Family physician; and**
      - (iii) Preferred hospital;**
    - c. The name of each person who is designated in writing to pick-up the child;**
    - d. The child's general health status and medical history including, if applicable:**
      - (i) Allergies;**
      - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
      - (iii) Permission from the parent for third-party professional services in the child-care center;**
    - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;**
    - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

**Findings:**

General: Based on review of documentation, one child did not have an enrollment date listed on their enrollment paperwork.

**Written Documentation**

**In Compliance**

**Inspection Report**

**Posted Documentation**

**Not In Compliance**

**1310 - Posting Requirements**

**Not In Compliance**

**922 KAR 2:090. Section 8. General.**

**(6) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:**

- (a) The provider's preliminary or regular license;**
- (b) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;**
- (c) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;**
- (d) Information on the Kentucky Consumer Product Safety Program and the program's Web site as specified in KRS 199.897;**
- (e) A description of services provided by the child-care center, including:**
  - 1. Current rates for child care; and**
  - 2. Each service charged separately and in addition to the basic rate for child care;**
- (f) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and**
- (g) Daily planned program.**

**Findings:**

General: Based on observation and review of documentation, the following was found:

- 1.) The School-Age classroom did not have a lesson plan prepared or posted.
- 2.) The 2021 Plan of Correction was not posted at the facility the day of inspection. The last one posted was from 2019.
- 3.) The center's license was not posted and could not be found the day of inspection.

**Animals**

**In Compliance**

Signature of Provider/Representative

Title

Date