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**Inspection Report**

<b>Provider Name:</b> Cornerstone Christian Academy	<b>Provider Information</b>	<b>CLR No:</b> L358522
<b>Provider Address:</b> 3850 Frankfort Road, Shelbyville, KY, 40065	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 42
<b>Owner(s):</b> Cornerstone Christian Academy, Inc.		<b>Director(s):</b> Holloway, Renae Beth

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 305749
<b>Date Initiated:</b> 01/12/2021 9:28 AM	<b>Date Concluded:</b> 01/12/2021 1:33 PM	
	<b>No. of Children Present:</b> 33	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance

**390 - Educational Requirements** Not In Compliance

**922 KAR 2:090. Section 11. Staff Requirements.**

**(1) Child-care center staff:**

**(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:**

1. High school diploma;
2. GED or qualifying documentation from a comparable educational entity; or
3. Commonwealth Child Care Credential as described in 922 KAR 2:250;

**Findings:**

General: Based on interview and review of presented staff files, the file for a staff member with the hire date 08/23/2020 did not contain a high school diploma, GED, or other qualifying documentation from a comparable education entity. Upon request the child care center did not present educational documentation for the aforementioned staff member.

Programming	In Compliance
Premises	Not In Compliance

**580 - Floors, Walls, Ceilings** Not In Compliance

**922 KAR 2:120. Section 4. Premises Requirements.**

**(9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.**

**Findings:**

General: Observation of the pre-k4a classroom revealed a wall located under the window was chipping paint and the dry wall was exposed. Further observation of the pre-k4a classroom revealed a ceiling tile had a brown stain, indicative of water damage.

Hygienic Practices	In Compliance
First Aid/Medication	In Compliance

Inspection Report	
<b>Outdoor Play Area</b>	<b>Not In Compliance</b>
<b>755 - Protective Surface</b>	<b>Not In Compliance</b>
<b>922 KAR 2:120. Section 4. Premises Requirements.</b> <b>(21) A protective surface shall:</b> <b>(a) Be provided for outdoor play equipment used to:</b> <b>1. Climb;</b> <b>2. Swing; and</b> <b>3. Slide; and</b> <b>(b) Have a fall zone equal to the height of the equipment.</b>	
<b>Findings:</b> General: Observation of the outside playground revealed a large climbing apparatus that did not have sufficient protective surfacing under and around the structure. The black landscape material that was under the protective surfacing was visible.	
<b>Equipment</b>	<b>Not In Compliance</b>
<b>820 - Indoor/Outdoor Equipment</b>	<b>Not In Compliance</b>
<b>922 KAR 2:120. Section 11. Toys and Furnishings.</b> <b>(2) Indoor and outdoor equipment shall:</b> <b>(a) Be clean, safe, and in good repair;</b> <b>(b) Meet the physical, developmental needs, and interests of children of different age groups;</b> <b>(c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and</b> <b>(d) Be designed to guard against entrapment or situations that may cause strangulation.</b>	
<b>Findings:</b> General: Observation of the outside playground revealed a red Little Tykes car that was broken and partially missing a piece of the eyes that was located on the front of the riding toy. The plastic piece remaining on the car was pointed and sharp.	
<b>Transportation</b>	<b>Not Applicable</b>
<b>Food Service/Food Program</b>	<b>In Compliance</b>
<b>Food Service</b>	<b>Not In Compliance</b>
<b>1025 - Refrigerator</b>	<b>Not In Compliance</b>
<b>922 KAR 2:120. Section 8. Kitchen Requirements.</b> <b>(4) A cold-storage facility used for storage of perishable food in a nonfrozen state shall:</b> <b>(a) Have an indicating thermometer or other appropriate temperature measuring device;</b> <b>(b) Be in a safe environment for preservation; and</b> <b>(c) Be forty (40) degrees Fahrenheit or below.</b>	
<b>Findings:</b> General: Based on observation of the black refrigerator located in the pre-k4a classroom, the refrigerator did not contain a thermometer; therefore, the temperature could not be verified.	
<b>Children's Records</b>	<b>Not In Compliance</b>
<b>1140 - Enrollment Information</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 9. Records.</b> <b>(1) A child-care center shall maintain:</b> <b>(b) A written record for each child:</b> <b>1. Completed and signed by the child's parent;</b> <b>2. Retained on file on the first day the child attends the child-care center; and</b> <b>3. To contain:</b> <b>a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;</b> <b>b. Contact information to enable a person in charge to contact the child's:</b> <b>(i) Parent at the parent's home or place of employment;</b> <b>(ii) Family physician; and</b> <b>(iii) Preferred hospital;</b> <b>c. The name of each person who is designated in writing to pick-up the child;</b> <b>d. The child's general health status and medical history including, if applicable:</b> <b>(i) Allergies;</b> <b>(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and</b> <b>(iii) Permission from the parent for third-party professional services in the child-care center;</b> <b>e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;</b> <b>f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;</b>	
<b>Findings:</b> General: Based on interview and review of the presented ten (10) children's file, one (1) child's file with the enrollment date 08/20/2020 did not contain a parent's preferred hospital listed for review.	

## Inspection Report

### Written Documentation

Not In Compliance

#### 1150 - Evacuation Plan

Not In Compliance

##### 922 KAR 2:090. Section 5. Evacuation Plan.

(1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895 and 42 U.S.C. 9858c(c)(2)(U).

##### Findings:

General: Upon request, the staff member in charge did not present verification that the evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health and safety hazard for a child in care had been submitted to the local emergency management team within the last year.

#### 1155 - Policies and Procedures

Not In Compliance

##### 922 KAR 2:090. Section 8. General.

(4) Program policies and procedures shall:

(a) Be in writing; and

(b) Include:

1. Staff policies;

2. Job descriptions;

3. An organization chart;

4. Chain of command; and

5. Other procedures necessary to ensure implementation of:

a. KRS 199.898, Rights for children in child-care programs and their parents, custodians, or guardians - posting and distribution requirements;

b. 922 KAR 2:120, Child-care center health and safety standards;

c. 922 KAR 2:280, Background checks for child care staff members, reporting requirements, and appeals; and

d. This administrative regulation.

##### Findings:

General: Upon request, job descriptions for the director and substitute positions were not presented for review.

#### 1165 - Staff Schedule

Not In Compliance

##### 922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(d) A written schedule of staff working hours;

##### Findings:

General: Upon request, a current staff schedule was not presented for review.

#### 1170 - Professional Development

Not In Compliance

##### 922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(f) A written annual plan for child-care staff professional development;

##### Findings:

General: Review of presented staff members' files revealed a written annual professional development plan was not presented for review for two (2) staff members with the hire dates 08/01/2017 and 08/28/2011.

#### 1175 - Earthquake/Tornado/Fire Drills

Not In Compliance

##### 922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

(i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

##### Findings:

General: Review of emergency drills revealed there was not documentation of a tornado drill and earthquake drill conducted for the fourth (4th) quarter of 2020. Interview with a staff member in-charge revealed the emergency drills had not been conducted.

Inspection Report		
	Posted Documentation	Not In Compliance
<b>1200 - Posting Requirements</b>		<b>Not In Compliance</b>
<p><b>922 KAR 2:090. Section 8. General.</b></p> <p><b>(6) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:</b></p> <ul style="list-style-type: none"> <li><b>(a) The provider's preliminary or regular license;</b></li> <li><b>(b) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;</b></li> <li><b>(c) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;</b></li> <li><b>(d) Information on the Kentucky Consumer Product Safety Program and the program's Website as specified in KRS 199.897;</b></li> <li><b>(e) A description of services provided by the child-care center, including:</b> <ul style="list-style-type: none"> <li><b>1. Current rates for child care; and</b></li> <li><b>2. Each service charged separately and in addition to the basic rate for child care;</b></li> </ul> </li> <li><b>(f) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and</b></li> <li><b>(g) Daily planned program.</b></li> </ul>		
<p><b>Findings:</b></p> <p>General: Upon request, the Kentucky Consumer Product Safety Program and the programs website was not presented for review.</p>		
	<b>Animals</b>	<b>Not Applicable</b>
	<b>Emergency Regulation</b>	<b>Not In Compliance</b>
<b>1260 - Emergency Regulation</b>		<b>Not In Compliance</b>
<p><b>922 KAR 2:410E. Emergency Regulation.</b></p> <p><b>Due to the current declared public health emergency caused by the Novel Coronavirus Disease (COVID-19), licensed child care centers must operate under Centers for Disease Control and Prevention and public health guidelines, as mandated by 922 KAR 2:410E, to prevent the spread of COVID-19.</b></p>		
<p><b>Findings:</b></p> <p>General: The child care center failed to assure compliance with the requirements specific to the current pandemic as established in 922 KAR 2:410e. The standards established in 922 KAR 2:410e prohibit the use of machine washable toys. Observation of the pre-k3 classroom revealed a basket with three (3) dolls that were made of material was accessible to the children. Observation of the pre-k4a classroom revealed two (2) dolls made of cloth and child size dress-up clothes were made available to the children in the kitchen center. Observation of the pre-k4b classroom revealed five (5) dolls made of material, doll clothes and a counting game made of felt that was accessible to the children. In accordance with the standards established in 922 KAR 2:410e, bedding (blankets, sheets, pillows, sleeping bags) shall be: (a) Able to be washed; (b) Separated and stored in individual labeled bins without touching another child's bedding; and (c) Washed, at least at the end of each week. Observation of the pre-k3, pre-k4a and pre-k4b classrooms revealed children's sheets and blankets were stored on top of cots. Therefore, the children's bedding was not stored in a labeled individual bin.</p>		

Signature of Provider/Representative

Title

Date