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Inspection Report

Provider Name: St. Dominic Child Development Center	Provider Information	CLR No: L358571
Provider Address: 309 W. Main Street, Springfield, KY, 40069	Provider Type: LICENSED TYPE I	Capacity: 55
Owner(s): St. Dominic Child Development Center		Director(s): Graves, Crystal

Inspection Type: Renewal Application	Inspection Information	Inspection No: 305119
Date Initiated: 11/10/2020 10:12 AM	Date Concluded: 11/10/2020 12:03 PM	
	No. of Children Present: 21	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance

340 - Staff Meeting **Not In Compliance**

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.
(1) A director shall:
(i) Conduct, manage, and document in writing recurring staff meetings;

Findings:

General: Based on review of documentation, the staff meetings reviewed did not include a date that the meeting had been conducted. The surveyor was unable to determine whether the reviewed meetings were from the year 2020.

Employee Records	In Compliance
Programming	In Compliance
Premises	Not In Compliance

520 - Inaccessible Items **Not In Compliance**

922 KAR 2:120. Section 3. General Requirements.
(7) The following shall be inaccessible to a child in care:
(a) Toxic cleaning supplies, poisons, and insecticides;
(b) Matches, cigarettes, lighters, and flammable liquids; and
(c) Personal belongings and medications of staff.

Findings:

General: Based on observation, the following was found to be accessible to the children in care:
1.) There was an unlatched cabinet, which contained Lysol wipes, in the Three- to Four-year-old classroom. Additionally, a gray shelf contained deodorant and lotion. Both items were labeled, "Keep out of reach of children."
2.) The staff bathroom was located within the girls' restroom. The bathroom contained two aerosol spray bottles and a gallon of chemical cleaner.

Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance

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Equipment	In Compliance
Transportation	In Compliance
Food Service/Food Program	In Compliance
Food Service	In Compliance
Children's Records	Not In Compliance

1140 - Enrollment Information **Not In Compliance**

922 KAR 2:090. Section 9. Records.
(1) A child-care center shall maintain:
(b) A written record for each child:
 1. Completed and signed by the child's parent;
 2. Retained on file on the first day the child attends the child-care center; and
 3. To contain:
 a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;
 b. Contact information to enable a person in charge to contact the child's:
 (i) Parent at the parent's home or place of employment;
 (ii) Family physician; and
 (iii) Preferred hospital;
 c. The name of each person who is designated in writing to pick-up the child;
 d. The child's general health status and medical history including, if applicable:
 (i) Allergies;
 (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
 (iii) Permission from the parent for third-party professional services in the child-care center;
 e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;
 f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on review of documentation, three children's files did not include a date of enrollment and emergency consent. Additionally, one child's file did not include medical history.

Written Documentation **Not In Compliance**

1170 - Professional Development **Not In Compliance**

922 KAR 2:090. Section 9. Records.
(1) A child-care center shall maintain:
(f) A written annual plan for child-care staff professional development;

Findings:

General: Based on review of documentation, one staff hired 8/9/18, had a professional development plan that was last updated in 2018; this plan was not current.

1175 - Earthquake/Tornado/Fire Drills **Not In Compliance**

922 KAR 2:090. Section 9. Records.
(1) A child-care center shall maintain:
(h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;
(i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

Findings:

General: Based on review of documentation, the fire and tornado drill times were not documented separately. The two drills require different actions; therefore, the times should be documented separately.

Posted Documentation **Not In Compliance**

1200 - Posting Requirements **Not In Compliance**

922 KAR 2:090. Section 8. General.
(6) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:
(a) The provider's preliminary or regular license;
(b) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;
(c) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;
(d) Information on the Kentucky Consumer Product Safety Program and the program's Website as specified in KRS 199.897;
(e) A description of services provided by the child-care center, including:
 1. Current rates for child care; and
 2. Each service charged separately and in addition to the basic rate for child care;
(f) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and
(g) Daily planned program.

Findings:

General: Based on review of documentation, the statement of deficiency and plan of correction was stapled against the parent board; only the first page was visible and able to be inspected by the public.

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Animals

In Compliance

Emergency Regulation

In Compliance

Signature of Provider/Representative

Title

Date