



Andy Beshear  
GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES  
OFFICE OF INSPECTOR GENERAL

Eric Friedlander  
SECRETARY

Melissa A. Moore, Director  
Division of Regulated Child Care  
Eastern Branch  
455 Park Place, Suite 120A  
Lexington, KY 40511

Adam Mather  
INSPECTOR GENERAL

Phone: (859) 246-2301 Fax: (859) 246-2307  
<https://chfs.ky.gov/agencies/os/oig>

**Inspection Report**

|   |                                       |  |
|---|---------------------------------------|--|
| <b>Provider Name:</b> Silverlake Academy                            | <b>Provider Information</b>           | <b>CLR No:</b> L358504                     |
| <b>Provider Address:</b> 301 Kenton Lands Road, Erlanger, KY, 41018 | <b>Provider Type:</b> LICENSED TYPE I | <b>Capacity:</b> 100                       |
| <b>Owner(s):</b> Kenton Lands, Llc                                  |                                       | <b>Director(s):</b> Thomas, Whitney Nicole |

|   |  |                              |
|---|--|------------------------------|
| <b>Inspection Type:</b> Renewal Application | <b>Inspection Information</b>              | <b>Inspection No:</b> 243948 |
| <b>Date Initiated:</b> 04/03/2018 10:00 AM  | <b>Date Concluded:</b> 04/03/2018 11:30 AM |                              |
|   | <b>No. of Children Present:</b> 9          |                              |

| Inspection Report                     |                          |
|---------------------------------------|--------------------------|
| Background Checks                     | In Compliance            |
| Supervision                           | In Compliance            |
| Staffing Requirements                 | In Compliance            |
| General Administration                | In Compliance            |
| Director Requirements                 | In Compliance            |
| Employee Records                      | Not In Compliance        |
| <b>390 - Educational Requirements</b> | <b>Not In Compliance</b> |

**922 KAR 2:090. Section 11. Staff Requirements.**  
**(1) Child-care center staff:**  
**(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:**  
 1. High school diploma;  
 2. GED or qualifying documentation from a comparable educational entity; or  
 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;

**Findings:**  
 General: Based on Observation, staff hired on 03/01/2018 did not have proof of education on file.

|                              |                          |
|------------------------------|--------------------------|
| <b>395 - TB Verification</b> | <b>Not In Compliance</b> |
|------------------------------|--------------------------|

**922 KAR 2:090. Section 11. Staff Requirements.**  
**(1) Child-care center staff:**  
**(b) Shall provide, prior to employment and every two (2) years thereafter:**  
 1. A statement from a health professional that the individual is free of active tuberculosis; or  
 2. A copy of negative tuberculin results.

**Findings:**  
 General: Based on Observation, staff hired on 03/01/2018 and 11/03/2015 did not have evidence of being free of TB on file.

Inspection Report

410 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

- (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:
  - (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
  - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and
  - (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on Observation, staff hired on 11/03/2015 did not have evidence of the fifteen (15) hours of required training or documentation of completing Pediatric Abusive Head Trauma training on file or in the ECE-TRIS system.

Programming

In Compliance

Premises

In Compliance

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

Not In Compliance

960 - Children's Transportation Records

Not In Compliance

922 KAR 2:120. Section 12. Transportation.

- (17) Transportation services provided shall:
  - (a) Be recorded in writing and include:
    - 1. The first and last name of the child transported; and
    - 2. The time each child gets on and the time each child gets off;
  - (b) Be completed by a staff member other than the driver; and
  - (c) Be kept for five (5) years.

Findings:

General: Based on Review of Documentation and interview, staff indicated that there were no emergency contact info sheets for the children that were carried on the bus during transport. After reviewing on bus records this was confirmed.

Food Service/Food Program

In Compliance

Food Service

In Compliance

Children's Records

Not In Compliance

1135 - Immunization

Not In Compliance

922 KAR 2:090. Section 9. Records.

- (1) A child-care center shall maintain:
  - (a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on Review of Documentation, one child with enrollment date of 08/21/2017 did not have a current immunization record on file.

1140 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

- (1) A child-care center shall maintain:
  - (b) A written record for each child:
    - 1. Completed and signed by the child's parent;
    - 2. Retained on file on the first day the child attends the child-care center; and
    - 3. To contain:
      - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;
      - b. Contact information to enable a person in charge to contact the child's:
        - (i) Parent at the parent's home or place of employment;
        - (ii) Family physician; and
        - (iii) Preferred hospital;
      - c. The name of each person who is designated in writing to pick-up the child;
      - d. The child's general health status and medical history including, if applicable:
        - (i) Allergies;
        - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
        - (iii) Permission from the parent for third-party professional services in the child-care center;
      - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;
      - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on Review of Documentation, one child with enrollment date of 08/22/2017 did not have preferred hospital listed in file.

**Inspection Report**

**Written Documentation**

**In Compliance**

**Posted Documentation**

**Not In Compliance**

**1220 - Diapering/Handwashing**

**Not In Compliance**

**922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.**  
**(9) The proper methods of diapering and hand-washing shall be posted at each diaper changing area.**

**Findings:**

General: Based on Observation, the bathroom used by the children did not have a hand washing procedures sign posted.

**Animals**

**In Compliance**

Signature of Provider/Representative

Title

Date