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**Inspection Report**

<b>Provider Name:</b> V. I. P. Early Learning Center	<b>Provider Information</b> <b>Provider Type:</b> LICENSED TYPE I	<b>CLR No:</b> L358572
<b>Provider Address:</b> 1392 Trent Blvd, Suites 3 & 4, Lexington, KY, 40517		<b>Capacity:</b> 77
<b>Owner(s):</b> Vip Childcare Inc		<b>Director(s):</b> Wadkins, Cambrane

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 306503
<b>Date Initiated:</b> 04/06/2021 9:40 AM	<b>Date Concluded:</b> 04/06/2021 11:25 AM	
	<b>No. of Children Present:</b> 26	

Inspection Report	
<b>Background Checks</b>	<b>In Compliance</b>
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>Not In Compliance</b>
<b>125 - Ratios and Group Size</b>	<b>Not In Compliance</b>

**922 KAR 2:120. Section 2. Child Care Services.**  
**(2) For an operating child-care center, minimum staff-to-child ratios and group size shall be maintained as established in the table established in this subsection.**

Age of Children	Ratio	Maximum Group Size*
Infant	1 staff for 5 children	10
Toddler 12 to 24 months	1 staff for 6 children	12
Toddler 24 to 36 months	1 staff for 10 children	20
Preschool-age 3 to 4 years	1 staff for 12 children	24
Preschool-age 4 to 5 years	1 staff for 14 children	28
School-age 5 to 7 years	1 staff for 15 children	30
School-age 7 and older	1 staff for 25 children	
(for before and after school)	1 staff for 20 children	30
(full day of care)		30

\*Maximum Group Size shall be applicable only to Type I child-care centers.  
**(b) The age of the youngest child in the group shall determine the:**  
**1. Staff-to-child ratio; and**  
**2. Maximum group size.**

**Findings:**

General: Based on observation, it was found that there were seven children in the Ones classroom with one staff person. The youngest child in the classroom was 13-months-old. The classroom was over the required child/staff ratio by one child.

**Inspection Report**

**General Administration**

**In Compliance**

**Director Requirements**

**Not In Compliance**

**340 - Staff Meeting**

**Not In Compliance**

**922 KAR 2:090. Section 10. Director Requirements and Responsibilities.**

**(1) A director shall:**

**(i) Conduct, manage, and document in writing recurring staff meetings;**

**Findings:**

General: Based on review of documentation, there was no documentation of staff meetings being conducted during the current licensure year presented at the time of the survey.

**Employee Records**

**In Compliance**

**Programming**

**In Compliance**

**Premises**

**In Compliance**

**Hygienic Practices**

**In Compliance**

**First Aid/Medication**

**In Compliance**

**Outdoor Play Area**

**Not Applicable**

**Equipment**

**Not In Compliance**

**795 - Individual Bed/Mat/Cot and Bedding**

**Not In Compliance**

**922 KAR 2:120. Section 6. Sleeping and Napping Requirements.**

**(3) Rest time shall include adequate space specified by the child's age as follows:**

**(b) For a toddler or preschool-age child:**

**1. An individual bed, a two (2) inch thick waterproof mat, or cot in good repair; and**

**2. Bedding that is in good repair and is changed:**

**a. Weekly; or**

**b. Immediately if it is soiled or wet.**

**Findings:**

General: Based on observation, it was found that there were two mats used for naptime by the children that were torn on the corners. The exposed foam can not be properly sanitized between uses.

**Transportation**

**In Compliance**

**Food Service/Food Program**

**In Compliance**

**Food Service**

**Not In Compliance**

**1130 - Menu**

**Not In Compliance**

**922 KAR 2:120. Section 9. Food and Meal Requirements.**

**(16) A weekly menu shall be:**

**(a) Prepared;**

**(b) Dated;**

**(c) Posted in advance in a conspicuous place;**

**(d) Kept on file for thirty (30) days; and**

**(e) Amended in writing with any substitutions on the day the meal is served.**

**Findings:**

General: Based on observation, it was found that the menu posted in the facility was dated 3/1/2021 to 3/5/2021. The menu posted was not current.

Inspection Report

Children's Records

Not In Compliance

1140 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

- 1. Completed and signed by the child's parent;
- 2. Retained on file on the first day the child attends the child-care center; and
- 3. To contain:
  - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;
  - b. Contact information to enable a person in charge to contact the child's:
    - (i) Parent at the parent's home or place of employment;
    - (ii) Family physician; and
    - (iii) Preferred hospital;
  - c. The name of each person who is designated in writing to pick-up the child;
  - d. The child's general health status and medical history including, if applicable:
    - (i) Allergies;
    - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
    - (iii) Permission from the parent for third-party professional services in the child-care center;
  - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;
  - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on review of documentation, one child did not have a physician's name and contact information on file in the facility.

Written Documentation

Not In Compliance

1195 - Fire Drills

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(12) A fire drill shall be:

- (a) Conducted during hours of operation at least monthly; and
- (b) Documented.

(13) An earthquake drill and a tornado drill shall be:

- (a) Conducted during hours of operation at least quarterly; and
- (b) Documented.

Findings:

General: Based on review of documentation, there were no recorded fire drills for February 2021 or March 2021.

Posted Documentation

Not In Compliance

1215 - Daily Activities

Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

(1) A director shall:

- (h) Post a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom;

Findings:

General: Based on observation, a schedule of daily activities, including lists and dates of activities to be conducted with the children was not posted in the Ones classroom or the Pre-school classroom..

1220 - Diapering/Handwashing

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

- (9) The proper methods of diapering and hand-washing shall be posted at each diaper changing area.

Findings:

General: Based on observation, the proper methods of diapering and hand washing were not posted in the changing area in the Ones classroom.

Animals

Not Applicable

Emergency Regulation

In Compliance

Signature of Provider/Representative

Title

Date