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Inspection Report

Provider Name: May Valley Early Childhood Center	Provider Information	CLR No: L358621
Provider Address: 481 Stephens Branch Road, Martin, KY, 41649	Provider Type: LICENSED TYPE I	Capacity: 20
Owner(s): Floyd County Board Of Education		Director(s): Stumbo, Chasity Dawn

Inspection Type: Renewal Application	Inspection Information	Inspection No: 322290
Date Initiated: 09/29/2022 12:32 PM	Date Concluded: 09/29/2022 2:00 PM	
	No. of Children Present: 12	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance

425 - Substitute Documentation **Not In Compliance**

922 KAR 2:090. Section 11. Staff Requirements.
(8) A qualified substitute who works in more than one (1) licensed child-care center shall provide the required documentation to verify compliance with this administrative regulation at the time of employment with each child-care center.

Findings:

General: Based on review of documentation, the surveyor found that the child-care center does not have two (2) qualified staff that are substitute teachers.

Staff-in-charge confirmed that the child-care center does not have substitute teachers.

435 - Training **Not In Compliance**

922 KAR 2:090. Section 11. Staff Requirements.
(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:
(a) Six (6) hours of cabinet-approved orientation completed within the first three (3) months of employment in a child-care program;
(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and
(c) Fifteen (15) hours of cabinet-approved early care and education training completed between July 1 and the following June 30 of each subsequent year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.
(17) A staff person's compliance with training requirements of this section shall be verified through the cabinet-designated database maintained pursuant to 922 KAR 2:240.

Findings:

General: Based on review of documentation and ECE-TRIS, the surveyor found that the following staff (DOH: 12/21/07 and 08/25/11) obtained thirteen (13) hours of the required fifteen (15) hours of cabinet-approved early care and education training for the review period 07/01/21 – 06/30/22.

Programming	In Compliance
Premises	In Compliance

Inspection Report

Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	In Compliance
Kitchen Requirements	Not In Compliance

1030 - Food Service Permit **Not In Compliance**

922 KAR 2:120. Section 8. Kitchen Requirements.
(2) A child-care center required to have a food service permit shall be in compliance with 902 KAR 45:005 and this administrative regulation.

Findings:

General: Based on review of documentation, the surveyor found the food service permit that was posted in the school's kitchen was dated 12/31/21; therefore, the food service permit was not current.

The kitchen staff confirmed that the food permit was no longer current and she was not aware if the health department had renewed the permit.

Food Service	In Compliance
Meal Planning/Center Provides Meals	In Compliance
Meal Planning/Center Does Not Provide Meals	In Compliance
Children's Records	Not In Compliance

1250 - Enrollment Information **Not In Compliance**

922 KAR 2:090. Section 9. Records.
(1) A child-care center shall maintain:
(b) A written record for each child:
1. Completed and signed by the child's parent;
2. Retained on file on the first day the child attends the child-care center; and
3. To contain:
a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;
b. Contact information to enable a person in charge to contact the child's:
(i) Parent at the parent's home or place of employment;
(ii) Family physician; and
(iii) Preferred hospital;
c. The name of each person who is designated in writing to pick-up the child;
d. The child's general health status and medical history including, if applicable:
(i) Allergies;
(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
(iii) Permission from the parent for third-party professional services in the child-care center;
e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;
f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on review of documentation, the surveyor found the following:

1. A child's (DOE: 08/08/22) file did not contain the contact telephone number for the child's preferred hospital.
2. A child's (DOE: 09/12/22) file did not contain the contact telephone number for the child's preferred physician.

Written Documentation **Not In Compliance**

1280 - Professional Development **Not In Compliance**

922 KAR 2:090. Section 9. Records.
(1) A child-care center shall maintain:
(f) A written annual plan for child-care staff professional development;

Findings:

General: Based on review of documentation, the surveyor found the following staff's (DOH: 12/21/07 and 08/25/11) file contained a professional development plan dated for 08/07/19; therefore, the professional development plan was not completed annually.

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1285 - Earthquake/Tornado/Fire Drills

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

(i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

Findings:

General: Based on review of documentation, the surveyor found that the child-care center did not perform an earthquake, tornado or lockdown drill for the first-quarter of 2022 (January - March) and the second-quarter of 2022 (April - June).

Staff-in-charge stated they follow the school schedule for earthquake, tornado and lockdown. Staff-in-charge stated the school performs drills once a semester and she was not aware that the drills needed to be conducted quarterly.

1305 - Fire Drills

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(12) A fire drill shall be:

(a) Conducted during hours of operation at least monthly; and

(b) Documented.

(13) An earthquake drill, shelter-in-place or lockdown drill, and tornado drill shall be:

(a) Conducted during hours of operation at least quarterly; and

(b) Documented.

Findings:

General: Based on review of documentation, the surveyor found the child-care center did not perform a fire drill for August 2022.

Staff-in-charge stated they follow the school schedule for fire drills.

Posted Documentation

In Compliance

Animals

In Compliance

Signature of Provider/Representative

Title

Date