



**Andy Beshear**  
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES**  
**OFFICE OF INSPECTOR GENERAL**

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**Adam Mather**  
INSPECTOR GENERAL

**Inspection Report**

<b>Provider Name:</b> Plano After School Program	<b>Provider Information</b>	<b>CLR No:</b> L358521
<b>Provider Address:</b> 2632 Plano Road, Bowling Green, KY, 42104	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 99
<b>Owner(s):</b> Bowling Green - Warren County Community Education		<b>Director(s):</b> Lightfoot, Erin Elizabeth

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 219084
<b>Date Initiated:</b> 04/17/2017 3:10 PM	<b>Date Concluded:</b> 04/17/2017 5:00 PM	
	<b>No. of Children Present:</b> 43	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance
<b>100 - Plan of Correction/10 days</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 9. Statement of Deficiency and Corrective Action Plans.</b> <b>(2) Except for a violation posing an immediate threat as handled in accordance with KRS 199.896(5)(c), a child-care center shall submit a written corrective action plan to the cabinet or its designee within ten (10) calendar days of receipt of the statement of deficiency to eliminate or correct the regulatory violation.</b>	
<b>Findings:</b>	
A PLAN OF CORRECTION WAS DUE ON 05/22/2017 AND AS OF 05/23/2017, THE PLAN OF CORRECTION HAS NOT BEEN RECEIVED.	
<b>Director Requirements</b>	<b>Not In Compliance</b>
<b>260 - Staff Evaluation</b>	<b>Not In Compliance</b>
<b>922 KAR 2:110. Section 4. Director Requirements and Responsibilities.</b> <b>(1) Effective with the adoption of this administrative regulation, a director shall:</b> <b>(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;</b>	
<b>Findings:</b>	
General: Based on Review of Documentation, staff hired 9/3/14, had an evaluation on file dated 11/6/15.	
Employee Records	In Compliance
Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance

**Inspection Report**

**First Aid/Medication**

**Not In Compliance**

**655 - First Aid Supplies**

**Not In Compliance**

**922 KAR 2:120. Section 7. First Aid and Medicine.**

- (1) First aid supplies shall:**
  - (a) Be available to provide prompt and proper first aid treatment;**
  - (b) Be stored out of reach of a child;**
  - (c) Be periodically inventoried to ensure the supplies are current;**
  - (d) If reusable, be:**
    - 1. Sanitized; and**
    - 2. Maintained in a sanitary manner; and**
  - (e) Include:**
    - 1. Liquid soap;**
    - 2. Adhesive bandages;**
    - 3. Sterile gauze;**
    - 4. Medical tape;**
    - 5. Scissors;**
    - 6. A thermometer;**
    - 7. Flashlight;**
    - 8. Cold pack;**
    - 9. First aid book;**
    - 10. Disposable gloves; and**
    - 11. A cardiopulmonary resuscitation mouthpiece protector.**

**Findings:**

General: Based on Observation and interview, a working flashlight was not in the first aid supplies.

**Outdoor Play Area**

**In Compliance**

**Equipment**

**In Compliance**

**Transportation**

**In Compliance**

**Food Service**

**In Compliance**

**Children's Records**

**In Compliance**

**Written Documentation**

**Not In Compliance**

**1115 - Earthquake/Tornado Drills**

**Not In Compliance**

**922 KAR 2:110. Section 3. Records.**

- (1) A child-care center shall maintain:**
  - (h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;**

**Findings:**

General: Based on Review of Documentation and interview, the earthquake and tornado drills conducted on 9/28/16, did not list the names of the children who participated.

**1140 - Fire Drills**

**Not In Compliance**

**922 KAR 2:120. Section 3. General Requirements.**

- (12) A fire drill shall be conducted during hours of operation:**
  - (a) At least monthly; and**
  - (b) Documented.**

**Findings:**

Based on Review of Documentation and interview, fire drills for October, November and December 2016, and January 2017, were not conducted.

**Posted Documentation**

**Not In Compliance**

**1155 - Posting Requirements**

**Not In Compliance**

**922 KAR 2:110. Section 2. General.**

- (7) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:**
  - (a) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;**
  - (b) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;**
  - (c) Information on the Kentucky Consumer Product Safety Program and the program's website as specified in KRS 199.897;**
  - (d) A description of services provided by the child-care center, including:**
    - 1. Current rates for child care; and**
    - 2. Each service charged separately and in addition to the basic rate for child care;**
  - (e) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and**
  - (f) Daily schedule.**

**Findings:**

General: Based on Observation, the posted statement of deficiency/plan of correction was dated 4/23/14.

**Animals**

**Not Applicable**

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Signature of Provider/Representative

Title

Date