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**Inspection Report**

<b>Provider Name:</b> Martin Luther King Jr. Elementary School Enrichment Center	<b>Provider Information</b> <b>Provider Type:</b> LICENSED TYPE I	<b>CLR No:</b> L358535
<b>Provider Address:</b> 14405 Dr. Martin Luther King Jr. Way, Hopkinsville, KY, 42240		<b>Capacity:</b> 150
<b>Owner(s):</b> Christian County Board Of Education		<b>Director(s):</b> Hale, Brandy Nicole

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 219073
<b>Date Initiated:</b> 03/06/2017 2:07 PM	<b>Date Concluded:</b> 03/06/2017 5:30 PM	
	<b>No. of Children Present:</b> 29	

<b>Inspection Report</b>	
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>Not In Compliance</b>
<b>285 - Parental/Family Involvement Activity</b>	<b>Not In Compliance</b>
<b>922 KAR 2:110. Section 4. Director Requirements and Responsibilities.</b> <b>(1) Effective with the adoption of this administrative regulation, a director shall:</b> <b>(p) Coordinate at least one (1) annual activity involving parental or family participation.</b>	
<b>Findings:</b>	
General: Based on a review of documentation, the last parent involvement on file was 6-2015. Interview with director determined no other verification was available.	
<b>Employee Records</b>	<b>In Compliance</b>
<b>Programming</b>	<b>In Compliance</b>
<b>Premises</b>	<b>Not In Compliance</b>
<b>580 - Toilet Room</b>	<b>Not In Compliance</b>
<b>922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.</b> <b>(2) A toilet room shall:</b> <b>(a) 1. Be provided for each gender; or</b> <b>2. A plan shall be implemented to use the same toilet room at separate times;</b> <b>(b) Have a supply of toilet paper; and</b> <b>(c) Be cleaned and sanitized daily.</b>	
<b>Findings:</b>	
General: Based on observation, there was a strong odor of ammonia throughout the boys' restroom by the music room.	

Inspection Report

585 - Sink

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(3) A sink shall be:

- (a) Located in or immediately adjacent to toilet rooms;
- (b) Equipped with hot and cold running water that allows for hand washing;
- (c) Equipped with hot water at a minimum temperature of ninety (90) degrees Fahrenheit and a maximum of 120 degrees Fahrenheit;
- (d) Equipped with liquid soap;
- (e) Equipped with hand-drying blower or single use disposable hand drying material;
- (f) Equipped with an easily cleanable waste receptacle; and
- (g) Immediately adjacent to a changing area used for infants and toddlers.

Findings:

General: Based on observation, using a thermometer to measure the temperature the water temperature, the hot water was 68 degrees Fahrenheit in the classroom sink and in the restroom sink in room #412.

590 - Toilet

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(4) Each toilet shall:

- (a) Be kept in clean condition;
- (b) Be kept in good repair;
- (c) Be in a lighted room; and
- (d) Have ventilation to outside air.

Findings:

General: Based on observation, three inches of the toilet seat was missing from the toilet at the end of the left side in the boys' restroom across the hall from room #301.

Hygienic Practices

In Compliance

First Aid/Medication

Not In Compliance

670 - Medication

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

(6) Medication, including refrigerated medication, shall be:

- (a) Stored in a separate and locked place, out of the reach of a child;
- (b) Kept in the original bottle; and
- (c) Properly labeled.

(7) Medication shall not be given to a child if the expiration date on the bottle has passed.

Findings:

General: Based on observation, an 8oz bottle of Solarcaine which was not labeled for whom it was intended, was in the first aid kit in a locked room.

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

Not In Compliance

795 - Transportation Notification/Plan for Ensuring Staff Duties

Not In Compliance

922 KAR 2:120. Section 12. Transportation.

- (3) Prior to transporting a child, a center providing transportation services of a child shall notify the cabinet or its designee in writing of the:
  - (c) Plan for ensuring staff perform duties relating to transportation properly;

Findings:

General: Based on a review of documentation, there was no written plan for ensuring staff duties, available for review.

805 - Transportation Notification/Policy & Procedures Regarding Emergency Plan for Evacuation

Not In Compliance

922 KAR 2:120. Section 12. Transportation.

- (3) Prior to transporting a child, a center providing transportation services of a child shall notify the cabinet or its designee in writing of the:
  - (e) Agency policy and procedures relating to an emergency plan for evacuating the vehicle;

Findings:

General: Based on a review of documentation, there was no written policy or procedures relating to an emergency plan for evacuation of the vehicle.

815 - Transportation Notification/Safety Procedures - Transporting, Loading/Unloading and Supervision

Not In Compliance

922 KAR 2:120. Section 12. Transportation.

- (3) Prior to transporting a child, a center providing transportation services of a child shall notify the cabinet or its designee in writing of the:
  - (g) Safety procedures for:
    1. Transporting a child;
    2. Loading and unloading a child; and
    3. Providing adequate supervision of a child.

Findings:

General: Based on a review of documentation, there were no safety procedures for transporting a child, loading and unloading a child, and providing adequate supervision of a child.

Food Service

In Compliance

**Inspection Report**

**Children's Records**

**Not In Compliance**

**1070 - Immunization**

**Not In Compliance**

**922 KAR 2:110. Section 3. Records.**

**(1) A child-care center shall maintain:**

**(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;**

**Findings:**

General: Based on a review of documentation, a child enrolled 8-4-16 immunization certificate expired 1-17-17.

**1075 - Enrollment Information**

**Not In Compliance**

**922 KAR 2:110. Section 3. Records.**

**(1) A child-care center shall maintain:**

**(b) A written record for each child:**

**1. Completed and signed by the child's parent;**

**2. Retained on file on the first day the child attends the child-care center; and**

**3. To contain:**

**a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;**

**b. Contact information to enable a person in charge to contact the child's:**

**(i) Parent at the parent's home or place of employment;**

**(ii) Family physician; and**

**(iii) Preferred hospital;**

**c. The name of each person who is designated in writing to pick-up the child;**

**d. The child's general health status and medical history including, if applicable:**

**(i) Allergies;**

**(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**

**(iii) Permission from the parent for third-party professional services in the child-care center;**

**e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;**

**f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

**Findings:**

General: Based on a review of documentation, a child enrolled 8-4-16 did not have a preferred hospital listed in their file. Two (2) children enrolled 8-19-16 and 8-9-16 did not have contact information listed for their preferred hospital. Two (2) children enrolled 8-4-16 and 8-19-16 did not have contact information for their preferred physician in their file. A child enrolled 8-4-16 enrollment information was not signed by the parent and no emergency medical treatment authorization was in the child's file.

**Written Documentation**

**In Compliance**

**Posted Documentation**

**Not In Compliance**

**1155 - Posting Requirements**

**Not In Compliance**

**922 KAR 2:110. Section 2. General.**

**(7) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:**

**(a) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;**

**(b) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;**

**(c) Information on the Kentucky Consumer Product Safety Program and the program's website as specified in KRS 199.897;**

**(d) A description of services provided by the child-care center, including:**

**1. Current rates for child care; and**

**2. Each service charged separately and in addition to the basic rate for child care;**

**(e) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and**

**(f) Daily schedule.**

**Findings:**

General: Based on observation, there was no Kentucky Consumer Product Safety Program information posted. Interview with director verified it had not been posted.

**Animals**

**In Compliance**

Signature of Provider/Representative

Title

Date