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**Inspection Report**

<b>Provider Name:</b> WB Muncy Head Start	<b>Provider Information</b>	<b>CLR No:</b> L358590
<b>Provider Address:</b> 142 Pirate Drive, Wooton, KY, 41749	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 20
<b>Owner(s):</b> Leslie, Knott, Letcher, Pery Counties Head Start Program, Incorporated		<b>Director(s):</b> Sexton, Hazel Renee

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 293321
<b>Date Initiated:</b> 12/15/2020 9:45 AM	<b>Date Concluded:</b> 12/15/2020 11:10 AM	
	<b>No. of Children Present:</b>	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	In Compliance
Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	In Compliance
Food Service/Food Program	In Compliance
Food Service	In Compliance
Children's Records	Not In Compliance

**1135 - Immunization** **Not In Compliance**

**922 KAR 2:090. Section 9. Records.**  
**(1) A child-care center shall maintain:**  
**(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;**

**Findings:**

General: Based on review of documentation, the surveyor found the following:

- (1.) A child's (DOE: 9/9/20) file contained an immunization certificate that is no longer current as of 12/11/20.
- (2.) A child's (DOE: 9/9/20) file contained an immunization certificate that is no longer current as of 10/7/20.

Staff-in-charge reported this was the most recent immunization certificate on file.

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

1. Completed and signed by the child's parent;

2. Retained on file on the first day the child attends the child-care center; and

3. To contain:

a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;

b. Contact information to enable a person in charge to contact the child's:

(i) Parent at the parent's home or place of employment;

(ii) Family physician; and

(iii) Preferred hospital;

c. The name of each person who is designated in writing to pick-up the child;

d. The child's general health status and medical history including, if applicable:

(i) Allergies;

(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and

(iii) Permission from the parent for third-party professional services in the child-care center;

e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;

f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on review of documentation, the surveyor found the following:

1. A child's (DOE: 09/09/20) file did not contain a contact telephone number for the child's family physician or hospital.

2. A child's (DOE: 09/09/20) file did not list a preferred hospital or contain contact telephone numbers for the child's family physician and hospital.

3. A child's (DOE: 09/09/20) file did not contain a preferred family physician or contact telephone number.

Staff reported that they will update the children's files.

Written Documentation

In Compliance

Posted Documentation

In Compliance

Animals

Not Applicable

Emergency Regulation

In Compliance

Signature of Provider/Representative

Title

Date