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GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL

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Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Martin Luther King Jr. Elementary School Child Care Services	Provider Information Provider Type: LICENSED TYPE I	CLR No: L358535
Provider Address: 14405 Dr. Martin Luther King Jr. Way, Hopkinsville, KY, 42240		Capacity: 150
Owner(s): Christian County Board Of Education		Director(s): Porter, Shelly

Inspection Type: Renewal Application	Inspection Information	Inspection No: 306788
Date Initiated: 03/29/2021 2:40 PM	Date Concluded: 03/29/2021 4:15 PM	
	No. of Children Present: 9	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance

335 - Staff Management/Policy Development/Supervision **Not In Compliance**

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.
(1) A director shall:
(e) Manage the staff in their individual job descriptions;
(f) Assure the development, implementation, and monitoring of child-care center plans, policies, and procedures;
(g) Supervise staff conduct to ensure implementation of program policies and procedures;

Findings:

General: Based on review of documentation and interview, the center had a volunteer but did not have policies pertaining to volunteers.

360 - Caregiver Alone **Not In Compliance**

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.
(1) A director shall:
(m) Assure that a person acting as a caregiver of a child in care shall not be left alone with a child, if the licensee has not received the results of the background checks as described in 922 KAR 2:280;

Findings:

General: Based on observation, review of documentation and interview, a volunteer, start date 1/11/21, who had supervisory control over children, did not have background checks on file and was left alone to supervise two (2) children from 3:00 pm to 3:30 pm in room 413.

Inspection Report

Employee Records

Not In Compliance

390 - Educational Requirements

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

- (a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:
 1. High school diploma;
 2. GED or qualifying documentation from a comparable educational entity; or
 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;

Findings:

General: Based on review of documentation and observation, a volunteer, start date 1/11/21, who had supervisory control over children, did not have education verification on file.

405 - Adequate Substitute(s)

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(6) Child-care centers shall have available in case of need:

- (a) One (1) qualified substitute staff person for a Type II child-care center; or
- (b) Two (2) qualified substitute staff persons for a Type I child-care center.

(7) Each qualified substitute staff person shall:

- (a) Meet the staff requirements of this administrative regulation; and
- (b) Provide the required documentation to verify compliance with this administrative regulation.

Findings:

General: Based on review of documentation and interview, the center had only one (1) qualified substitute staff member available.

Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	In Compliance
Food Service/Food Program	In Compliance
Food Service	In Compliance
Children's Records	In Compliance
Written Documentation	In Compliance
Posted Documentation	In Compliance
Animals	Not Applicable
Emergency Regulation	Not In Compliance

1265 - Emergency Regulation

Not In Compliance

922 KAR 2:415E. Emergency Regulation.

Due to the current declared public health emergency caused by the Novel Coronavirus Disease (COVID-19), licensed child care centers must operate under Centers for Disease Control and Prevention and public health guidelines, as mandated by 922 KAR 2:415E, to prevent the spread of COVID-19.

Findings:

General: Based on observation, review of documentation and interview the center failed to assure compliance with 922 KAR 2:415E Section 11. A volunteer, start date 1/11/21, who had supervisory control over children, did not have background checks on file and was left alone to supervise two (2) children from 3:00 pm to 3:30 pm in room 413.

Signature of Provider/Representative

Title

Date