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**Inspection Report**

<b>Provider Name:</b> WB Muncy Head Start	<b>Provider Information</b>	<b>CLR No:</b> L358590
<b>Provider Address:</b> 142 Pirate Drive, Wooton, KY, 41749	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 20
<b>Owner(s):</b> Leslie, Knott, Letcher, Perry Counties Head Start Program, Incorporated		<b>Director(s):</b> Sexton, Hazel Renee

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 320674
<b>Date Initiated:</b> 03/22/2022 12:58 PM	<b>Date Concluded:</b> 03/22/2022 2:02 PM	
	<b>No. of Children Present:</b> 14	

Inspection Report	
Background Checks	Not In Compliance
<b>5 - Background check/left alone/dismissed/relocated</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:280. Section 3. Implementation and Enforcement.</b></p> <p><b>(1) A person who is a child care staff member prior to January 1, 2018, shall submit to and complete background checks in accordance with this administrative regulation no later than September 30, 2018.</b></p> <p><b>(2) A child care staff member hired on or after April 1, 2018, shall:</b></p> <p><b>(a) Have completed the background checks required in accordance with this administrative regulation and been found to have no disqualifying offense prior to becoming a child care staff member; or</b></p> <p><b>(b) 1. Have submitted to the background checks required in accordance with this administrative regulation;</b></p> <p><b>2. Not be left unsupervised with a child in care pending the completion of the background checks in accordance with this administrative regulation; and</b></p> <p><b>3. Be dismissed or relocated from the residence if the person is found to have a disqualifying background check result.</b></p> <p><b>Findings:</b></p> <p>General: Based on review of documentation, the surveyor found that a staff's (DOH: 08/09/21) file did not contain documentation of background checks submitted through the Kentucky National Background Check Service prior to the staff's hire date. The staff's file did not contain a completed Child Abuse/Neglect Check (CAN) or a completed Criminal Records Check (CRC). Based on review of the Kentucky National Background Check Service, the staff's background check was dated 10/05/21; therefore, the staff person was hired prior to clearance for employment. Staff-in-charge stated that the staff person is currently not working due to being on medical leave. Staff-in-charge confirmed that the staff person has not worked alone with children.</p>	
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>

**Inspection Report**

**General Administration**

**Not In Compliance**

**225 - Licensee Responsibility**

**Not In Compliance**

**922 KAR 2:090. Section 8. General.**

**(1) A licensee shall:**

- (a) Be responsible for the operation of the child-care center pursuant to this administrative regulation, 922 KAR 2:120, and 922 KAR 2:280; and**
- (b) Protect and assure the health, safety, and comfort of each child.**

**Findings:**

General: Based on observation, the surveyor found the following:

1. One (1) bottle of Clean Works hand sanitizer on a table in the center of the room that stated "Keep Out of the Reach of Children" on the back label.
2. One (1) bottle of Instant hand sanitizer on a blue TV shelf that stated "Keep Out of the Reach of Children" on the back label.
3. A basket located by the entrance that had one (1) bottle of Defender hand sanitizer that stated "Keep Out of the Reach of Children" on the back label.
4. One (1) large bottle of hand sanitizer beside the sign-in table that stated "Keep Out of the Reach of Children" on the back label.

The items mentioned were observed to be accessible and within reach of the children.

**Director Requirements**

**In Compliance**

**Employee Records**

**Not In Compliance**

**405 - TB Verification**

**Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**

**(1) Child-care center staff:**

**(b) Shall provide, prior to employment and every two (2) years thereafter:**

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

**Findings:**

General: Based on review of documentation, the surveyor found a staff's (DOH: 08/09/21) file did not contain documentation of a current TB skin test or a statement from a health professional stating that the individual was free from active tuberculosis. During interview, staff-in-charge stated she was not sure if the staff person had an up-to-date TB skin test.

**Programming**

**In Compliance**

**Premises**

**In Compliance**

**Hygienic Practices**

**In Compliance**

**First Aid/Medication**

**In Compliance**

**Outdoor Play Area**

**In Compliance**

**Equipment**

**In Compliance**

**Transportation**

**In Compliance**

**Kitchen Requirements**

**Not In Compliance**

**1030 - Food Service Permit**

**Not In Compliance**

**922 KAR 2:120. Section 8. Kitchen Requirements.**

**(2) A child-care center required to have a food service permit shall be in compliance with 902 KAR 45:005 and this administrative regulation.**

**Findings:**

General: Based on review of documentation, the surveyor found the food service permit was dated 12/31/2021. Staff-in-charge could not locate the current food service permit stating it could be located at their main office location. Staff-in-charge was unable to present a current copy during the surveyor's inspection; therefore, the surveyor could not confirm if the food service permit was current.

**Food Service**

**In Compliance**

**Meal Planning/Center Provides Meals**

**In Compliance**

**Meal Planning/Center Does Not Provide Meals**

**In Compliance**

**Children's Records**

**In Compliance**

**Written Documentation**

**In Compliance**

**Posted Documentation**

**In Compliance**

**Animals**

**In Compliance**

Signature of Provider/Representative

Title

Date